



INTERNAL TRANSFER CREDIT REQUEST

ATTENTION: this form is used for the evaluation of internal transfer credits.

Posting credits from one career to another (ex. non-degree to degree)

Internal transfer credit will count toward GPA
Step 1: Student information

Name: _____ BUID: U _____
BU Program/Plan: _____ Class Year: _____

Step 2: To be completed by student. Please fill out all sections of the table below. Once completed, the form must be signed by an advisor. The advisor should submit the completed form to credeval@bu.edu for processing. Please note, incomplete forms will not be processed.

Term Taken	Course Code	Course Name	Notes

Student Signature: _____ Date: _____
Department Signature: _____ Date: _____
Department Name (please print): _____
Department Comments (if any): _____