

My CV - What Goes Where?

| Activity performed by Faculty | Module in My CV | Type within module | Subtype | Comments/Questions |
|---|----------------------------|------------------------------|---------------------------------|--|
| <u>Academic appointment outside of BU</u> | User Profile | Academic appointments | | |
| <u>Certification</u> | User Profile | Certifications | | |
| <u>Language fluency</u> | User Profile | Language competencies | | |
| <u>Non-academic employment</u> | User Profile | Non-academic employment | | |
| <u>Postgraduate training</u> | User Profile | Postgraduate training | | |
| <u>Web address or social media account</u> | User Profile | Web addresses | | |
| <u>Book</u> | Scholarly & Creative Works | Book | | |
| <u>Scholarly Monograph</u> | Scholarly & Creative Works | Book | Subtype: Scholarly Monograph | |
| <u>Textbook</u> | Scholarly & Creative Works | Book | Subtype: Textbook | |
| <u>Novel</u> | Scholarly & Creative Works | Book | Subtype: Novel | |
| <u>Prose Collection</u> | Scholarly & Creative Works | Book | Subtype: Prose Collection | |
| <u>Short Story Collection</u> | Scholarly & Creative Works | Book | Subtype: Prose Collection | |
| <u>Poetry Collection</u> | Scholarly & Creative Works | Book | Subtype: Poetry Collection | |
| <u>Non-Fiction Collection</u> | Scholarly & Creative Works | Book | Subtype: Non-Fiction Collection | |
| <u>Exhibition Catalog</u> | Scholarly & Creative Works | Book | Subtype: Exhibition Catalog | |
| <u>Book chapter</u> | Scholarly & Creative Works | Book chapter | | |
| <u>Published conference paper</u> | Scholarly & Creative Works | Conference paper (published) | | |
| <u>Creative nonfiction</u> | Scholarly & Creative Works | Creative work | Subtype: Creative nonfiction | |
| <u>Creative work</u> | Scholarly & Creative Works | Creative work | | |
| <u>Nonfiction</u> | Scholarly & Creative Works | Creative work | Subtype: Nonfiction | |
| <u>Play</u> | Scholarly & Creative Works | Creative work | Subtype: Play | |
| <u>Poem</u> | Scholarly & Creative Works | Creative work | Subtype: Poem | |
| <u>Dataset</u> | Scholarly & Creative Works | Dataset | | |
| <u>Edited Volume</u> | Scholarly & Creative Works | Edited volume | | |
| <u>Exhibition (scholarly or creative work)</u> | Scholarly & Creative Works | Exhibition | | Exhibitions of your work and/or curated by you. For exhibitions as a professional activity, please see "Exhibition (professional activity)" below under Professional Activities. |
| <u>Internet publication</u> | Scholarly & Creative Works | Internet publication | | |
| <u>Audio recording</u> | Scholarly & Creative Works | Media | Subtype: Audio recording | |
| <u>Audiovisual recordings</u> | Scholarly & Creative Works | Media | Subtype: Audiovisual recordings | |
| <u>Documentary, Film, Movie, Television, etc.</u> | Scholarly & Creative Works | Media | Subtype: Audiovisual recordings | |
| <u>Patent</u> | Scholarly & Creative Works | Patent | | |
| <u>Pedagogical materials</u> | Scholarly & Creative Works | Pedagogical materials | | |
| <u>Syllabus</u> | Scholarly & Creative Works | Pedagogical materials | Subtype: Syllabus | |
| <u>Tutorial</u> | Scholarly & Creative Works | Pedagogical materials | Subtype: Tutorial | |
| <u>Assignment</u> | Scholarly & Creative Works | Pedagogical materials | Subtype: Assignment | |
| <u>Case Study</u> | Scholarly & Creative Works | Pedagogical materials | Subtype: Case Study | |
| <u>Assessment</u> | Scholarly & Creative Works | Pedagogical materials | Subtype: Assessment | |
| <u>Lesson Plan</u> | Scholarly & Creative Works | Pedagogical materials | Subtype: Lesson Plan | |
| <u>Report</u> | Scholarly & Creative Works | Report | | |

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| <u>Review</u> | Scholarly & Creative Works | Review | | |
| <u>Scholarly article</u> | Scholarly & Creative Works | Scholarly article | | |
| <u>Scholarly Presentation</u> | Scholarly & Creative Works | Scholarly Presentation | | |
| <u>Contributed conference talk</u> | Scholarly & Creative Works | Scholarly Presentation | Subtype: Contributed conference talk | |
| <u>Conference lecture</u> | Scholarly & Creative Works | Scholarly Presentation | Subtype: Contributed conference talk or Invited conference presentation | |
