

Effective Date: January 16, 2023

RESOURCE

Appendix A – Advertising Text/Job Posting

[This document is an Appendix to the [Sexual Misconduct Hiring Disclosure Policy](#)]

All open position/job posting announcements (including advertisements) for faculty and staff positions (within the applicable implementation group—referred to as “covered positions”) should contain the following statement:

BU conducts a background check on all final candidates for certain faculty and staff positions. The background check includes contacting the final candidate’s current and previous employer(s) to ask whether, in the last seven years, there has been a substantiated finding of misconduct violating that employer’s applicable sexual misconduct policies. To implement this process, the University requires a final candidate to complete and sign the form entitled “Authorization to Release Information” after execution of an offer letter.

END OF POLICY TEXT