

# Groce Culinary Lab: FLR 124

808 Commonwealth Ave.

## AV Quick-Start Guide

Ver.3 7.12.23



### Overview:

- Zoom Capable: Select “Public Cooking Demo” from the Crestron. Launch Zoom from Room PC

### Equipment:

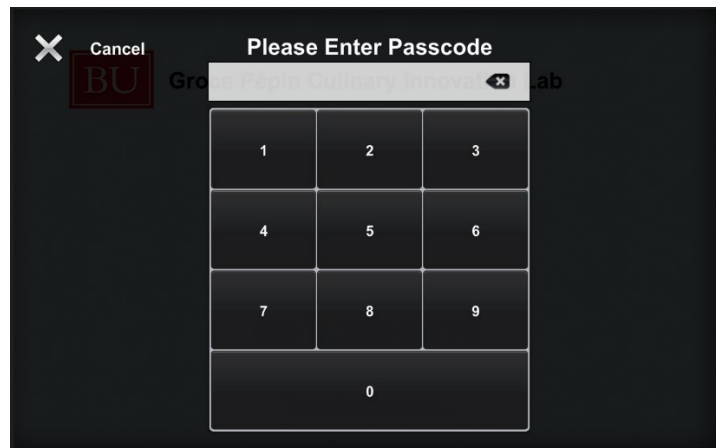
- Flat Screen Displays x5 (Controlled by Crestron Presets)
  - Crestron Touch Panels x2 (Wall Mounted & Underneath the Counter)
  - Cameras x5:
    - PTZ -Column Mounted -Routed to Room PC for Zoom
    - Prep 1
    - Prep 2
    - Range
    - Clamp (stored in counter cubby)
  - Microphones:
    - 1 Shure Ceiling microphone for Web Conferencing (Zoom, Teams)
    - 2 Shure Lavalier microphones (wireless) for in-room voice amplification\*
    - 2 Shure Handheld microphones (wireless) for in-room voice amplification\*
- \* 1 microphone is active per channel (Lav or Handheld) for a maximum of 2 active microphones.*



