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Effective Date: **June 1, 2015**

Revised: **April 21, 2026**

**POLICY**

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**EMPLOYMENT, INFORMATION MANAGEMENT**

# **Employee Handbook – Section 405**

## **Copyright – Employees**

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RESPONSIBLE OFFICE

**Human Resources**

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This Policy was replaced by the University-wide [Copyright Policy](#) on April 21, 2026.

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THIS POLICY STATEMENT IS PART OF THE [EMPLOYEE HANDBOOK](#), AND SHOULD BE READ IN CONJUNCTION WITH ALL OF THE POLICIES THAT COMPRISE THE HANDBOOK. THE PROVISIONS OF THE EMPLOYEE HANDBOOK DO NOT CONSTITUTE AN EMPLOYMENT CONTRACT AND DO NOT ALTER THE AT-WILL STATUS OF AN EMPLOYEE.

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**END OF POLICY TEXT**

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# Additional Resources Regarding This Policy

## Related Policies and Procedures

- [Employee Handbook Policies Manual](#) (staff)
- [Faculty Handbook](#) (faculty)
  - [Copyright Policy - Faculty Handbook](#)

## Related BU Websites

- [Human Resources](#)
  - [HR Policies](#)
  - [Manager Resources](#) - HR Website

Categories: Copyright, Employment, Information Management, Non-Represented Staff

Keywords: copyright, copyright restriction, copyright restrictions, copyright rules, Employee Handbook, employees and copyright, staff