



Meet. Eat. Play. Stay. Educate. Celebrate.

Events &  
Conferences  
at BU





Why  
BU?

***"I have worked with BU Events & Conferences for over 25 years and have always received outstanding service and results. Their staff is always professional, courteous, and helpful. They take care of all of the small details that make these events successful. Cannon Financial Institute is proud to be a long-time partner and look forward to continuing our relationship well into the future."***

—Andy C., Cannon Financial Institute

**For starters,** a multitude of beautiful and unique venues to choose from. Next, you're in the expert hands of BU's professional staff; after they help you select the ideal setting, they will help tailor all the details to meet your needs and to create an effortless and perfect event.

Also, BU offers just about every resource, amenity, and service you could need, including state-of-the-art electronics, A/V experts, exceptional catering, and overnight accommodations. Finally, there is the University itself, an exciting destination with a beautiful setting on the Charles River in the heart of Boston that is easily accessed by car or public transportation.

In short, Boston University offers a great location, lots of options, customized attention, and superior service for your event.



### For 5, 50, 500, or 5,000

Choosing the right facility for your event makes a strong, positive statement. Fortunately, you've come to the right place.

As you might expect from a major university, BU has a large number and wide variety of options, from ballrooms to classrooms, performance halls to multipurpose facilities. You can choose traditional and opulent, sleek and modern, simple and charming, small and intimate, or spacious and impressive.

BU handles academic conferences, business meetings, performances, exhibits, galas, sports camps, weddings... pretty much any event you can imagine. BU even hosts major sporting events and concerts in Agganis Arena.

### Rest easy

From May to August, the University's attractive, state-of-the-art residential facilities are available to groups holding multiday events on campus.

Suites and apartments, which are available for adults, feature air conditioning, single-occupancy bedrooms with shared bathrooms, kitchens, and picturesque views of the Charles River and downtown Boston.

Youth accommodations are available with or without air conditioning in single- or double-occupancy rooms. All guests have access to on-campus dining facilities and free campus Wi-Fi.

### Tasteful events

Food is a highlight at Boston University and a key to successful events. Your choices include stellar catering services and a multitude of both on-campus and off-campus dining options.

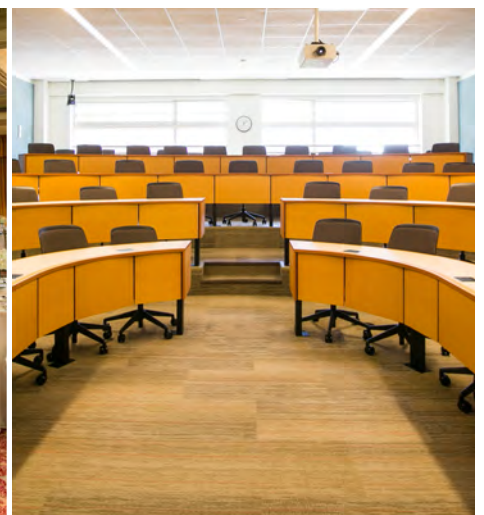
Catering on the Charles provides award-winning service and mouth-watering cuisine, whether for a continental breakfast prior to your meeting, a coffee break, a reception, or a black-tie banquet. Choose from a variety of menu packages

or design a menu exclusively for your event.

Other convenient dining options include residential dining halls and many on-campus retail dining outlets. You'll find everything from coffee shops to comfort food, ethnic favorites to éclairs. There are also a number of off-campus bars and restaurants nearby.

### One-stop shopping

BU Events & Conferences is truly a one-stop shop. In fact, one person will be your point of contact and will coordinate every detail for you. All staff are hardworking, professional, and totally committed to doing whatever it takes to make your event a huge success.





Your  
neighborhood

## Boston, BU, and Kenmore Square

Boston is a dynamic city full of history, culture, and prestigious educational institutions. Called the “Cradle of Liberty” for its key role in the American Revolution, Boston was the site of such notable events as the Boston Tea Party, the Boston Massacre, and the Battle of Bunker Hill.

Today, Boston is the largest city in New England, but it still values its colonial roots. You and your guests can visit historical sites like the Freedom Trail, the USS Constitution, Faneuil Hall, and the Old State House, while also enjoying contemporary cultural attractions such as the Museum of Fine Arts, the Edward M. Kennedy Institute for the United States Senate, and the Boston Symphony Orchestra. A wealth of excellent dining, shopping, entertainment, and professional sports teams—Red Sox, Celtics, and Bruins—round out Boston’s vibrant urban life.