**Power on the Room System to begin:**



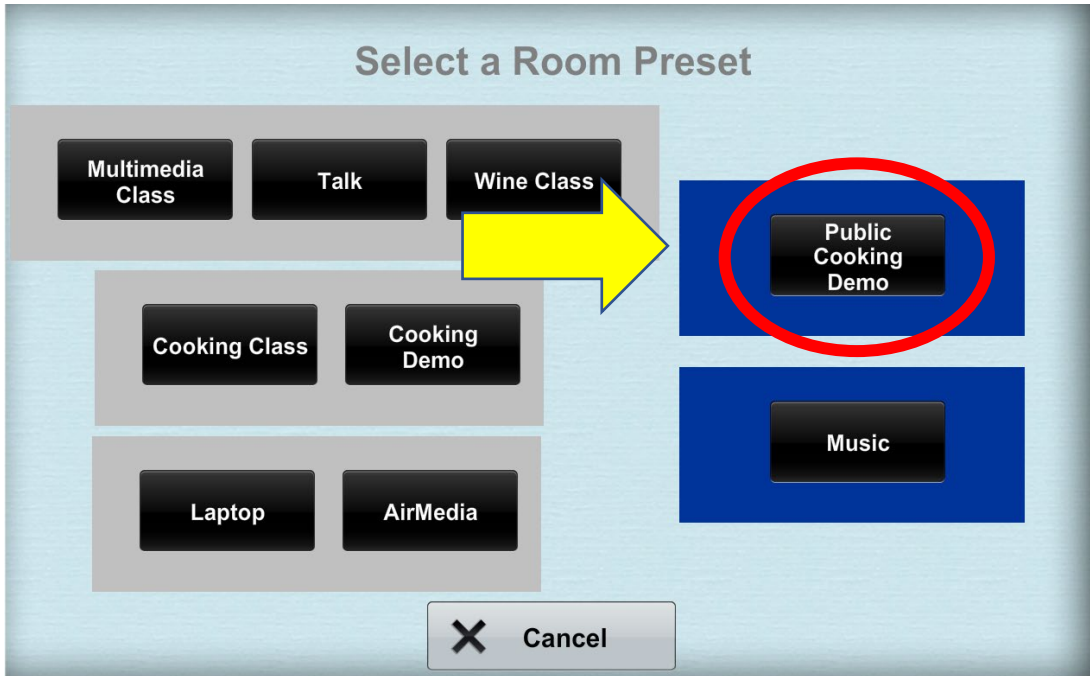
**Pascode = 1234**



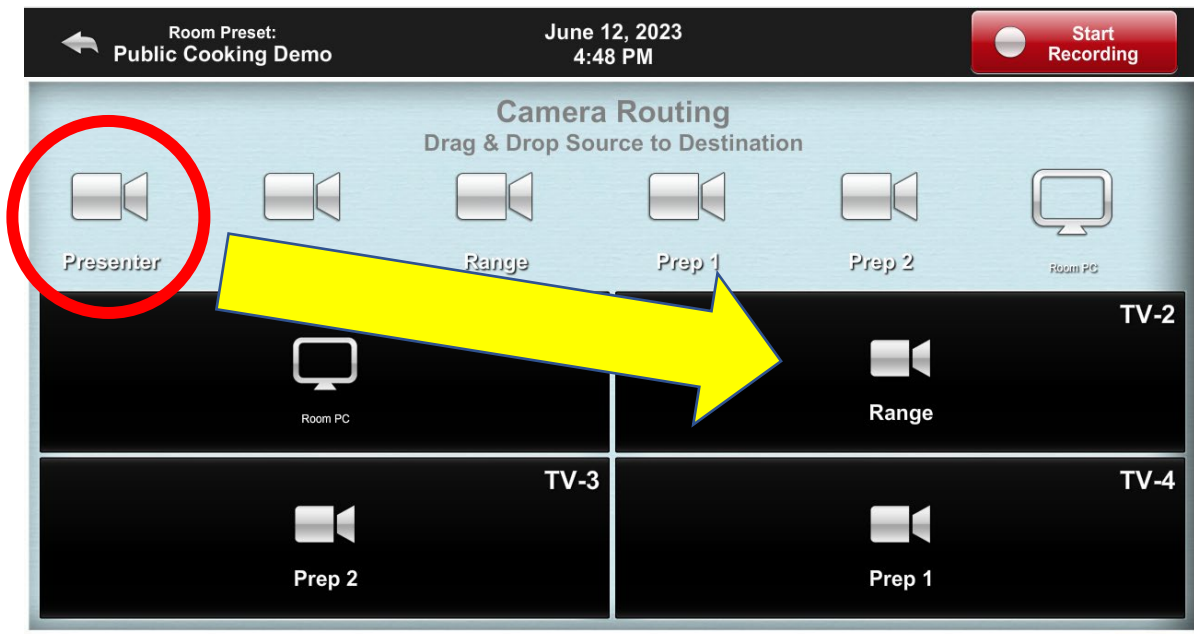
**Select a Preset:**

“Public Cooking Demo” is the preferred option for most uses. Especially, when using *Zoom or Teams*.

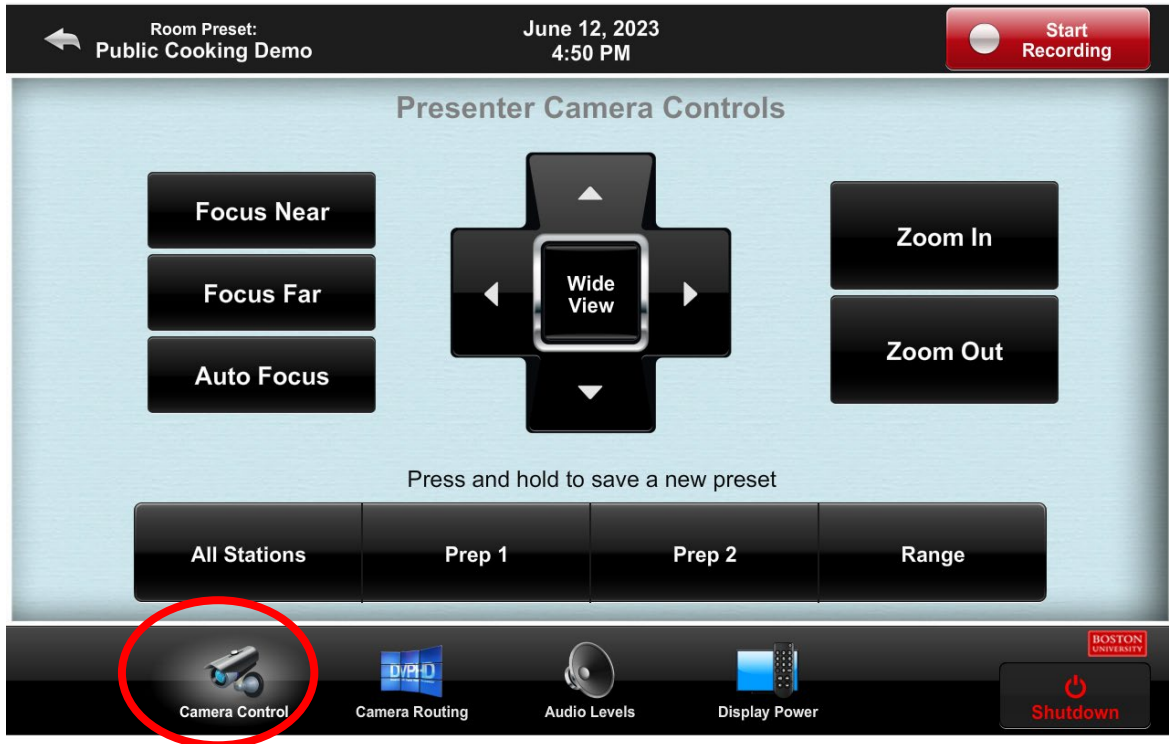
Select “Laptop” if displaying content from an external laptop connected by HDMI.