| <u>Invited conference presentation</u> | Scholarly & Creative Works | Scholarly Presentation | Subtype: Invited conference presentation | |
| <u>Poster</u> | Scholarly & Creative Works | Scholarly Presentation | Subtype: Poster | |
| <u>Poster Paper</u> | Scholarly & Creative Works | Scholarly Presentation | Subtype: Poster | |
| <u>Unpublished conference paper</u> | Scholarly & Creative Works | Scholarly Presentation | Subtype: Unpublished conference paper | |
| <u>Conference community workshop</u> | Scholarly & Creative Works | Scholarly Presentation | Subtype: Other | |
| <u>Conference keynote</u> | Scholarly & Creative Works | Scholarly Presentation | Subtype: Other | |
| <u>Translation</u> | Scholarly & Creative Works | see note | | Select publication type of the original work and check off "translator of" |
| <u>Code</u> | Scholarly & Creative Works | Software / Code | | |
| <u>Software</u> | Scholarly & Creative Works | Software / Code | | |
| <u>Dissertation</u> | Scholarly & Creative Works | Thesis / Dissertation | | |
| <u>Thesis</u> | Scholarly & Creative Works | Thesis / Dissertation | | |
| <u>Other publication</u> | Scholarly & Creative Works | Other | | |
| <u>Other scholarly or creative output</u> | Scholarly & Creative Works | Other | | |
| <u>Encyclopedia entry</u> | Scholarly & Creative Works | Other | | |
| <u>Popular article</u> | Scholarly & Creative Works | Other | | |
| <u>Abstracts</u> | - | - | | Abstracts are not standalone items in My CV. If an abstract is for an existing work/item, it may be included in the entry for that item. |
| <u>Course taught at previous institution</u> | Teaching Activities | Course taught | | |
| <u>Course taught during visiting faculty appointment</u> | Teaching Activities | Course taught | | |
| <u>Course taught not captured by a BU system</u> | Teaching Activities | Course taught | | |
| <u>Course taught at BU longer than 3 years ago</u> | Teaching Activities | Course taught | | at any given time, only 3 years' worth of BU courses are pre-populated into My CV |
| <u>New course developed</u> | Teaching Activities | Course developed | | |
| <u>Guest lecture</u> | Teaching Activities | Other teaching activity | | |
| <u>Tutoring for students</u> | Teaching Activities | Other teaching activity | | |
| <u>Other teaching activity</u> | Teaching Activities | Other teaching activity | | |
| <u>Grant funding not captured by a BU system</u> | Grants | Grant | | |
| <u>Grant proposal not captured by a BU system</u> | Grants | Proposal | | |
| <u>Non-grant funding</u> | Grants | Other funding | | |
| <u>Other funding</u> | Grants | Other funding | | |
| <u>Administrative effort</u> | Professional Activities | Administrative effort | | |

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| <u>Clinical & health assessment</u> | Professional Activities | Clinical service | Subtype: Clinical & health assessment | |
| <u>Clinical service</u> | Professional Activities | Clinical service | | |
| <u>Clinical treatment</u> | Professional Activities | Clinical service | Subtype: Clinical treatment | |
| <u>Congressional Testimony</u> | Professional Activities | Consulting | Subtype: Congressional testimony | |
| <u>Consulting</u> | Professional Activities | Consulting | | |
| <u>Expert witness</u> | Professional Activities | Consulting | Subtype: Expert witness | |
| <u>External evaluator</u> | Professional Activities | Consulting | Subtype: External evaluator | (do not identify individuals reviewed for tenure or promotion) |
| <u>External tenure and/or promotion review/letters</u> | Professional Activities | Consulting | Subtype: External evaluator | (do not identify individuals reviewed for tenure or promotion) |
| <u>External dissertation/thesis examiner</u> | Professional Activities | Consulting | Subtype: External evaluator | (do not identify students) |
| <u>External program reviewer</u> | Professional Activities | Consulting | Subtype: External program reviewer | |
| <u>US Presidential comission</u> | Professional Activities | Consulting | Subtype: US Presidential comission | |
| <u>Award</u> | Professional Activities | Distinction/Award | | |
| <u>Distinction</u> | Professional Activities | Distinction/Award | | |
| <u>Honor</u> | Professional Activities | Distinction/Award | | |
