

My CV - What Goes Where?

Item or Activity	Module in My CV	Type within module	Notes
Academic appointment outside of BU	User Profile	Academic appointments	
Certification	User Profile	Certifications	
Language fluency	User Profile	Language competencies	
Non-academic employment	User Profile	Non-academic employment	
Postgraduate training	User Profile	Postgraduate training	
Web address or social media account	User Profile	Web addresses	
Book	Scholarly & Creative Works	Book	
Scholarly Monograph	Scholarly & Creative Works	Book	Subtype: Scholarly Monograph
Textbook	Scholarly & Creative Works	Book	Subtype: Textbook
Novel	Scholarly & Creative Works	Book	Subtype: Novel
Prose Collection	Scholarly & Creative Works	Book	Subtype: Prose Collection
Short Story Collection	Scholarly & Creative Works	Book	Subtype: Prose Collection
Poetry Collection	Scholarly & Creative Works	Book	Subtype: Poetry Collection
Non-Fiction Collection	Scholarly & Creative Works	Book	Subtype: Non-Fiction Collection
Exhibition Catalog	Scholarly & Creative Works	Book	Subtype: Exhibition Catalog
Book chapter	Scholarly & Creative Works	Book chapter	
Published conference paper	Scholarly & Creative Works	Conference paper (published)	
Artistic performance	Scholarly & Creative Works	Creative work	Subtype: Artistic performance
Creative nonfiction	Scholarly & Creative Works	Creative work	Subtype: Creative nonfiction
Creative work	Scholarly & Creative Works	Creative work	
Musical composition	Scholarly & Creative Works	Creative work	Subtype: Musical composition
Nonfiction	Scholarly & Creative Works	Creative work	Subtype: Nonfiction
Play	Scholarly & Creative Works	Creative work	Subtype: Play
Poem	Scholarly & Creative Works	Creative work	Subtype: Poem
Visual artwork	Scholarly & Creative Works	Creative work	Subtype: Visual artwork
Dataset	Scholarly & Creative Works	Dataset	
Design	Scholarly & Creative Works	Design	
Edited Volume	Scholarly & Creative Works	Edited volume	
Exhibition (scholarly or creative work)	Scholarly & Creative Works	Exhibition	Exhibitions of your work and/or curated by you. For exhibitions as a professional activity, please see "Exhibition (professional activity)" below under Professional Activities.
Internet publication	Scholarly & Creative Works	Internet publication	
Audio recording	Scholarly & Creative Works	Media	Subtype: Audio recording
Audiovisual recordings	Scholarly & Creative Works	Media	Subtype: Audiovisual recordings
Documentary, Film, Movie, Television, etc.	Scholarly & Creative Works	Media	Subtype: Audiovisual recordings
Digital interactive work	Scholarly & Creative Works	Media	Subtype: Digital interactive work
Image	Scholarly & Creative Works	Media	Subtype: Image
Media	Scholarly & Creative Works	Media	
Patent	Scholarly & Creative Works	Patent	
Pedagogical materials	Scholarly & Creative Works	Pedagogical materials	
Syllabus	Scholarly & Creative Works	Pedagogical materials	Subtype: Syllabus
Tutorial	Scholarly & Creative Works	Pedagogical materials	Subtype: Tutorial
Assignment	Scholarly & Creative Works	Pedagogical materials	Subtype: Assignment
Case Study	Scholarly & Creative Works	Pedagogical materials	Subtype: Case Study
Assessment	Scholarly & Creative Works	Pedagogical materials	Subtype: Assessment
Lesson Plan	Scholarly & Creative Works	Pedagogical materials	Subtype: Lesson Plan
Report	Scholarly & Creative Works	Report	
Review	Scholarly & Creative Works	Review	
Scholarly article	Scholarly & Creative Works	Scholarly article	
Scholarly Presentation	Scholarly & Creative Works	Scholarly Presentation	
Contributed conference talk	Scholarly & Creative Works	Scholarly Presentation	Subtype: Contributed conference talk
Conference lecture	Scholarly & Creative Works	Scholarly Presentation	Subtype: Contributed conference talk or Invited conference presentation
Invited conference presentation	Scholarly & Creative Works	Scholarly Presentation	Subtype: Invited conference presentation
Poster	Scholarly & Creative Works	Scholarly Presentation	Subtype: Poster
Poster Paper	Scholarly & Creative Works	Scholarly Presentation	Subtype: Poster
Unpublished conference paper	Scholarly & Creative Works	Scholarly Presentation	Subtype: Unpublished conference paper
Conference community workshop	Scholarly & Creative Works	Scholarly Presentation	Subtype: Other
Conference keynote	Scholarly & Creative Works	Scholarly Presentation	Subtype: Other
Translation	Scholarly & Creative Works	<i>see note</i>	Select publication type of the original work and check off "translator of"
Code	Scholarly & Creative Works	Software / Code	
Software	Scholarly & Creative Works	Software / Code	
Dissertation	Scholarly & Creative Works	Thesis / Dissertation	
Thesis	Scholarly & Creative Works	Thesis / Dissertation	
Other publication	Scholarly & Creative Works	Other	
Other scholarly or creative output	Scholarly & Creative Works	Other	
Encyclopedia entry	Scholarly & Creative Works	Other	
Popular article	Scholarly & Creative Works	Other	
Abstracts	-	-	Abstracts are not standalone items in My CV. If an abstract is for an existing work/item, it may be included in the entry for that item.
