

# Your Roommate Living Guide: Suite Style



## PART 1: INDIVIDUAL SECTION

The purpose of this Roommate Living Guide is to facilitate the discussion between roommates on how you will live together. Please fill out part one by yourself. After you have completed part one, use the information presented there to complete part two with your roommate/s. This guide should be used as a starting point for ongoing conversation about personal preferences and living spaces throughout your time living together.

On weekdays, I generally go to bed:

- Before 10pm
- Between 10pm and midnight
- After midnight

On weekends, I generally go to bed:

- Before 10pm
- Between 10pm and midnight
- After midnight

On weekdays, I generally wake up:

- Before 8am
- Between 8am and 10am
- After 10am

On weekends, I generally wake up:

- Before 8am
- Between 8am and 10am
- After 10am

# Sleep

While I sleep I prefer the room to be:

- Completely dark
- Moderately light
- Brightly lit

Computer/TV/media are:

- On
- Off

Phone use is:

- OK
- Not OK
- OK on vibrate

I prefer the temperature to be:

- Warm
- Cool

Fans are:

- On
- Off



# Guests & Socializing

During study times, guests may be in the suite:

- Always
- Sometimes
- Never

During sleep times, guests may be in the suite:

- Always
- Sometimes
- Never

Other times guests are not allowed:

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Overnight guests may stay:

- Weekends only
- Weekdays
- Other:

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How much notice do I prefer my roommates to give when they would like to host guests overnight?

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Do I think we should alternate our agreement about guests for family members? How so?

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Full Policy:  
<http://www.bu.edu/dos/policies/lifebook/residential/>

# Studying



When I study in the suite, it will generally be (check all that apply):

- In the morning
- In the afternoon
- In the evening
- On the weekends
- Other:\_\_\_\_\_

When I study, I prefer:

- Complete silence
- To have music/TV on
- To use headphones
- To be alone

During midterms, finals, or stressful academic time periods, I would like to:

Have special rules such as:

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Change the quiet/sleeping time:

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Change the guest agreements:

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Change the noise/lights agreements:

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## Safety

## Information



All policies:

<http://www.bu.edu/dos/policies/lifebook/residential/>

\*Doors should be locked even when rooms and apartments are left for only a few minutes.

Valuables should not be left where they can be easily stolen, and should be taken home during vacations and recess periods. Common sense - more than anything else - determines safety.

# Use of the Common Areas



If someone comes to the suite when I am not there and asks to use or borrow something that belongs to me, I would prefer my roommates:

- Lend it out without asking
- Ask me first
- Never lend anything of mine out

When we are home and awake, the door is:

- Always locked\*
- Usually locked
- Sometimes locked

\*For your safety, Residence Life strongly recommends that doors are always locked.

When I'm not in the suite, I will (check all that apply):

- Make sure the door is locked
- Make sure the windows are locked
- Make sure the lights are turned off
- Make sure the blinds are closed

If I put food in the refrigerator:

- It is mine and should not be touched
- It is ok for anyone to take it without asking
- It may be OK for anyone to take it if they ask

# Cleanliness



My area will be neat and orderly:

- Always
- Usually
- Sometimes

I like the suite common spaces to be:

- Neat/orderly and organized
- Comfortable and lived in
- Messy and disorganized

How frequently will the entire suite get cleaned?

- Daily
- Bi-weekly
- Weekly
- Monthly

Who will purchase cleaning supplies for the suite?

- All of us every time we clean
- One person on a rotating basis
- Many people on a rotating basis

The suite will be cleaned:

- By all of us every time we clean
- By one person at a time on a rotating basis
- By multiple people on a rotating basis

Cleaning includes (check all that apply):

- Dusting / sweeping
- Vacuuming
- Laundry
- Bathroom
- Other:

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# Your Roommate Living Guide: Suite Style



## PART 2: Roommate Section

Meet with your roommate/s to discuss this section. Refer back to the Individual Section for guidance on this discussion. Part two should be completed together. Please maintain a copy in your residence to refer back to periodically. Situations may arise that will need to involve new conversations in order to update this agreement, so please revisit this tool as necessary.

