

ADVISORY COUNCIL FOR RESEARCH ADMINISTRATION (ACRA)

Monday, May 18, 2020

2:00 – 4:00 pm

Zoom Meeting (COVID-19 Quarantine)

Council Attendees: Diane Baldwin, Cynthia Bradford, Solaris Bujor, Nancy Clinton, Jean Daley, Nikki De Leon, Gillian Emmons, Kevin Gonzalez, Michael Gooley, Andrea Gordon, Gretchen Hartigan, Gloria Waters, Aline Hillman, Meredith Hanna, Julia Huntsman, Rachelle Joseph, Marla Krauss, Renna Lilly, Jen Marron, Linda Martin, Jennifer Rogers, Andy Soares, Bettina Stevens, Marianne Taylor

Guest Attendees: Chris Sylvester, Sophia Zhang, Caitlin Rosborough, Craig Gerome, Meredith Hanna

MINUTES

Agenda Item: Welcome– Diane Baldwin

Agenda Item: Community and Central Updates – all

- Please reach-out to Kevin Gonzalez concerning any questions regarding facilities

Agenda Item: RPPR Best Practices-Rachelle Joseph, Jean Daley, Meredith Hanna, Michael Gooley, Aline Hillman, Sophia Zhang, Renna Lilly, Chris Sylvester

- Please refer to slides for information concerning the standard practice and direct any questions to your assigned RA.
- Unobligated balance calculation RPPR by Michael Gooley who provided the process at the local level

Agenda Item: What issues/questions have folks heard among the community? ...

- Will grants cover any additional PPE needed? Gretchen: If the grant can cover it you can charge the PPE.
- How do we implement the changes, the entrance, a specific bathroom? No one will be working in any building until the building coordinator marks the elevators, stairs, capacity for various rooms...all of this will be in place before anyone comes back.
- Pl's need to set their priorities
- Have any folks had issues in hiring PhD students for the summer? Gloria Waters mentioned an email that will be forwarded to everyone from the dean of students.
- Hiring freeze extends to student employees. On the medical campus it would be approved by president Brown and in CRC by the provost.
- Idle time tracking departmental closure code, some departments are using it to track the idle time. Fiona Germain will check-in with her counterparts to be sure that communication is sent and make sure that the community is using this code. Andy Sores White suggested that they may be able to run a report for March and April and send it to the departments at a summary level to check their inventory.

Next month: **Agenda Item: Subaward Process-Michael Vergoni, Craig Gerome, Renna Lilly, Caitlin Rosborough, Julia Huntsman**