

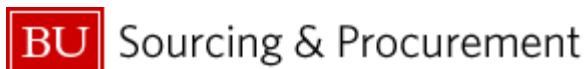
Subscribe

Past Issues

Translate ▼

RSS

[View this email in your browser](#)



## Partnership with United Airlines Brings New Flight Discounts



In collaboration with Travel Services, Sourcing & Procurement is pleased to announce a partnership with United Airlines. This partnership includes discounted fares on several airlines and a chance to earn **3,000 bonus award miles** with United Airlines for business travel through February 28, 2019. Stretch your travel budget with lower BU-only fares on certain booking classes to/from select domestic and international airports. Enjoy discounts of up to 20% for specific flights across the U.S. and Canada as well as discounts of up to 15% on international flights.

### More than 600 Trans-Atlantic Routes:

- North America: **385** airports
- Europe: Over **130** destinations
- Middle East: **20** destinations
- India: **6** destinations

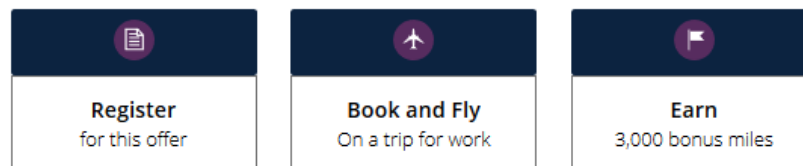
### More than 370 Trans-Pacific Routes:

- North America & Latin America: **300** airports
- Asia: **62** destinations
- China: **10** destinations

### Earn Bonus Award Miles

In recognition of our partnership, United Airlines is offering all Boston University employees the chance to earn **3,000 bonus award miles** when traveling for business before February 28, 2019.

1. Register for this promotion online (<https://promotions.united.com/offers/buwelcome>)
2. Ensure MileagePlus number is saved in Concur Travel Profile
3. Book your business travel through Concur or Short's Travel
4. Complete your flight by February 28, 2019



**How to Book:**

Faculty and Staff can take advantage of these discounts for work-related travel only, by booking through BU's preferred travel agency, Short's Travel, online through Concur with no additional booking fees, or by contacting Short's directly\* through email ([travelbooking@bu.edu](mailto:travelbooking@bu.edu)) or phone (617-353-1700).

- For a step-by-step guide to book travel through Concur, please download the Concur Travel Quick Guide: ([www.bu.edu/travelservices/files/2016/03/Concur-Travel-Quick-Start-Guide-for-BU.pdf](http://www.bu.edu/travelservices/files/2016/03/Concur-Travel-Quick-Start-Guide-for-BU.pdf)).
- For additional information, please visit the Travel Services training page, (<http://www.bu.edu/travelservices/resources/training/>) or contact Travel Services directly, ([travelexpense@bu.edu](mailto:travelexpense@bu.edu)).

\*Additional booking fees between \$18-\$24 apply to travel booked directly with Short's Travel outside the Concur online booking tool.

**Boston University Sourcing & Procurement** is dedicated to helping departments maximize and get more with the same budget through the strategic purchase of products and services for education, athletics, and research.

**Training Resources**  
Visit our **How to Place Orders** page for training documents designed to make the procurement process as smooth as possible.

Our mailing address is:  
**Boston University** Sourcing & Procurement  
975 Commonwealth Avenue, Boston MA 02215  
617-353-2370 | [sourcing@bu.edu](mailto:sourcing@bu.edu)

Want to change how you receive these emails?  
You can [update your preferences](#) or [unsubscribe from this list](#)

Copyright © 2017 Boston University Sourcing & Procurement, All rights reserved.