Senate Meeting Notes
September 23rd 2021
1:00 – 2:30pm Zoom
Closed Meeting

Attendance:
1. Alyana Ladha
2. Ahmad Yassine
3. Andree Entezari
4. Jackie Bowes
5. Kaitlyn Grevera
6. Laura Badgett
7. Mahogany Price
8. Maria Bakas
9. Maria Costa
10. Nick Gooler
11. Shelley Barnes

Excused absences:
1. Lunise Joseph
2. Blake Ferris
3. Eric Delgizzo

Non-Senate Members:
N/A - Closed meeting

ACTION ITEMS ARE HIGHLIGHTED IN BOLDED BLUE

AGENDA ITEM 1: WELCOME
Welcome back and excited to host our first HYBRID Senate Meeting

AGENDA ITEM 2: APPROVAL OF JULY MEETING NOTES
July meeting notes are approved

AGENDA ITEM 3: OCTOBER ELECTIONS
- Review Election’s process - how do we get people involved 12 spots to fill
- Advertise in SPH Today - work with Comms team
- Current members can nominate staff for their seat - letter of intent is not required if nominee accepts the nomination
- Timeline: Opens October 12th | Deadline is 26th
- Draft an informal nomination letter - Comms Subcommittee
  - Wordpress \rightarrow form and letter
- Outgoing members can create a narrative to solicit nominations for new
  - Past accomplishments
  - Time commitments
  - ALL SENATE MEMBERS ROLLING OFF THIS YEAR - Please submit narratives (2-3 lines)
    no later than Monday September 27th 2021
- Amend bylaws post election to reflect the changes to any “special circumstances”
  - Document all changes for the new representative and changes
  - If more than one person wants to run for a department- we can encourage 1 to run for the department and 1 to run for at large position
  - Update Bylaws to reflect changes related to Hybrid meetings
Motion to accept “special circumstances” for 2021 elections - allowing staff to run if they have worked for BU less than 6 months and allow at large members to run for department unit representative positions → accepted

Motion to formalize the process mentioned above → accepted

Following the assembly each Senate member rolling off should approach 2-3 Staff members in an effort to nominate new staff for senate seats

AGENDA ITEM 4: TECHNICAL TRAINING FOR SUPERVISORS

• Collect unit information from staff related to what technical skills supervisors need in order to be successful
• Blurb will be sent to unit representatives to send to supervisors

AGENDA ITEM 5: GOVERNING AND ADMINISTRATIVE COUNCIL KEY POINTS

• 12 nominations for Staff Awards and 6 winners
• Should we have a DEIJ subcommittee within the senate → a liaison perhaps/ get someone from the DEIJ School Committee to meet with us to inform us of the school priorities on a yearly basis
• Staff Senate orientation - inviting Ira, Ryan W, and Rachel P to give a charge to the new Senate
• Panel at the school retreat - staff development (supervisor development) and technical needs for staff members
• Staff engagement with DEIJ - thinking about our suppliers and vendors and whether they match out DEIJ Charge

AGENDA ITEM 6: SUBCOMMITTEE CHECK-INS

• PDAT
  ○ Updates to come in October

• Staff Survey
  ○ Prepping for future chair of this subcommittee
  ○ Documents will be in the Google Drive by end of the month
  ○ Opens in October, will be open for 3 weeks → Andre to follow up
  ○ Questions about anonymity of Survey

• Communications
  ○ Everyone should have access to the Team Google Drive
    ■ Email Alyana if you do not have access/ use a different email for GoogleDrive
  ○ Create email for units → Alyana since Eric is out today
  ○ Space for senate blurbs → Comms folder in BUSPH Staff Senate Shared Google Drive

• Faculty Staff Relations
  ○ Meeting with the School Retreat panel to discuss priorities
  ○ Format and process has been designed
  ○ Floor will be open to the audience for solution or idea based questions
  ○ Submit pre-requested questions to Ahmad

• Staff Awards and Recognition
  ○ Run a staff senate piece written by COMMS this fall - Moe is in contact with Mike S.

AGENDA ITEM 7: ANY OTHER BUSINESS
• Next meeting - what time on Thursday’s work for everyone → NICK TO SEND DOODLE POLL