

**Boston University School of Public Health  
Health Policy and Law Student Organization  
CONSTITUTION**

**ARTICLE I**

**Name:**

Health Policy and Law Student Organization

**ARTICLE II**

**Mission Statement:**

The primary objective of the Health Policy and Law Student Organization (HPLSO) is to establish a network among public health students interested in health policy and law, health educators, and professionals to create opportunities for personal, intellectual, and professional development. Additionally, we will foster a community amongst students in the Health Policy and Law (HPL) Certificate through various local service and social events. We aim to be a resource for students in the HPL certificate program to further their involvement in BUSPH and make a lasting impact in our community.

**Core Values:**

- Collaboration

- Within HPL student certificate, outside certificates, professors/faculty members, outside local communities through volunteering

- Education

- Focus on health/policy/law education
- personal/intellectual curiosity
- Professionalism in and out of the classroom

- Promotion

- Resource for students in and outside of HPL certificate program

**ARTICLE III**

**Membership:**

All students who are enrolled at BUSPH as degree-seeking students are eligible for membership in HPLSO. Students who are pursuing the HPL certificate program will be granted automatic membership into HPLSO and can opt-out of the organization should they choose to do so.

**Events Description:**

The HPLSO will strive to run one meeting a month during the semesters. These meetings may include but are not limited to:

- Networking events with professionals in Health Policy and Law
- Social events to foster a community amongst HPL students and faculty
- Volunteer and community service opportunities

## ARTICLE IV

### **Academic Advisor(s)**

- David Jones: Associate Professor, Health Law, Policy & Management, Faculty Advisor
  - [djones@bu.edu](mailto:djones@bu.edu)
  - 617-358-2076
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- Lunise Joseph: Academic Program Coordinator, Health Law, Policy & Management
  - [lunise@bu.edu](mailto:lunise@bu.edu)
  - Talbot 248-West
  - 617-358-1926

### **Executive Board Functions:**

- The Executive Board will remain in contact with each other through their agreed upon mode of communication (i.e. SMS, email).
- The Executive Board will use a majority voting system to make decisions and solve disputes. In the instance where the executive board cannot reach an agreement, the advisors will be consulted.
- The President and Vice President will be voted in at the end of each term. Each term is two semesters long.
- Any member of the organization is eligible to serve on the Executive Board. The Board will be filled based on interest.

## ARTICLE V

### **Officer Responsibilities:**

The specific delegation of responsibilities can evolve each year. Here is a list of general responsibilities:

#### President

- The President will call, preside over, and adjourn all meetings of this organization.

- The President is responsible for performing various duties to ensure that the organization stays in good standing with Boston University School of Public Health.

#### Vice-President

- The Vice President will assume responsibilities of the President if they resign from that position.
- The Vice President will call, preside, and adjourn all meetings if the President is unable to attend.

#### Secretary

- The Secretary will be responsible for keeping up-to-date minutes of all meetings of the organization.
- The Secretary will be responsible for monitoring the HPLSO email.
- The Secretary will be responsible for maintaining a list of all the active students in the HPL Certificate.

#### Treasurer

- The Treasurer will be responsible for all fiscal matters.
- The Treasurer will be responsible for coordinating with Graduate Student Life and is the sole signatory for the funds of the organization.
- The Treasurer will set up at least one (1) fundraising event a semester.

#### Diversity and Advocacy Coordinator

- The Diversity and Advocacy Coordinator will be responsible for inclusion of all students and faculty.
- The Diversity and Advocacy Coordinator will work closely with outside organizations to diversify interactions.
- The Diversity and Advocacy Coordinator will promote an environment of inclusion.

#### Media and Promotions Coordinator

- The Media and Promotions Coordinator will maintain the public image of the organization.
- The Media and Promotions Coordinator will be responsible for updating the organization's social media pages.
- The Media and Promotions Coordinator will be responsible for creating all digital media and flyers.

#### Events and Social Coordinators

- The Event and Social Coordinators will work closely with the rest of the Executive Board to set-up at least one monthly HPLSO event.
- The Event and Social Coordinators will be responsible for setting up at least one networking event each semester.

#### Philanthropy Community Engagement/Outreach Coordinator

- The Philanthropy Community Engagement/Outreach Coordinator will be responsible for forming and maintaining the organization's bond with community organizations and partners.
- The Philanthropy Community Engagement/Outreach Coordinator will arrange at least one community service or volunteer event each semester.

#### 4+1 Student Outreach Coordinator

- The 4+1 Student Outreach Coordinator will represent the 4+1 BA/MPH and BS/MPH Community on the HPLSO Executive Board.
- The 4+1 Student Outreach Coordinator will be responsible for ensuring that the 4+1 student population is involved in the HPLSO community and encouraged to attend events.

### ARTICLE VI

#### **Elections:**

1. Elections for officers should be held before the end of the semester.
2. Candidates who receive a majority vote will be deemed the winner.
3. All candidates must be nominated and elected.
4. Candidate terms will end after two semesters of service or after the candidate has graduated, whichever comes first.