Education Committee Minutes
January 24, 2019

Attendance: Carol Dolan, Anne Fidler, Megan Healey, Michael LaValley, Jessica Leibler, Nikki Longe, Chris Louis, Taylor Mahoney, Lois McCloskey, Meera Ruparelia (staff), Lisa Sullivan, Amanda Velez

1. Teaching Award Proposal
   a. Edits: Faculty Senate sent proposal wanting to broaden data sources, consider specific categories with specific criteria, consider timing of awards, consider who makes decisions
      i. Expand data sources: open up call for nominations
         1. Added that course evaluation tool will have more data to use for this purpose
         2. May add question to evaluation to ask if nomination should occur – makes it easier for students
      ii. Categories
         1. Will come as time goes on
      iii. Timing
         1. Give awards at celebration Friday before Convocation
      iv. Number of awards given
         1. Committee agrees to keep wording as “around ten” awards, could be a few more or less
   b. Teaching Award Subcommittee
      i. Reports to Education Committee
         1. Award winners from previous year who are ineligible
         2. 1st year: several reps from EC, several reps from Faculty Senate, and student representation

2. Course Evaluations
   a. Committee came up with revised document for course evaluations
      i. More qualitative data and more opportunities to personalize for each course
   b. Recommendation: students are given a 2-week window to complete evaluation in class
      i. Dramatically increased response in trial run of new tool
   c. More unavailable data that is being collected
      i. Much of the qualitative data won’t be visible to others beyond chair, administration, and instructor of that class to limit seen unprofessional commentary
   d. University-wide initiative
      i. Core 10 questions that are standard university-wide
      ii. Opportunity for school-specific questions
      iii. Some people want all things to be openly accessible, others only want a few select comments to be accessible
   e. Biggest issue: what data is available and what is not
      i. Students say they use the evaluations but mainly look at qualitative questions
         1. Committee agrees qualitative data should be included
            a. Most helpful comments: allow students to gauge whether or not they actually want to take a course
ii. Page 12, Set F: concern about making these comments public
   1. Committee agrees that these need to be reworked
   2. Questions 2 or 3 don’t fit with the response scale (you either did or didn’t experience an incident)

iii. Question 24: make this public

f. Current process
   i. Students fill out evaluation, goes to data recording center, Education Office reads through form to remove unprofessional comments
   ii. May need to be re-evaluated

h. Next steps
   i. Committee will look into process changes, work with BDAC to see if something can be done to put things in hands of faculty member to open/close, clean up reviewing process by Education Office, try to institute a mid-course evaluation
   ii. Committee will send specific comments about this version to Lisa and will be rolled into a bigger group response