



Academic Advising

Advising is an important part of the teaching mission of BU and students engage in exploring a range of academic and co-curricular opportunities as part of a plan to realize their academic, career, and life goals. At Sargent, advising is a collaborative process involving academic counselors, peer mentors and faculty.

You are always welcome to drop by the Academic Services Center (ASC) in room 207, to send an email message sarugrad@bu.edu or to call 617-353-2713 to make an appointment and meet with any of us. There is helpful information on our website www.bu.edu/sargent/current-students/. Here's the ASC team:

- **Christopher Conley** is the Senior Staff Coordinator
- **Heather Nicholson** is the Assistant Director for Freshmen and Sophomores She advises students about minors and study abroad, coordinates transfers within Sargent and continuation from CGS.
- **Deborah Claar** is the Assistant Director for Juniors and Seniors. She coordinates intra-university transfers, external transfers and dual degrees, as well as the Sargent Honor Society.
- **Sharon Sankey** is the Assistant Dean for Academic Services.
- **Melanie Matthies** is the Senior Associate Dean for Sargent College

Your program's director can help with specifics about your major:

Behavior & Health	Prof. Nancy Lowenstein	ot@bu.edu
Health Science	Prof. Bria Dunham	hscience@bu.edu
Human Physiology	Prof. Judy Schotland	hphys@bu.edu
Nutrition	Prof. Michele DeBiasse	debiasse@bu.edu
Physical Therapy	Prof. Diane Heislein	pt@bu.edu
Speech, Language & Hearing Sciences	Prof. Ann Dix	slhs@bu.edu
Undeclared	Prof. Melanie Matthies	matthies@bu.edu

Your faculty advisor is listed on the Student Link or check with the ASC. Their primary roles are to:

- Monitor your academic progress in all aspects of your graduation requirements.
- Help with course selection and registration
- Serve as a resource for career, research and/or professional issues

Your Peer Mentor will contact you over the summer and meet with you at the Sargent Orientation on 9/3/18.

These trained volunteers serve as role models and guides; they give advice about effective ways to make the most of the college experience. All Peer Mentors are supervised by the ASC Assistant Directors.

Key dates on the Academic Calendar for Fall, 2018:

September 3	Sargent Orientation begins at 2:00 in room 101
September 4	Classes Begin
October 8	Columbus Day Holiday, Monday class schedule on 10/9
October 19-21	Family & Friends Weekend
November 21-25	Thanksgiving Recess
December 12	Last Day of Classes (Study period 12/13-12/16)
December 17-21	Final Exams

GUIDELINES FOR ADVISING

You have many options for getting advice from people at Sargent and BU. Here are some suggestions:

- a) Be **proactive** about exploring your interests and options. Talk to your peer mentor; use the BU website, the BU Bulletin and departmental manuals for information. **Ask questions** as soon as an issue arises; procrastination can cause a small glitch to become a major problem. Refer to www.bu.edu/sargent/current-students/academic-services-center/ to see your resources.
- b) Go to established office hours or **make an appointment**. You are welcome to drop by the ASC (room 207) but stopping by someone's office unexpectedly can cause frustration for everyone.
- c) Acknowledge that making decisions and completing your degree is **your responsibility**. Let others help you with advice and support in this process by **preparing** for your meetings and periodically evaluating your academic, career and personal goals.

BU-Hub

Sargent College is enthusiastically committed to the updated curricula that incorporate BU Hub requirements. We are especially interested in encouraging thinking across disciplines to prepare students for an increasingly interconnected world. In addition to details about your major in the BU Bulletin, we also recommend checking www.bu.edu/hub/ for information.

DEGREE ADVICE

Degree Advice Reports are available to students via the **Student Link**. The report provides a snapshot of the progress you are making towards degree completion and helps you prepare for advising appointments.

- Students should check their Degree Advice reports periodically for updates resulting from AP/IB credits, registration, completion of BU courses, Hub units, transfer credits or other program changes.
- Check www.bu.edu/academics/policies/advanced-placement-credit for information on AP, IB etc.
- Degree Advice is not a substitute for substantive discussion with the advisor nor does it certify students for graduation but it can help you assess your academic progress.

MINORS

Check for available minors: www.bu.edu/academics/degree-programs. Contact the Health Science program phminor@bu.edu for advising on the Public Health Minor and work closely with Heather Nicholson for assistance on all other minors.



ACADEMIC CONDUCT

Students must follow: www.bu.edu/academics/resources/academic-conduct-code/

Do not risk your professional reputation as the penalties for misconduct include receiving a failing grade in the course, probation or expulsion from Boston University

KEY RESOURCES

- ✓ **BU Sargent College Website** is a great resource for information about academic programs, degree requirements, policies and procedures. Each department has its own section: www.bu.edu/sargent
- ✓ **BU LifeBook** provides rules and guidance about living life as a respectful and responsible member of the Boston University community: www.bu.edu/dos/policies/lifebook/
- ✓ **Student Health Services** is located at 881 Comm. Ave., West. Their phone is 617-353-3575. Please see also www.bu.edu/shs and the **Behavioral Medicine Center** (617) 353-3569; a Counselor is available for emergencies 24 hours per day (www.bu.edu/shs/behavioral/).
- ✓ **Office of Disability Services** can be reached at (617) 353-3658. See also www.bu.edu/disability
- ✓ **Educational Resource Center** offers free peer tutoring services and helpful seminars on study skills, time management and other helpful topics. Call 617-353-7077 or check www.bu.edu/erc
- ✓ **The BU Center for Career Development** www.bu.edu/careers/ has relevant information and services for freshmen through alumni.
- ✓ **The University Service Center** is designed to help members of the university community who have questions or problems of a unique or complex nature. They can be reached at 617-358-1818 or www.bu.edu/usc