

**Directory Information Restriction**  
**Use this form to manage public access to your data at Boston University**

The Family Educational Rights and Privacy Act (FERPA) protects the privacy of your education records and restricts disclosure of personal information from your education records, except as authorized by law. For information on Boston University's FERPA policy, please refer to the Registrar's Office website at [www.bu.edu/reg/ferpa/ferpa-policy](http://www.bu.edu/reg/ferpa/ferpa-policy).

The University has designated certain types of personally identifiable information as "Directory Information." A list of this information is below. Unless restricted, Boston University may disclose any of the items of Directory Information without your consent.

Boston University will not release grades or GPA information without your prior consent. In addition, Boston University does not provide student lists outside the University for purposes of marketing.

Any and all data that you restrict below will not be released outside the University.

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If you wish to restrict the release of your Directory Information, you may do so by using the Student Link, by completing the information below, or by visiting the Office of the University Registrar.

Name: \_\_\_\_\_

BUID or SS Number: \_\_\_\_\_

Check to restrict:

\_\_\_\_\_ **Local Address and BU Directory Phone Number:** If restricted, this information will not be listed in the BU online directory nor printed in the BU phone book.

\_\_\_\_\_ **Email Directory Lookup:** If restricted, your email address will not be listed in the BU on-line directory.

\_\_\_\_\_ **School or College:** If restricted, this information will not be released to anyone outside BU.

\_\_\_\_\_ **Academic Program (Degree, Major, Minor):** If restricted, this information will not be released to anyone outside BU.

\_\_\_\_\_ **Dates of Attendance, Full/Part-time Status:** If restricted, this information will not be released to anyone outside BU, including insurance providers and employers.

\_\_\_\_\_ **Degrees, Honors, and Awards Received:** If restricted, this information will not be released to anyone outside BU, including insurance providers and employers.

\_\_\_\_\_ **Commencement Program:** If restricted, your name, college, degree and honors will not appear in the Commencement Program when you graduate.

\_\_\_\_\_ **Bostonia Yearbook:** If restricted, your name will not appear in the BU Yearbook when you graduate.

Please return to:

Boston University Office of the University Registrar  
881 Commonwealth Avenue, 2<sup>nd</sup> floor  
Boston, MA 02215  
Phone: 617-353-3612  
Fax: 617-358-1689

Signature: \_\_\_\_\_

Date: \_\_\_\_\_