Course taught at previous institution	Teaching Activities	Course taught	
Course taught during visiting faculty appointment	Teaching Activities	Course taught	
Course taught not captured by a BU system	Teaching Activities	Course taught	
Course taught at BU longer than 3 years ago	Teaching Activities	Course taught	at any given time, only 3 years' worth of BU courses are pre-populated into My CV
New course developed	Teaching Activities	Course developed	
Guest lecture	Teaching Activities	Other teaching activity	
Master class in the arts	Teaching Activities	Other teaching activity	
Tutoring for students	Teaching Activities	Other teaching activity	
Other teaching activity	Teaching Activities	Other teaching activity	
Grant funding not captured by a BU system	Grants	Grant	
Grant proposal not captured by a BU system	Grants	Proposal	
Non-grant funding	Grants	Other funding	

Other funding	Grants	Other funding	
Administrative effort	Professional Activities	Administrative effort	
Clinical & health assessment	Professional Activities	Clinical service	Subtype: Clinical & health assessment
Clinical service	Professional Activities	Clinical service	
Clinical treatment	Professional Activities	Clinical service	Subtype: Clinical treatment
Health consultation	Professional Activities	Clinical service	Subtype: Health consultation
Laboratory & diagnostic services	Professional Activities	Clinical service	Subtype: Laboratory & diagnostic services
Legal services	Professional Activities	Clinical service	Subtype: Legal services
Pharmaceutical patient care	Professional Activities	Clinical service	Subtype: Pharmaceutical patient care
Congressional Testimony	Professional Activities	Consulting	Subtype: Congressional testimony
Consulting	Professional Activities	Consulting	
Expert witness	Professional Activities	Consulting	Subtype: Expert witness
External evaluator	Professional Activities	Consulting	Subtype: External evaluator (do not identify individuals reviewed for tenure or promotion)
External tenure and/or promotion review/letters	Professional Activities	Consulting	Subtype: External evaluator (do not identify individuals reviewed for tenure or promotion)
External dissertation/thesis examiner	Professional Activities	Consulting	Subtype: External evaluator (do not identify students)
External program reviewer	Professional Activities	Consulting	Subtype: External program reviewer
US Presidential comission	Professional Activities	Consulting	Subtype: US Presidential comission
Award	Professional Activities	Distinction/Award	
Distinction	Professional Activities	Distinction/Award	
Honor	Professional Activities	Distinction/Award	
Prize	Professional Activities	Distinction/Award	
Editorship	Professional Activities	Editorship	
Co-Editorship	Professional Activities	Editorship	Editorship Role: Co-Editor
Associate Editorship	Professional Activities	Editorship	Editorship Role: Associate Editor
Event	Professional Activities	Event	
Event administration	Professional Activities	Event	Role: Event administrator or Co-administrator
Event facilitator	Professional Activities	Event	Role: Facilitator
Event judging	Professional Activities	Event	Role: Judge
Event panelist	Professional Activities	Event	Role: Panelist
Event participant	Professional Activities	Event	Role: Participant
Event presenter	Professional Activities	Event	Role: Presenter
Event session/panel/program chair	Professional Activities	Event	Role: Session/panel/program chair
Event speaker	Professional Activities	Event	Role: Speaker
Keynote address	Professional Activities	Event	Role: Speaker
Talk given	Professional Activities	Event	Role: Speaker
General meeting	Professional Activities	Event	Event type: General meeting
Board meeting	Professional Activities	Event	Event type: Board meeting
Business dinner	Professional Activities	Event	Event type: Business dinner
Certification	Professional Activities	Event	Event type: Certification
Conference	Professional Activities	Event	Event type: Conference
Colloquium	Professional Activities	Event	Event type: Colloquium
Conclave	Professional Activities	Event	Event type: Conclave
Congress	Professional Activities	Event	Event type: Congress
Consumer show	Professional Activities	Event	Event type: Consumer show
Continuing education/Continuing legal education	Professional Activities	Event	Event type: Continuing education/Continuing legal education
Convention	Professional Activities	Event	Event type: Convention
Exhibition (professional activity)	Professional Activities	Event	Event type: Exhibition; for exhibitions of your own work and or curated by you, please see "Exhibition (scholarly or creative work)" above under Scholarly & Creative Works.