**Drag & Drop Camera or Source to desired display:**



Use Camera Control to adjust the PTZ Camera mounted to the column:

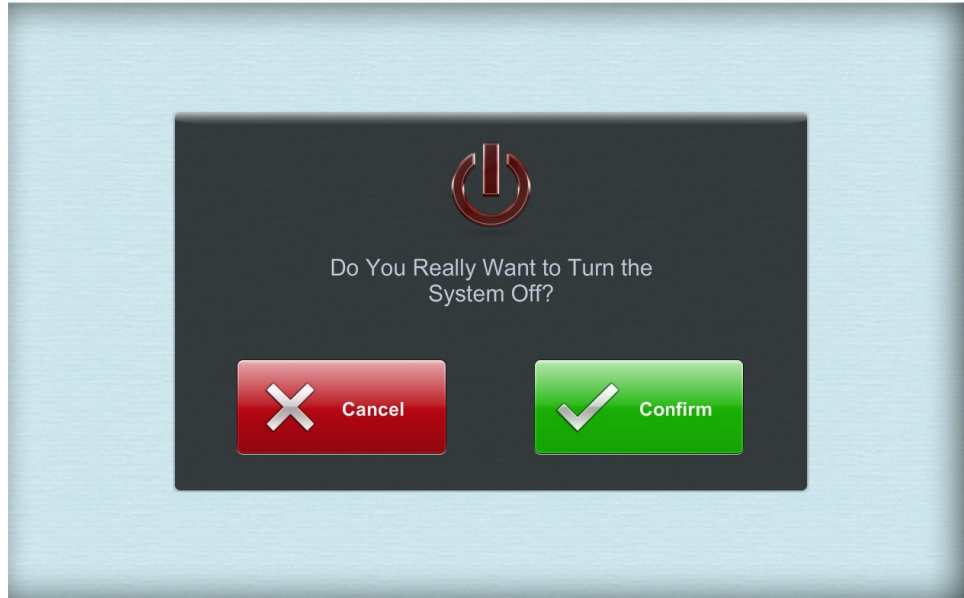


Use Audio Levels to adjust the microphone and AV system volume:

