

Program _____

Date _____

Checklist for Evaluating Assessment Plans

	Meets Standard	Recommendations
Outcomes	<input type="checkbox"/> Aligned with and specific to the program's mission <input type="checkbox"/> Clearly measurable <input type="checkbox"/> Expressed in language that focuses on what students will be able to demonstrate	
Methods/ Measures	<input type="checkbox"/> Content to be assessed fits outcomes and <input type="checkbox"/> Data collection process is briefly described <input type="checkbox"/> Both direct and indirect measures are used	
Results/Findings	<input type="checkbox"/> Findings entered for each measure <input type="checkbox"/> Status of finding indicated and clearly described <input type="checkbox"/> Appropriate evidence is presented	
Actions (use of results)	<input type="checkbox"/> Action plan is developed from findings and aligned with outcomes <input type="checkbox"/> Clearly describes intended improvements <input type="checkbox"/> Program shows use of assessment results for improvement	
Reporting	<input type="checkbox"/> Report is complete (all questions answered) and up to date <input type="checkbox"/> A detailed assessment plan is included.	