

Import Orders



Imported Orders Defined



Watchpoint Logistics is Boston University's contracted customs broker.

Imported Orders include all shipments to or from the University that cross United States borders subject to U.S. Customs laws and regulations.

Variables to consider:

- ❖ Complex, large, or unusual shipments may have duty fees or requirements that may significantly impact the cost of your transaction.
- ❖ Failure to comply with Customs regulations can result in significant civil and criminal penalties to the University or the individual.
- ❖ Boston University has a contracted Customs Broker to handle all imported orders on your behalf.

Ordering Imported Products



A quote from Boston University's contracted customs broker, Watchpoint Logistics, must be received before purchasing with your PCard.

Information to Provide to Watchpoint Logistics

- Shipment pick-up address
- Delivery address
- Number of packages in the order
- Size (dimensions) of packages
- Weight of packages
- Type/commodity of shipped products (e.g., lab consumables, biological material)
- Dollar value of item being shipped*
- If rush service is required

❖ **Payment Methods:** University Pcard.

Watchpoint Logistics Representative Contact:

Linda Amiro, AIR/OCEAN IMPORT
SPECIALIST

Phone: 617-567-6800

Email: Linda.Amiro@watchpointlogistics.com

100 GRIFFIN BROOK DRIVE
METHUEN, MA 01844

* Product prices should be provided by the supplier to the Requisitioner before contacting Watchpoint Logistics for a customs quote.



2020 INCOTERMS

Mode of Transport

Export Packaging

Export Formalities

Loading at Point of Origin

Origin Inland Freight

Origin Port Charges

Forwarder Fees

Ocean / Air Freight

Destination Port Charges

Customs Clearance

Import Duties & Taxes

Delivery Charges

FREIGHT COLLECT TERMS					FREIGHT PREPAID TERMS							
EXW	FCA	FCA	FAS	FOB	CFR	CIF	CPT	CIP	DPU	DAP	DDP	
Ex-Works	Free Carrier (Warehouse)	Free Carrier (Port/Airport)	Free Alongside Ship	Freight on Board	Cost & Freight	Cost Insurance & Freight	Carriage Paid To	Carriage & Insurance Paid	Delivered at Place Unloaded	Delivered at Place	Delivered Duty Paid	
Any Mode	Any Mode	Any Mode	Ocean Only	Ocean Only	Ocean Only	Ocean Only	Any Mode	Any Mode	Any Mode	Any Mode	Any Mode	
Obligations and Charges												
SELLER	SELLER	SELLER	SELLER	SELLER	SELLER	SELLER	SELLER	SELLER	SELLER	SELLER	SELLER	
BUYER	SELLER	SELLER	SELLER	SELLER	SELLER	SELLER	SELLER	SELLER	SELLER	SELLER	SELLER	
BUYER	SELLER	SELLER	SELLER	SELLER	SELLER	SELLER	SELLER	SELLER	SELLER	SELLER	SELLER	
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BUYER	BUYER	BUYER	BUYER	BUYER	BUYER	BUYER	BUYER	BUYER	BUYER	BUYER	SELLER	
BUYER	BUYER	BUYER	BUYER	BUYER	BUYER	BUYER	BUYER	BUYER	BUYER	BUYER	SELLER	
BUYER	BUYER	BUYER	BUYER	BUYER	BUYER	BUYER	BUYER	BUYER	BUYER	SELLER	SELLER	

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June 13, 2020

Watchpoint Logistics, Inc.

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