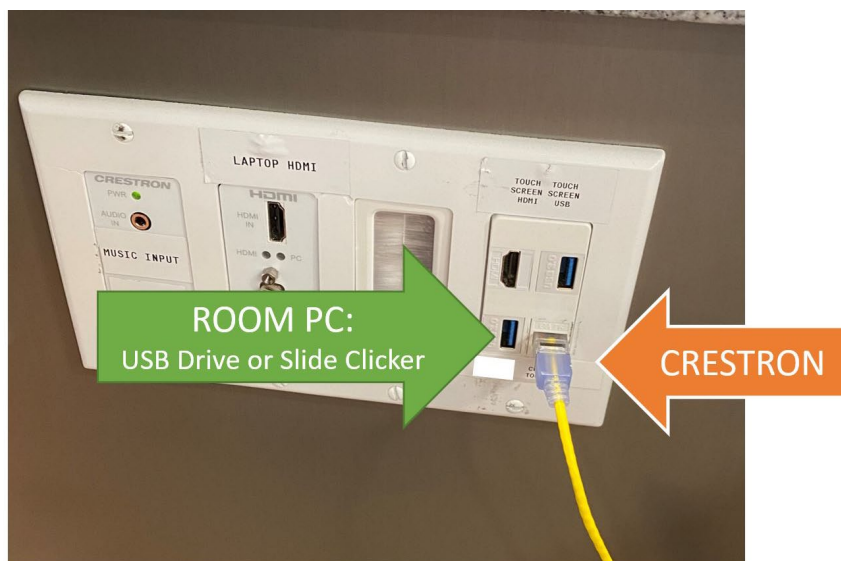


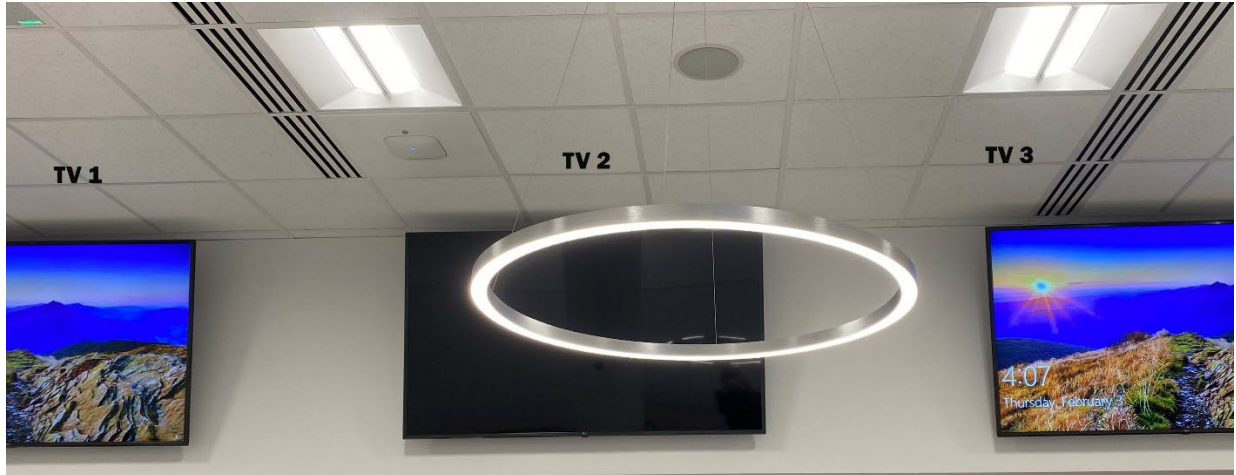
When you are finished:

- End your Zoom Meeting
- Log Out of the Room PC (or Restart) **DO NOT TURN OFF THE PC**
- Shut Down the Room System from the Cestron Panel



