Dean’s Task Force Minutes  
November 29, 2018

Attendance: Josee Dupuis, Patricia Fabian, Jennifer Rider, Meera Ruparelia (staff) Lisa Sullivan, Leslie Tellalian, Amanda Velez

1. Different Modules (Patricia’s idea)
   a. Task Force agrees making the foundation a stand-alone program could be beneficial
   b. Task Force will consider having each department propose 1-2 clusters out to start
      i. Include courses that are offered more frequently and then add to them over time
      ii. Consider having 12 credits of offerings and the student chooses 8
   c. If their first classes (Summer semester) require prerequisites, we need to provide some sort of materials to them before beginning
      i. Example: take the January biostatistics course to prepare
      ii. Task Force will think about creating more course options like this for students to take if they need to

2. Foundation
   a. Task Force thinks each program could have its own Foundation (example: Foundations of EH) that happen before the Research Foundation
      i. Also an independent credential
   b. Purpose: expose all MS students to a common foundation of courses
   c. Courses to include in the Foundation: Biostatistics, Epidemiology, Health Informatics, Statistical Computing (required for many of the things we’re considering)
      i. Qualitative for those who are more on that track

3. Bootcamp (in-person in August)
   a. Would funnel students into their prospective tracks to give them more background for their degrees before beginning the individual programs
   b. About 3 weeks in length
   c. Begin with a weekend for everyone, off you go to your individual bootcamp, bring everyone together on Wednesday
   d. Some things for all students and then MS-specific workshops
   e. Will include survey research methods

4. Advertising MS/Goals
   a. Advertising numbers on how much people can make with those degrees
      i. This differentiates from the MPH
   b. Not trying to necessarily make the MS the size of the MPH
      i. Goal of 20-30 students in each program

5. Discovery-Based Project
   a. CEPH requirement
   b. Credits need to be attached so we need to make it a named course
   c. Hold in the June/July summer portion
   d. Task Force had the idea to have students register in Spring but the duration is actually January-July with mentoring built in (Spring) and finished product afterwards (Summer)
   e. Required and around 2 credits

6. For next time
   a. Task Force will take one more lap on course clusters and next steps will be to get department feedback once it’s a little more clean cut