| <u>Prize</u> | Professional Activities | Distinction/Award | | |
| <u>Editorship</u> | Professional Activities | Editorship | | |
| <u>Co-Editorship</u> | Professional Activities | Editorship | Editorship Role: Co-Editor | |
| <u>Associate Editorship</u> | Professional Activities | Editorship | Editorship Role: Associate Editor | |
| <u>Event</u> | Professional Activities | Event | | |
| <u>Event administration</u> | Professional Activities | Event | Role: Event administrator or Co-administrator | |
| <u>Event facilitator</u> | Professional Activities | Event | Role: Facilitator | |
| <u>Event judging</u> | Professional Activities | Event | Role: Judge | |
| <u>Event panelist</u> | Professional Activities | Event | Role: Panelist | |
| <u>Event participant</u> | Professional Activities | Event | Role: Participant | |
| <u>Event presenter</u> | Professional Activities | Event | Role: Presenter | |
| <u>Event session/panel/program chair</u> | Professional Activities | Event | Role: Session/panel/program chair | |
| <u>Event speaker</u> | Professional Activities | Event | Role: Speaker | |
| <u>Keynote address</u> | Professional Activities | Event | Role: Speaker | |
| <u>Talk given</u> | Professional Activities | Event | Role: Speaker | |
| <u>General meeting</u> | Professional Activities | Event | Event type: General meeting | |
| <u>Board meeting</u> | Professional Activities | Event | Event type: Board meeting | |
| <u>Business dinner</u> | Professional Activities | Event | Event type: Business dinner | |
| <u>Certification</u> | Professional Activities | Event | Event type: Certification | |
| <u>Conference</u> | Professional Activities | Event | Event type: Conference | |
| <u>Colloquium</u> | Professional Activities | Event | Event type: Colloquium | |
| <u>Conclave</u> | Professional Activities | Event | Event type: Conclave | |

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| <u>Congress</u> | Professional Activities | Event | Event type: Congress | |
| <u>Continuing education/Continuing legal education</u> | Professional Activities | Event | Event type: Continuing education/Continuing legal education | |
| <u>Convention</u> | Professional Activities | Event | Event type: Convention | |
| <u>Exhibition (professional activity)</u> | Professional Activities | Event | Event type: Exhibition; for exhibitions of your own work and or curated by you, please see "Exhibition (scholarly or creative work)" above under Scholarly & Creative Works. | |
| <u>Experiential training</u> | Professional Activities | Event | Event type: Experiential training | |
| <u>Exposition</u> | Professional Activities | Event | Event type: Exposition | |
| <u>Field trip</u> | Professional Activities | Event | Event type: Field trip | |
| <u>Function</u> | Professional Activities | Event | Event type: Function | |
| <u>Fundraiser</u> | Professional Activities | Event | Event type: Fundraiser | |
| <u>Gala</u> | Professional Activities | Event | Event type: Gala | |
| <u>Guest lecture</u> | Professional Activities | Event | Event type: Guest lecture | |
| <u>Networking event</u> | Professional Activities | Event | Event type: Networking event | |
| <u>Plenary or general session</u> | Professional Activities | Event | Event type: Plenary or general session | |
| <u>Product launch</u> | Professional Activities | Event | Event type: Product launch | |
| <u>Public service</u> | Professional Activities | Event | Event type: Public service | |
| <u>Public speaking</u> | Professional Activities | Event | Event type: Public speaking | |
| <u>Reception</u> | Professional Activities | Event | Event type: Reception | |
| <u>Retreat</u> | Professional Activities | Event | Event type: Retreat | |
| <u>Review course</u> | Professional Activities | Event | Event type: Review course | |
| <u>Seminar</u> | Professional Activities | Event | Event type: Seminar | |
| <u>Shareholder's meeting</u> | Professional Activities | Event | Event type: Shareholder's meeting | |
| <u>Social event</u> | Professional Activities | Event | Event type: Social event | |
| <u>Study abroad event</u> | Professional Activities | Event | Event type: Study abroad | |
| <u>Symposium</u> | Professional Activities | Event | Event type: Symposium | |