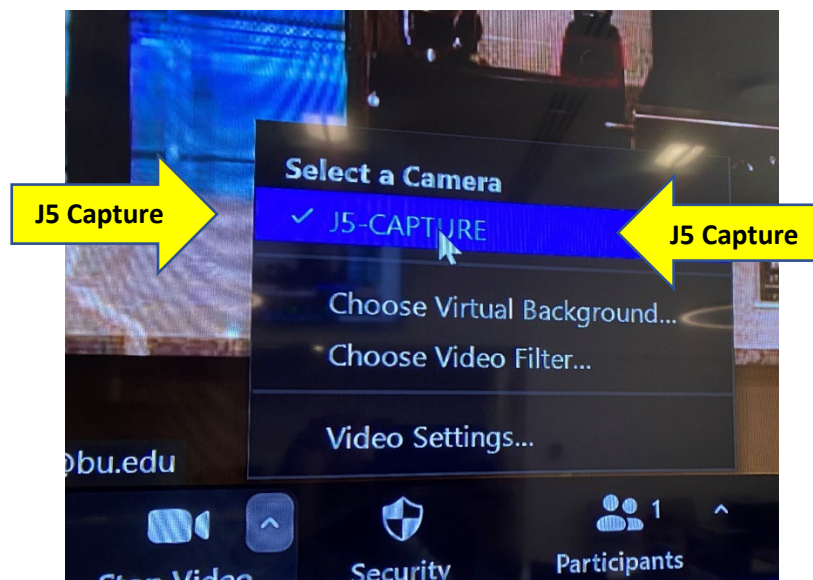
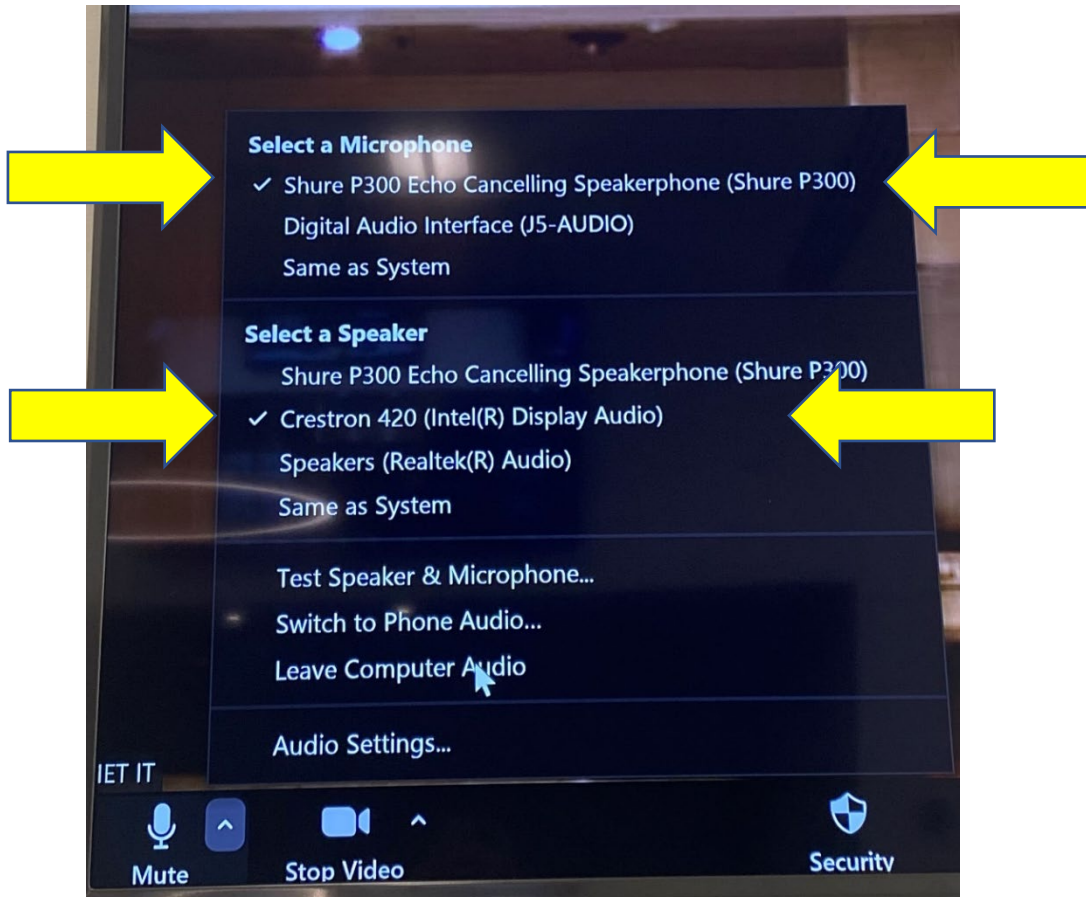
Use the bottom left USB Slot in the counter wall plate to connect a memory stick or slide clicker to the Room PC.





## Selecting Camera, Microphone & Speakers for Zoom Meetings

Launch Zoom from the Room PC. Select these devices to connect to the Room AV System:



## **Additional Microphones (Located in the AV Closet)**

### **Microphones:**

Shure Ceiling Microphone (Zoom and Recording only). Green light +active

Red = muted

Shure Handheld Microphone (Wireless)

Shure Lavalier Microphone and belt pack (Wireless)

The Lav Handheld can be used to amplify an instructor's voice in-room.

There are two wireless channels available but only 1 mic per channel can be active at a time.

For example:

Handheld Channel 1 & Lab Channel 2 = ✓

Handheld Channel 1 & Lab Channel 1 = ✗

## **CONTACT MET IT**

**For assistance or to report an issue:**

**[METIT@BU.EDU](mailto:METIT@BU.EDU)**

**617-358-5401**