

Requirements for Chaperones of Youth Programs

These Requirements are being provided to you because your program executed a Protection of Minors Addendum during the contracting process which indicates all or some of your program participants are minors under the age of 18.

Your program's chaperones assume full responsibility for your participants for the duration of their stay at Boston University. Failure to adhere to the following Requirements may result in the loss of campus privileges. We encourage you to discuss and distribute these Requirements with your chaperones during hiring and training activities. Ultimately, it is your responsibility to make sure all chaperones are aware of these Requirements.

Chaperones must be aware of, and ready to enforce, all Boston University Youth Program Chaperone Requirements and University Policies. Boston University is committed to ensuring a safe and supportive environment for all students who participate in activities and programs on campus. Please visit the Protection of Minors website at <https://www.bu.edu/policies/protection-of-minors/> for more information regarding Boston University's approach to safeguarding youth under 18.

Licensee must have at least one chaperone for every 25 attendees. The lead chaperone must be 25 years or older. At least one chaperone must be accessible by cell phone at all times as an emergency contact for the duration of your program.

Chaperones must accompany and supervise attendees at all times, especially during walks to and from University facilities, or while attendees are in the academic and administrative buildings. Chaperones must ensure that attendees remain quiet when present in and passing through building hallways, so as not to disturb the academic or administrative staff. Breaks should be held outside and away from offices and classrooms. Attendees under the age of 18 must have supervision at all times while on campus including free time.

Chaperones and attendees are strongly encouraged to leave all valuables, not required for the program, at home. Personal items should not be left unattended anywhere on campus. Boston University is not responsible for lost or stolen items.