Welcome to BU Sargent College

• The instructions in this document will help you register for Fall 2022 courses.
• Locate your major on the Bulletin website www.bu.edu/academics/sar/programs/ and scroll down to find the first-year course sequence. These are your recommended courses for the registration process described below.
• If you are undeclared, choose the major that is closest to your current academic goals.
Additional background information

• **AP and IB courses:** If you have not yet received your score, register for the required course (e.g. CAS PS101 for AP Psychology). If you have received advanced placement credit, you may be able to opt out of the course: [www.bu.edu/admissions/files/2018/06/Advanced-Credit-Guide.pdf](http://www.bu.edu/admissions/files/2018/06/Advanced-Credit-Guide.pdf)

• Some courses are only offered in the fall or in the spring semester therefore you might need to wait to take the next course in a sequence. You can, however, replace the course with an elective.

• **Adjustments can be made** to your course schedule during Orientation. You will have plenty of time to discuss your course plan and schedule with advisors during Orientation.
Did you complete the checklist?

In the email that we sent, there was a checklist for you to complete prior to registering. Please be sure that you have taken care of these important steps.

• To begin registering, open your favorite browser
• Go to www.bu.edu/studentlink
• Tech support www.bu.edu/tech/services/admin/the-links/studentlink/ is available.
• You can send course and curriculum questions to
• Heather Nicholson at nichol@bu.edu
Student Link

Go to www.bu.edu/studentlink

Enter BU login name and password
Select the ‘Academics’ tab
Select 'Registration'
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Under **Fall 2022**, select ‘**Reg Options**’
Prior to the start of registration, you will plan your schedule. Select ‘Plan’

Your registration start date and time will display.
Select ‘Add’ to search the class schedule and add classes to your Planner

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The planner is just a note pad allowing you to plan your classes for an upcoming semester. You must still register for classes during the registration period. Classes on your planner may not be available during registration due to cancellation, lack of available seats, or other reasons.

Use the BU Bulletin to guide your course selection

http://www.bu.edu/academics/sar/programs/
Enter course search criteria. Begin with SAR HP 150 (mandatory for all first-year Sargent students) and select [Go].

- You may need to click “Continue Search From” at the bottom of the page as some courses will have sections listed on additional pages.
- **Read the fine print** to see what the course requires (lecture, discussion, lab, pre-lab). Make sure you have all the components and if the discussion section (e.g. A2) needs to match the lecture (e.g. A1).
- There is usually a 15 minute travel time interval between classes.
- R indicates Thursday on the Boston University schedules. TR courses meet Tuesday and Thursday.
- Keep going! A class included in your planner does not mean that you have a spot reserved for official registration.
Selecting a **WR120** course

- You will be taking a first-year writing course, CAS WR120. These cover a wide range of topics so look for a section that you find interesting.
- A helpful link to all of the fall 2020 sections is included below:
  [http://www.bu.edu/link/bin/uiscgi_class_topic_writing_pgm_student.pl](http://www.bu.edu/link/bin/uiscgi_class_topic_writing_pgm_student.pl)

Use the *(change)* link and set **Class Level** to WR120 and equivalents to see:

Click on [SELECT] and then Topics or Schedule to display the sections.
BU Hub Electives

If you have room in your schedule for an elective, you will be exploring the BU Hub. Sargent has its own Hub page:

https://www.bu.edu/sargent/student-resources/bu-hub/

Scroll down to the **Hub Resources** section and see how to use a specialized **Course Search** database to identify courses and **Degree Advice Report** to track your Hub units
Use the left-hand column “Mark to Add” to click the open boxes of courses you want.

- Short course title, instructor last name, open seats, credits, course type and course dates/times are here.
- Courses with an open check box can be selected to be added to your Planner.
- Flagged courses are not available due to being full or reserved for select populations of students (Notes).
- You can click on the course number to view the course description.

Check box(es) for course(s) to add to planner, then select ‘Continue Search’ to search for more courses or select ‘Add to Planner’ to add selected courses to your planner.
You can view the courses in your Class Planner and continue to remove/add classes to your planner up until registration.

When you are ready to register, click on Reg Options (upper right-hand corner)
Select ‘Register for Class’

You can return to StudentLink and ‘Reg Options’ under Fall 2021 to add or drop classes throughout the summer.
If you have previously added classes to your Planner, select [Go] to register for classes from your planner.

If you didn’t already plan your schedule, you can search for classes by entering search criteria and selecting Go.
Use the left-hand column “Mark to Add” to click the open boxes of the courses you want to register for.

Select ‘Add Classes to Schedule’ and you will be asked to confirm your selection.
Congratulations! A confirmation page will display the status of your course selections. Green check-marks indicate the courses that you have officially registered for. A red “X” means a section was not added and you need to select an alternate section.

You can return to ‘Reg Options’ under Fall 2021 to add or drop classes throughout the summer. Please note important deadlines for making changes to your schedule: www.bu.edu/reg/calendars/semester/

Send questions to nichol@bu.edu or bring them to your registration meeting.