Experiential training	Professional Activities	Event	Event type: Experiential training
Exposition	Professional Activities	Event	Event type: Exposition
Extension standard program	Professional Activities	Event	Event type: Extension standard program
Fair	Professional Activities	Event	Event type: Fair
Field trip	Professional Activities	Event	Event type: Field trip
Function	Professional Activities	Event	Event type: Function
Fundraiser	Professional Activities	Event	Event type: Fundraiser
Gala	Professional Activities	Event	Event type: Gala
Guest lecture	Professional Activities	Event	Event type: Guest lecture
In-service	Professional Activities	Event	Event type: In-service
Networking event	Professional Activities	Event	Event type: Networking event
Performing tour	Professional Activities	Event	Event type: Performing tour
Plenary or general session	Professional Activities	Event	Event type: Plenary or general session
Product launch	Professional Activities	Event	Event type: Product launch
Public service	Professional Activities	Event	Event type: Public service
Public speaking	Professional Activities	Event	Event type: Public speaking
Reception	Professional Activities	Event	Event type: Reception
Retreat	Professional Activities	Event	Event type: Retreat
Review course	Professional Activities	Event	Event type: Review course
Seminar	Professional Activities	Event	Event type: Seminar
Shareholder's meeting	Professional Activities	Event	Event type: Shareholder's meeting
Social event	Professional Activities	Event	Event type: Social event
Study abroad event	Professional Activities	Event	Event type: Study abroad
Symposium	Professional Activities	Event	Event type: Symposium
Trade show	Professional Activities	Event	Event type: Trade show
Webinar	Professional Activities	Event	Event type: Webinar
Workshop	Professional Activities	Event	Event type: Workshop
Youth competition	Professional Activities	Event	Event type: Youth competition
Career advisor	Professional Activities	Extracurricular advising/mentorship	Role: Career advisor
Club advisor	Professional Activities	Extracurricular advising/mentorship	Role: Club advisor
Coach	Professional Activities	Extracurricular advising/mentorship	Role: Coach
Extracurricular advising	Professional Activities	Extracurricular advising/mentorship	
Extracurricular mentoring	Professional Activities	Extracurricular advising/mentorship	
Informal mentor	Professional Activities	Extracurricular advising/mentorship	Role: Informal mentor
Informal research advisor	Professional Activities	Extracurricular advising/mentorship	Role: Informal research advisor

Undergraduate Research Mentor	Professional Activities	Extracurricular advising/mentorship	Role: Undergraduate research mentor
Sponsor	Professional Activities	Extracurricular advising/mentorship	Role: Sponsor
Broadcast interview	Professional Activities	Interview	Subtype: Broadcast
Interview (Interviewer)	Professional Activities	Interview	Include your name under "Interviewer Name(s)"
Interview (Interviewee)	Professional Activities	Interview	Include your name under "Interviewee Name(s)"
Online interview	Professional Activities	Interview	Subtype: Online
Print interview	Professional Activities	Interview	Subtype: Print
Board membership	Professional Activities	Membership - Board	Role: Member
Board office/Board leadership	Professional Activities	Membership - Board	Role: President, Chair, Secretary, Director, etc.
Committee membership	Professional Activities	Membership - Committee	Role: Member
Committee office/Committee leadership	Professional Activities	Membership - Committee	Role: Chair, Vice-chair, etc.
Organization membership	Professional Activities	Membership - Organization	Role: Member
Organization office/Organization leadership	Professional Activities	Membership - Organization	Role: President, Treasurer, Director, etc.
Community service	Professional Activities	Outreach or community service	
Ecclesiastical engagement	Professional Activities	Outreach or community service	Role: Ecclesiastical engagement
Expert advice	Professional Activities	Outreach or community service	Role: Expert advice
Outreach	Professional Activities	Outreach or community service	
Support worker	Professional Activities	Outreach or community service	Role: Support worker
Professional development (for self)	Professional Activities	Professional development	
Professional development (for others, non-student)	Professional Activities	Professional mentoring (non-student)	
Reviewing/refereeing	Professional Activities	Reviewing/Refereeing	
Other professional activity	Professional Activities	Other	
Academic advising	N/A	N/A	This information should be input into the FAR Advising section only
Undergraduate Advising	N/A	N/A	This information should be input into the FAR Advising section only
Graduate Advising	N/A	N/A	This information should be input into the FAR Advising section only
Doctoral Advising	N/A	N/A	This information should be input into the FAR Advising section only
Thesis/Dissertation Advising	N/A	N/A	This information should be input into the FAR Advising section only
Thesis/Dissertation Reader	N/A	N/A	This information should be input into the FAR Advising section only
Thesis/Dissertation Committee	N/A	N/A	This information should be input into the FAR Advising section only