Education Committee Minutes
November 20, 2018

Attendance: Carol Dolan (phone), Anne Fidler, Chris Gill, Sophie Godley, Megan Healey, Michael LaValley, Jessica Leibler, Nikki Longe, Lois McCloskey, Cassie Ryan, Lisa Sullivan, Amanda Velez

1. Public Health Nutrition Context Certificate
   a. Committee agrees that the idea is good but as the requirements stand, it will be too difficult for students to complete
   b. Recommendations included:
      i. Needing to offer more day/night classes
      ii. Adding an additional competency to match the other certificates
      iii. Rewording some of the competencies so we can deliver as written
      iv. Requiring the addition of a quantitative course as this will help students achieve the listed competencies

2. Phase 2 Proposal – Intermediate Biostatistical Methods
   a. Phase 2 proposal brought a more specific title
   b. Committee was all in favor
   c. Recommendations include that we’ll make it clear that students can’t take 805/806/852 for credit if they take this course

3. Additional Student Representative – Taylor Mahoney
   a. Sara is still on for another semester but we usually have 2 representatives
   b. Committee is in favor of bringing Taylor on board
   c. Committee will double check that this is approved by her dissertation advisor

4. 2019/2020 Academic Calendar
   a. Committee approved all of the calendars
   b. Action item: Committee will examine the schedule for next fall to see where there’s potential to move around, considering a Saturday test date for consistency in classes, using last lab slot as a backup exam time

5. Teaching Assistant Guideline Updates
   a. Revisions recommended from our last meeting have been made
   b. Committee agrees the document is good as it stands and will be sent back to GC
   c. Committee agrees that fulltime staff can be paid overbase for work as a TA FTE 1 slot

6. Coverage Exception Proposal
   a. Committee agrees to the following:
      i. Applicants must reapply yearly since approvals are only made on a one-time exception for each cycle
ii. The argument for exception should largely be based on student experience

iii. The deadline is June 1st for the next calendar year so the committee can make decisions by August 1st

b. Recommendations included:
   i. Applicants need to include a syllabus with their proposal
   ii. Those applying should describe the use of guest speakers/TAs/other instructional support in their course
   iii. Changes will be made and sent around via email, the committee will respond to changes, and then the document will be sent back to GC for review

7. McCann Day (Campus Education Day)
   a. Carol Dolan and Chris Gill have agreed to represent SPH on the committee

8. Causal Inference
   a. Mike and Lisa had a call about Biostatistics
      i. Biostatistics will rework proposal to fit their course in alternating years
      ii. Proposal will come soon for review
   b. Steve’s (the more economics version)
      i. Concerns: program is small, audience is a small subset
      ii. Committee agreed that he should run it as a directed study this year so we can see what the numbers are after that