While we sleep:

Common space lights are:

- On  Off

Computer/TV/media is:

- On  Off

Phone use is:

- OK  Not OK  OK on vibrate

The temperature will generally be:

- Warm  Cool

Fans are:

- On  Off

Windows are:

- Open  Closed

# Sleep

On weekdays, sleeping time will be:

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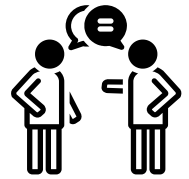
On weekends, sleeping time will be:

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Quiet times in our apartment will be:

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# Guests & Socializing



During study times, guests may be in the suite:

- Always
- Sometimes
- Never

During sleep times, guests may be in the suite:

- Always
- Sometimes
- Never

Other times guests are not allowed:

-----

Overnight guests may stay:

- Weekends only
- Weekdays
- Other: -----

How much notice will we give each other when we would like to host guests overnight?

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Will we alter our agreements about guests for family members? If so, how?

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Full Policy:  
<http://www.bu.edu/dos/policies/lifebook/residential/>

# Studying



When studying in the suite, it will generally be:

- In the morning
- In the afternoon
- In the evening
- On the weekends
- Other:\_\_\_\_\_

During midterms, finals, or stressful academic time periods, we will make the following changes to our agreements:

- Have special rules such as:  
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-----

When we study in the suite (select all that apply):

- There should be complete silence  
Music/TV is OK:  
 always  sometimes  never
- We will use headphones
- We prefer to be alone
- Other: \_\_\_\_\_

- Change in quiet/sleeping time:  
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- Change in guest agreements:  
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- Change in noise/lights agreements:  
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# Safety

# Information



All policies:

<http://www.bu.edu/dos/policies/lifebook/residential/>

\*Doors should be locked even when rooms and apartments are left for only a few minutes.

Valuables should not be left where they can be easily stolen, and should be taken home during vacations and recess periods. Common sense – more than anything else – determines safety.

# Use of the Common Areas

How will we decide when we want to have alone time and how we will communicate that with roommates?

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If someone comes to the suite while a roommate is not there and asks to use something that belongs to that roommate:

- Lend it out without asking
- Ask the roommate first
- Never lend anything out

If we put food in the refrigerator:

- It belongs to the person who put it there and should not be touched by others
- It is OK for anyone to take it without asking
- It may be OK for anyone to take if they ask the person who put it there first

When we are home and awake, the door is:

- Always locked\*
- Usually locked
- Sometimes locked

When we are not home or when we are asleep, the door is:

- Always locked\*

When we are not in the suite, we will (check all that apply):

- Make sure the door is locked
- Make sure the windows are locked
- Make sure the lights are turned off
- Make sure the blinds are closed

\*For your safety, Residence Life strongly recommends that doors are always locked.

# Cleanliness

We like the suite common spaces to be:

- Neat/orderly and organized
- Comfortable and lived in
- Messy and disorganized

How frequently will the entire suite get cleaned?

- Daily
- Bi-weekly
- Weekly
- Monthly

Cleaning includes (check all that apply):

- Dusting / sweeping
  - Vacuuming
  - Laundry
  - Bathroom
  - Other
- -----

Who will purchase cleaning supplies for the room?

- All of us every time we clean
- One person on a rotating basis
- Multiple people on a rotating basis

The suite will be cleaned:

- By all of us every time we clean
- By one person at a time on a rotating basis
- By multiple people on a rotating basis





# Signatures



By signing below we accept the agreements made above. Should we need to make changes to the agreements we will do so as a group. Should someone not follow the agreements we will take the following steps before contacting our Resident Assistant or Residence Life staff:

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Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## Guest Policy Information

Full policy: <http://www.bu.edu/dos/policies/lifebook/residential/>

- Guests are only permitted with the consent of a resident's roommates(s). Students are expected to communicate with each other to work out arrangements for guests within a shared room, suite, or apartment.
- A guest is an individual who is not assigned to said resident's room, suite, or apartment. A resident host is a resident student who signs a guest into the residence to which they are assigned. An overnight guest is a guest who visits between the hours of 2am and 7am (or any fraction thereof).
- A resident may have no more than three (3) guests at a time, and guests may stay in a room, suite, or apartment no more than three consecutive nights.
- At all times, residents are responsible for the conduct and activity of their guests, including any damage caused to University property and violations of policies for student residences.
- No overnight guests are permitted during the first two weeks of the academic year, and during study and final examination periods.