



Boston University Metropolitan College
Student Services

REQUIRED DOCUMENTS FOR INTERNATIONAL STUDENTS SEEKING DEGREE (MATRICULATED) STATUS AT METROPOLITAN COLLEGE

STUDENT NAME: _____
(Please print your name exactly as it appears on your passport)

BU ID #: _____ **DATE:** _____ **EMAIL:** _____

If you have any unexplained time gaps when you were not enrolled at an educational institution or employed, please provide an updated résumé indicating your activities during those times. Incorrect or missing information will ultimately cause processing delays and could result in a visa denial. Additional information may be requested of you during review of your documents.

Students granted international degree status must register for at least 12 credits per semester at Boston University.

APPLICATION DEADLINES:
April 1 (Fall Semester)
November 1 (Spring Semester)

✓	Required Documents for Review for Degree Status
	1. Application <ul style="list-style-type: none"> Application may be found at bu.edu/met/admissions/apply-now. Do not submit the Common Application.
	2. Application Fee <ul style="list-style-type: none"> Pay the non-refundable \$80 application fee by credit card or check.
	3. Essay <ul style="list-style-type: none"> Submit the essay as part of your application.
	4. High School Transcript(s) <ul style="list-style-type: none"> Submit original, official transcripts.
	5. English Translation of High School Transcript(s) <ul style="list-style-type: none"> The translation must be an official, notarized translation.
	6. Credential Evaluation of High School Transcript(s)*
	7. College Transcript(s) <ul style="list-style-type: none"> Submit original, official transcripts.
	8. English Translation of College Transcript(s) <ul style="list-style-type: none"> The translation must be an official, notarized translation.
	9. Credential Evaluation of College Transcript(s)*
	10. International Student Data Form <ul style="list-style-type: none"> Visit bu.edu/isso/files/2014/08/Fillable-ISDF-version-12-2014.pdf. Complete the form online then print, sign, and date with all other documents. Incomplete forms will significantly delay processing.

*Transcripts from non-U.S. schools must be evaluated by one of the following: [Center for Educational Documentation, Inc.](#), [Educational Credential Evaluators, Inc.](#), or [World Education Services](#). Request that individual courses completed be evaluated, and have the evaluation sent directly to Metropolitan College Undergraduate Student Services.



✓	<p>Required Documents for Review for Degree Status (continued)</p>
	<p>11. Proof of English Proficiency</p> <ul style="list-style-type: none"> • Test of English as a Foreign Language (TOEFL) InternetS based TOEFL exam (iBT): Students who are most competitive for admission will have a composite score of at least 90–100 and minimum scores of 20 in each section. The Board of Admissions looks closely at the score for each section as well as for consistency across all subu scores within each single language proficiency test. Indicate on the TOEFL registration form that you want your test results sent directly to Boston University. The institution code for Boston University is 3087. Learn more on the TOEFL website: ets.org/toefl. • International English Language Testing System (IELTS): In lieu of the TOEFL exam, you may submit the International English Language Testing System (IELTS). A score of 7 or higher will also satisfy BU’s English Language proficiency requirement for all programs. Learn more on the IELTS website: ielts.org. • Test must have been completed within two years of submission of documents for review, unless you have attended a U.S. institution. • Additional information: bu.edu/admissions/apply/international/application-instructions.
	<p>12. Confidential Statement for Financing Studies & Sponsorship Support Confirmation</p> <ul style="list-style-type: none"> • Confidential Statement Form: http://www.bu.edu/admissions/files/2020/03/Confidential-Statement.pdf. • To determine what supporting documents to submit, review <i>Additional Information</i> at http://www.bu.edu/isso/getting-started/documents-procedures/requiredfinancialdocumentation/
	<p>13. Authorized Bank Document</p> <ul style="list-style-type: none"> • Photocopies or originals. • Must be on bank letterhead, dated within a year from program start date, and must confirm availability of funds for the annual costs of study (such as savings deposits, checking accounts, or a signed bank letter verifying the ability to pay educational expenses). • Must be written in English and report amounts in U.S. dollars. • Must be signed and stamped by a bank official.
	<p>14. Letter explaining the terms of any financial assistance from BU (if applicable)</p>
	<p>15. Copy of all current and previous Forms I-20, Forms I-94, and any other immigration documents</p>
	<p>16. Copy of biographical page and passport pages</p>
	<p>17. Transfer Student Status Report</p> <ul style="list-style-type: none"> • Required for any institution attended in the U.S. within the last three years, if not graduated. • Form: https://www.bu.edu/met/files/2020/10/bu-met-undergraduate-transfer-student-report.pdf

Questions?

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