

Master's Committee Meeting Minutes

October 4, 2022

Attendees: Caitlin Brand, Sophie Godley, Megan Healey, Julia Lanham, Ann Marie Larese, Chunyu Liu, Nikki Longe, Wilvin Lopez, Chris Louis, Mary Murphy-Phillips, Rea Shqepa, Andrew Stokes, Lisa Sullivan (Chair), Yorghos Tripodis, Amanda Velez, Laura White

Agenda

1. Welcome
 - a) Caitlin Brand will be taking over as the Assistant Director for Educational Programs and will be joining us in the Master's Committee meetings
2. Admissions update
 - a) The Admissions Committees have begun reviewing spring and online applications
 - i. They have noticed double the number of MPH applications this year, specifically in the Epidemiology/Biostatistics certificate
 - ii. With the October 15th application deadline for international students, majority of the applications received have been from international students
 - iii. No applications for the 4+1/ Dual degree programs have been received yet
 - b) Applications in Progress:
 - i. MS Applied Biostatistics- 70
 - ii. MS Population Health Research- 140, with MS Epidemiology leading (47)
 - iii. Community Health-15
 - iv. Population Health Exchange Custom- 10
 - v. Global Health-20
 - vi. Doctor of Science-43
 - vii. Dual + Business Administration- 17
 - viii. Dual+ Business & Science -25
 - c) Admissions is asking for assistance with:
 - i. The open house on November 19th for prospective and accepted students for the spring on-campus MPH
 - ii. Accepted students' day for the 2023 spring cohort and the students who deferred this fall which will be virtual on December 9th

- iii. **ACTION:** Committee members should reach out to Ann Marie at Admissions if they are able to assist
- d) Since students are only allowed to apply to one program per admissions cycle, students who do not get into their desired program would get the opportunity to be reviewed and offered admissions into a different program that might be a better fit
 - i. Faculty will receive updated comparison chart that lays out all the related programs students are qualified to join
- e) Faculty can begin application revision once a solid amount of submitted apps have come in
- f) Get out decisions as soon as we can
 - i. Conversations with faculty would help students decide on which program to follow
- 3. Advising working group recommendations
 - a. The Governing Council has been asking for timelines and next steps with the recommendations
 - b. How can we implement some of these recommendations into specific programs?
 - c. In the MPH certificate director's and Manager's meeting tomorrow, they will discuss any concerns and contributions
 - i. Megan will give an update on the conversation for MPH advising
 - ii. MSPHR has updated advising guide, concrete expectations for faculty mentors, reflect the advising guidelines
 - iii. **ACTION:** committee members will provide updates on their implementation of recommendations
- 4. General updates
 - a. Registration for spring 2023 is on Saturday, October 22nd, an email will be sent out to the students in the upcoming week
 - b. The new course evaluation system developed by faculty is being tested and will be rolling it out for the end of this fall semester
 - i. This new evaluation is shorter and has more flexibility
 - ii. Faculty can add personalized questions, comments will be only available for those faculty

- iii. Faculty can now set dates for when the evaluations are open or closed