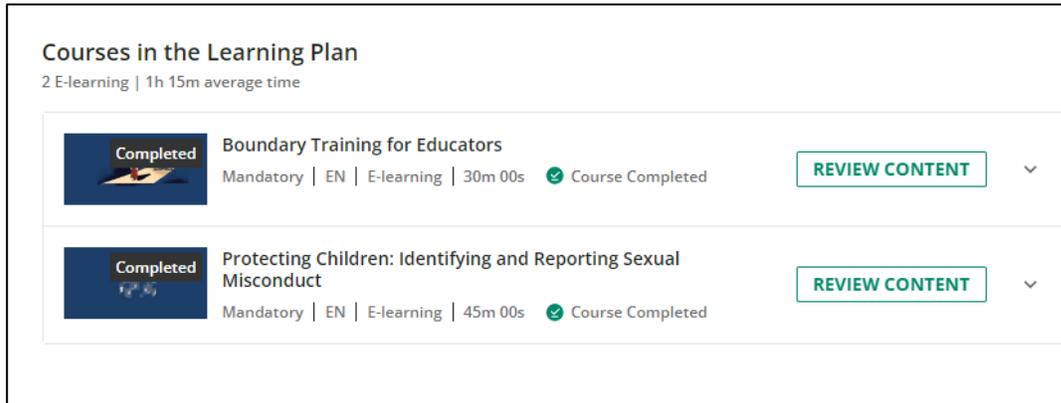


How to Download Your Two Completion Certificates for the Protection of Minors (POM) Online Trainings

1. Log into the [POM Online Learning Courses](#)
2. Click “REVIEW CONTENT” to the right of one of the Completed Courses



3. Click the *Download Certificate* button at the top right of the page
4. Repeat the procedure above for the second certificate.

Note: After finishing each course, you may also download your completion certificate from the automated email you receive.

5. Upload **BOTH** Completion Certificates to the section titled “Protection of Minors Online Training” under the Checks tab in the [Sonia Field Database](#)

****Important****

- **BOTH** online courses shown in the image above must be completed.
- Upload both certificates **ONLY TO** the section titled “Protection of Minors Online Training” under the Checks tab in Sonia.