

CleanPay Mobile App Setup & Usage Guide

This guide explains how to link your CleanPay account to your Boston University ID, giving you access to Convenience Points in the CleanPay app. Even if your current laundry location does not accept Convenience Points, linking your account is recommended because other campus laundry locations may accept them.

IMPORTANT – PAYMENT METHODS:

Machines *with* credit card readers (typically in large residences):

- Accept Convenience Points through the CleanPay app
- Accept credit cards
- Accept the CleanPay Wallet
- Accept coins

Machines *without* credit card readers (typically in small brownstones):

- Accept the CleanPay Wallet
- Accept coins
- Do not accept Convenience Points

CLEANPAY APP SETUP:

1

TURN ON BLUETOOTH

CleanPay uses Bluetooth to communicate with laundry machines and locate nearby equipment. Allow Bluetooth access if prompted.



2

DOWNLOAD THE CLEANPAY APP

Download from the App Store or Google Play Store.



3

LINK YOUR CLEANPAY ACCOUNT TO YOUR BU ID

- Open the CleanPay app
- While in the laundry room, select **Auto Detect Room**
- Select **CBORD SSO**
- Sign in using your Boston University credentials
- When prompted, provide your email address and mobile phone number



4

ADD FUNDS TO YOUR CLEANPAY WALLET (IF NEEDED)

If you would like to use a CleanPay Wallet, or if your laundry location requires one:

- Select **CleanPay Wallet**
- Select **Add Funds**
- Add money to your account

