

Boston University
Frederick S. Pardee School of Global Studies
Position Description: Dean of the Frederick S. Pardee School of Global Studies

The Dean provides academic, intellectual, and administrative leadership of the Pardee School and promotes excellence in all aspects of the School's teaching, research, and outreach missions. The founding Dean will lead the intensive strategic planning process that will define the directions for the first phase of its history and, more generally will lead the ongoing development of the vision, goals, and strategies of the Pardee School. The Dean will be responsible for ensuring that these are well-integrated into the frameworks of the College of Arts & Sciences and the University; leading efforts to cooperate and collaborate with critical partners internal and external to the university; and effectively communicating the vision and goals to constituencies within BU and beyond. The Dean is responsible for effective development and management of financial resources, human resources, and physical infrastructure and for engaging in fundraising and stewardship as part of the University's ongoing comprehensive campaign.

The Dean simultaneously serves as the Director of the Pardee School's Division of International Studies (DIS). The Director leads the academic mission of the DIS in scholarship, teaching and learning, and service and outreach, including all academic personnel, student, curricular and co-curricular activities. The position of Director of the DIS is similar to the position of department chair in the College of Arts & Sciences and is governed by the same norms and principles.

The Dean of the Pardee School reports directly to the Dean of the College of Arts & Sciences and is a member of the senior leadership team of the CAS. The Pardee School Dean will coordinate on matters relating to the Pardee School's research, curricular, and personnel mission appropriately with the CAS senior leadership team and, in matters beyond the leadership and management of the Pardee School, serves as the College's leadership point person on issues related to international and global issues.

Required Qualifications

The ideal candidate is currently a tenured member of the Boston University faculty at the rank of Professor in an appropriate field and will have:

- A distinguished record of scholarship, teaching and service in a field appropriate for appointment in the Division of International Studies and evidence of a profound understanding of and commitment to the highest academic standards in scholarship and education.
- A breadth and depth of vision and the special creativity required of a founding dean of the Pardee School and the attention to detail to carry out a vision.

- A demonstrated appreciation of the potential contribution of the breadth of fields across the humanities, social sciences, and natural sciences to the mission of the Pardee School and a commitment to excellence both in discipline-based and interdisciplinary scholarship and teaching.
- A demonstrated track record of administrative experience and academic leadership, and a portfolio of professional successes.
- Strong and proven capabilities in complex organizational management including strategic planning, financial stewardship, budget creation, resource allocation, human resource management, risk management, and effective decision-making.
- A willingness to participate in fundraising and stewardship.
- The proven ability to work collaboratively with leaders across offices and organization and with leadership and faculty at different levels of the organization table.
- Exemplary interpersonal and communication skills
- Impeccable integrity, professionalism, sound judgment, and the commitment to service that constitutes philanthropic leadership.