How To Upload COVID-19 Vaccine Documentation

1) Go to the Patient Connect portal: https://patientconnect.bu.edu/

2) Log in with your BU login name and Kerberos password.

3) Click the Medical Clearances option in the panel on the left.

4) Click the green Update button in the COVID-19 Vaccines clearance row.

*** Please note: Students attending summer courses/programs are ONLY required to upload documentation for the COVID-19 vaccine through Patient Connect. You may disregard the lines for “Incoming Health History Form” or “Immunization Record.” If other documentation is required by your program, you will be notified how to submit it.
5) Under COVID-Vaccine Documentation Upload, click Upload to upload an image of your COVID-19 vaccine documentation, ensuring that the administered dates are clearly visible.

6) Scroll down the page. Under COVID-19 Vaccine History, click Add Immunization to enter each appointment date and vaccine manufacturer, and click Save. Please complete for each dose.

7) Click Done. It may take up to three business days for your documentation to be reviewed. You will be contacted through Patient Connect by a Student Health Services staff member if further information is needed.
How To Request a COVID-19 Vaccine Exemption

1) Go to the Patient Connect portal: [https://patientconnect.bu.edu/](https://patientconnect.bu.edu/)

2) Log in with your BU login name and Kerberos password.

3) Click the **Messages** option in the panel on the left.

4) Click **New Message**.
5) Select the **COVID-19 (Coronavirus)** option and click **Continue**.

   Please choose from the following options:
   - COVID-19 (Coronavirus)
   - Immunization, medical records, and other general questions
   - TB Risk Assessment and Symptom Screen (Do not select this unless you have been instructed to do so)
   - Medical Leave
   - Insurance and Billing
   - Referrals
   - Prescription Refill
   - Groups & Workshops
   - Athletic Training Department (Varsity/Club Athletes)
   - Behavioral Medicine Department (Mental Health or Counseling)
   - Primary Care/Medical (For physical concern, illness, or injury)
   - Sexual Assault Response & Prevention Center (Sexual Assault/Trauma)
   - Wellness & Prevention Services
   - Sargent Choice Nutrition Center
   - Rotation Form
   - OSHA Respirator Medical Clearance
   - Medical Emergency

   Please note, secure messages are only reviewed during scheduled business hours and during business hours on the **Student Health Services Website**.

   [Continue] [Cancel]

6) Select the **COVID-19 Vaccine Exemption** and click **Continue**.

   Select One
   - COVID-19 (Coronavirus) Testing and Results Upload
   - Request for COVID-19 Lab Result Report
   - COVID-19 Vaccine Exemption
   - Back

   [Continue] [Cancel]

7) Complete form by selecting **reason for exemption** and **attaching** supplemental documentation.

   Attachments: [Add attachment...]

   Items marked with **are required.

**Request for COVID-19 Vaccine Exemption**

** I request that I be exempt from the requirement to receive the COVID-19 vaccination based on:
- [ ] Medical grounds: I attest that I am under the care of a healthcare provider who has certified that the receipt of COVID-19 vaccination would endanger my health.
- [ ] Religious grounds: I attest that the receipt of COVID-19 vaccination would conflict with or violate my sincere religious beliefs.
- [ ] [ ] I understand and agree that I must continue to follow Boston University's COVID-19 health and safety protocols, including isolation and quarantine requirements, as well as the recommendations of the state and local boards of public health.**
- [ ] [ ] I understand that non-immunized students may be required to leave campus in the event of a campus disease exposure or outbreak.**
8) Click **Send**. It may take up to three business days for your documentation to be reviewed. You will be contacted through Patient Connect by a Student Health Services staff member if further information is needed.