



Postdoctoral Associate/Fellow Appointment Process

Candidate Information:

First Name: _____ Last name: _____
Personal/Permanent Email: _____
Highest Degree Received: _____ Year: _____
Candidate type: New Reappointment/Revision/Renewal

Position Information:

Position Title (choose one): Postdoctoral Associate (employee postdoc)
Work Start Date: _____ Work End Date: _____
Department: _____
Percent Effort: _____ Monthly Salary/Stipend: _____
Annual Salary/Stipend: _____
Grant Funding Source (I/O#): _____ Grant End Date: _____
Source of Funding (choose one): Institutional funds
Principal Investigator: _____
Department Administrator: _____

Open Hire: Yes No
Type of Visa (if applicable): _____

Please summarize this individual's role in the laboratory:

Principal Investigator's Signature: _____ Date: _____
Research Administration and Finance Signature: _____ Date: _____

Please resubmit the proforma if the position dates and/or salary change.