Education Committee Meeting Minutes  
October 3, 2019

Attendance: Trish Elliott, Chris Gill, Megan Healey, Mike LaValley, Nikki Longe, Chris Louis, Taylor Mahoney, Junenette Peters, Meera Ruparelia, Lisa Sullivan, Leslie Tellalian, Amanda Velez

1. Degree Program Reviews – MPH
   a. Most recent certificate enrollment numbers were sent out to the Committee earlier this week
      i. Functional small numbers: environmental health, health communication and promotion, and program management
      ii. Context small numbers: pharmaceutical development, delivery, and access, sex, sexuality, and gender, and human rights and social justice
   b. Consider how to differentiate program management certificate from the others so the curriculum is transparent to students
      i. Sometimes it’s difficult to differentiate between program management and CAPDIE
      ii. Will discuss with program directors about how to better situate this
      iii. Will talk to Lisa Toby to get a gauge on the specific job market
   c. Epi/Biostats
      i. BS723 doesn’t have a rigorous enough curriculum to set students up properly for BS805
      ii. Students need to be able to take initiative without being given all the directions
      iii. Better preparing our students for the workforce because employer feedback has shown that some BU graduates don’t have skills that other MPH graduates who study Epi/Bio do
   d. Work on incorporating more critical thinking into the core courses
      i. Work on holding a workshop or retreat with the Center for Teaching & Learning to incorporate this more into the core courses
   e. Thinking about adding a functional certificate on advocacy
   f. Context certificates
      i. Small numbers aren’t reflective of popularity
      ii. Just offering some of these is a big appeal to students
   g. Student spotlights to push out through communications

2. Syllabus template and collection
   a. Template was approved by the Education Committee
   b. Will come back because there have been some changes
   c. Program administrators are having trouble gathering syllabi
      i. 70 syllabi from this semester
      ii. 47 from spring 2019
      iii. Also a few from fall 2018
   d. Please ask departments to submit syllabi to the administrators as soon as possible