



Frederick S. Pardee School of Global Studies

2022 BA/MAIA Application Guide

BA in International Relations and MA in International Affairs

Applications for 2022-2023 are due June 1, 2022.

To Be Eligible to Apply Students Must:

- Have a 3.5 cumulative GPA and a 3.6 major GPA at the time of application (major classes excluding EC 101 and 102)
- Have taken a minimum of four IR classes at the time of application, including at least one regional or functional track class. EC 101 and 102 do not count toward this requirement.
- Apply in their *junior* year of study

Application documents:

1. Plan of Study that includes major GPA verification
2. 1,000 word personal statement that includes a proposed research topic
3. Unofficial transcripts that show current GPA
4. Two letters of recommendation written by professors. *The application platform requires candidates to submit 3 letters of recommendation. To bypass this step, please enter your third recommender contact information as the following:*

First name	Graduate
Last name	Admissions team
Email address	Psgsgrad@bu.edu
Due date	June 15, 2022
Personal message to your recommender	BA/MA application
Waiver of recommendation	Yes

*Check the two permission boxes (required to submit)

5. Online application form and questionnaire
Students will get instructions on how to submit your application from the Pardee Student Services team.

Steps to Apply:

- 1. Prepare your supporting application documents.**
Prepare your Plan of Study and personal statement.
- 2. Request Letters of Recommendation**
Identify two professors and ask them to write letters of recommendation for you. Once you have their agreement, you will enter their name and contact information into the on-line application system. The system will automatically email instructions for the recommendation to the professor.
- 3. Make an appointment with your Undergraduate Advisor *via Handshake***
Your advisor will invite the **Graduate Student Affairs Administrator** to join the meeting. The purpose of the meeting is to make sure the requirements of your bachelor's degree will be met and to make sure you the graduate level classes you've provisionally selected will fulfill the requirements of the master's degree. You will need to bring your study plan so both advisors may sign it (digitally or on paper).
- 4. Email the Pardee School Graduate Admissions Administrator to request your invitation code to apply for the program**
Email your signed study plan to the Graduate Admissions Administrator (psgsgrad@bu.edu), who will provide you with an invitation code to submit your application through the online application system. **The BA/MA application is not be an available option without the invitation code.** Please do not apply to or submit your application for another program.
- 5. Submit your application.**
The application will only be available for candidates who have gone through the previous steps to receive an invitation code and a fee waiver code. Be sure to fill out all the questions carefully and check for mistakes before submitting. Once you submit your application, changes cannot be made.