

SRM User's Guide and Important Note Regarding SAP Procurement

The underlying source system through which purchasing transactions are conducted was changed in August, 2020 from SAP Supplier Relationship Management (SRM) to SAP Ariba. From that date forward, Ariba data will be loaded in only two of the original five SRM Business Warehouse reports, *Purchasing Document Lifecycle (PDL)* and *BU Spend (BUS)*.

The *SRM User's Guide* is no longer available. Instead, refer to these Help Guides for assistance:

[How to Run – Purchasing Document Lifecycle \(PDL\) report](#)

This report examines the status of a purchasing transaction from Purchase Requisition creation through PO assignment, invoice receipt and payment

[How to Run – BU Spend \(BUS\) report](#)

Use this report to view invoiced transaction activity by vendor, PO vs non-PO purchases, payment amounts, clearing numbers and dates, item description, shopper, etc.

[How to Run SRM Historical Reports](#)

This Help Guide describes three reports: *Limit Order Status (LOS)*, *Shopping Cart Approval (SCA)*, and *Purchase Order Status (POS)*. The reports provide historical data; data loaded into the Business Warehouse from SRM prior to August, 2020.