| <u>Webinar</u> | Professional Activities | Event | Event type: Webinar | |
| <u>Workshop</u> | Professional Activities | Event | Event type: Workshop | |
| <u>Youth competition</u> | Professional Activities | Event | Event type: Youth competition | |
| <u>Career advisor</u> | Professional Activities | Extracurricular advising/mentorship | Role: Career advisor | |
| <u>Club advisor</u> | Professional Activities | Extracurricular advising/mentorship | Role: Club advisor | |
| <u>Coach</u> | Professional Activities | Extracurricular advising/mentorship | Role: Coach | |
| <u>Extracurricular advising</u> | Professional Activities | Extracurricular advising/mentorship | | |

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| <u>Extracurricular mentoring</u> | Professional Activities | Extracurricular advising/mentorship | | |
| <u>Informal mentor</u> | Professional Activities | Extracurricular advising/mentorship | Role: Informal mentor | |
| <u>Informal research advisor</u> | Professional Activities | Extracurricular advising/mentorship | Role: Informal research advisor | |
| <u>Undergraduate Research Mentor</u> | Professional Activities | Extracurricular advising/mentorship | Role: Undergraduate research mentor | |
| <u>Sponsor</u> | Professional Activities | Extracurricular advising/mentorship | Role: Sponsor | |
| <u>Broadcast interview</u> | Professional Activities | Interview | Subtype: Broadcast | |
| <u>Interview (Interviewer)</u> | Professional Activities | Interview | Include your name under "Interviewer Name(s)" | |
| <u>Interview (Interviewee)</u> | Professional Activities | Interview | Include your name under "Interviewee Name(s)" | |
| <u>Online interview</u> | Professional Activities | Interview | Subtype: Online | |
| <u>Print interview</u> | Professional Activities | Interview | Subtype: Print | |
| <u>Board membership</u> | Professional Activities | Membership - Board | Role: Member | |
| <u>Board office/Board leadership</u> | Professional Activities | Membership - Board | Role: President, Chair, Secretary, Director, etc. | |
| <u>Committee membership</u> | Professional Activities | Membership - Committee | Role: Member | |
| <u>Committee office/Committee leadership</u> | Professional Activities | Membership - Committee | Role: Chair, Vice-chair, etc. | |
| <u>Organization membership</u> | Professional Activities | Membership - Organization | Role: Member | |
| <u>Organization office/Organization leadership</u> | Professional Activities | Membership - Organization | Role: President, Treasurer, Director, etc. | |
| <u>Community service</u> | Professional Activities | Outreach or community service | | |
| <u>Ecclesiastical engagement</u> | Professional Activities | Outreach or community service | Role: Ecclesiastical engagement | |
| <u>Expert advice</u> | Professional Activities | Outreach or community service | Role: Expert advice | |
| <u>Outreach</u> | Professional Activities | Outreach or community service | | |
| <u>Support worker</u> | Professional Activities | Outreach or community service | Role: Support worker | |
| <u>Professional development (for self)</u> | Professional Activities | Professional development | | |
| <u>Professional development (for others, non-student)</u> | Professional Activities | Professional mentoring (non-student) | | |
| <u>Reviewing/refereeing</u> | Professional Activities | Reviewing/Refereeing | | |
| <u>Other professional activity</u> | Professional Activities | Other | | |
| <u>Academic advising</u> | N/A | N/A | | This information should be input into the FAR Advising section only |
| <u>Undergraduate Advising</u> | N/A | N/A | | This information should be input into the FAR Advising section only |
| <u>Graduate Advising</u> | N/A | N/A | | This information should be input into the FAR Advising section only |
| <u>Doctoral Advising</u> | N/A | N/A | | This information should be input into the FAR Advising section only |
| <u>Thesis/Dissertation Advising</u> | N/A | N/A | | This information should be input into the FAR Advising section only |
| <u>Thesis/Dissertation Reader</u> | N/A | N/A | | This information should be input into the FAR Advising section only |
| <u>Thesis/Dissertation Committee</u> | N/A | N/A | | This information should be input into the FAR Advising section only |