Situated on Boston Harbor and the Charles and Mystic Rivers, Boston comprises 23 neighborhoods, each with its own history, identity, and culture. Every fall, the population swells

with the thousands of students attending the more than 50 colleges and universities in the metro area that have earned Boston the nickname “America’s College Town.”

Founded in 1839, Boston University is a vibrant private research university with over 33,000 undergraduate and graduate students from more than 130 countries, nearly 10,000 faculty and staff, 17 schools and colleges, 250 fields of study, and two campuses in Boston. BU offers a remarkable range of undergraduate, graduate, and professional programs built on a strong foundation of the liberal arts and sciences.

The gateway to campus is Kenmore Square, a destination for dining, shopping, and entertainment. Home to Fenway Park and the Boston Red Sox, the Square also hosts the 25th mile of the Boston Marathon each April, on Patriots Day. Kenmore Square has long been an attraction for the BU community, and its recent revitalization has made it a natural extension of campus, where students, faculty, and staff meet outside the classroom.







## Meeting Planning and Event Services

With a wide variety of venues to offer, Boston University is the perfect location to host your next event, including large corporate meetings, cocktail receptions, training programs, performances and concerts, banquets and dinners. If you can imagine it, BU can create it.

### About BU Events & Conferences

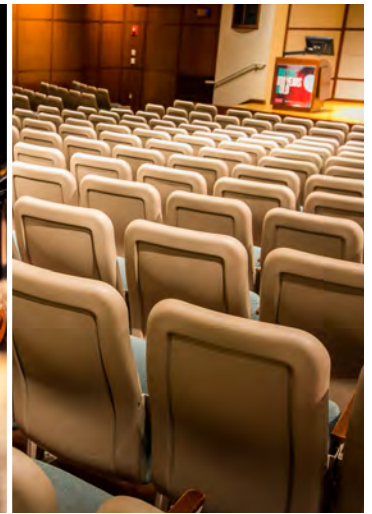
To ensure the finest experience for you and your guests, BU Events & Conferences' knowledgeable staff provides one-stop shopping and the highest-quality service. A full complement of services and package is tailored to your needs to create an effortless and perfect event or conference, every time.

### Professional Event Management

- Dedicated sales professionals who will help make your event a reality by working closely with you to discuss the University's unique venues and events spaces and how they can be customized for your event, and who will create a comprehensive proposal and cost outline designed specifically for your event
- Energetic event specialists to serve as your University liaison to create a truly memorable event experience
- On- and off-campus staff on call to support all event needs, regardless of your location
- Access to a variety of convenient, on-campus accommodations to complement your summer conference or camp to truly make Boston your home away from home
- World-class catering, technical support, free Wi-Fi, on-campus parking options, amenities—and much more

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### Registration Services—Online or On-Site

- Tech-savvy and client-focused registration team to assist online and on-site to register your guests easily, quickly, and securely
- Customized and detailed online registration and RSVP sites and forms created specifically for your event
- Secure registration payment processing and transaction confirmations, as well as progress reports and accounting statements to keep you fully informed
- Additional registration services, including on-site staffing, name badges, attendee summaries, and more

### Financial Administration

- Experienced and qualified staff to assist you every step of the way, from inquiry to final statement, ensuring secure payments, deposits, and expenditures
- Individually developed payment and reconciliation plans and processes

"The staff really went the extra mile to accommodate the needs of our group. Our program would not have been the success that it was without the partnership of BU."

—Travis A., HCTec Partners

"It was a pleasure working with the staff at BU Events & Conferences. Our contact was professional and organized, always available to assist with requests and questions."

—Shannon S., The Princeton Review





Get  
registered

## Registration Services

The key to a great event or conference is great people. BU Events & Conferences offers online event registration in addition to full event coordination services. Our tech-savvy and client-focused staff will ensure smooth sailing from the earliest birds to the last-minute walk-ins.

### The Terrier Standard Package

- Your choice of standard templates to match your conference theme, with quick links back to your own site
- Easy-to-use, standard online registration form and ticketing service easily accessed from or embedded into your own site
- Secure online payment processing, confirmations, and reporting
- Complete, standard attendee and conference reports available on request and post-conference

### The Terrier Deluxe Package

- Completely customized and expertly maintained registration site with full registration and conference details, tailored to your exact specifications
- Comprehensive registration form and ticketing service to ensure smooth, complete registration
- Secure online payment processing, confirmations, and reporting
- Complete, customized live attendee and conference reports available at any time through customized web links

### Terrier Add-Ons

Need a little something extra? No worries. Any and all of our Terrier Add-Ons can be included with either Registration Package for additional fees:

- Professional on-site staffing
- Customized name badges, tags, and lanyards
- Professionally assembled program materials
- Custom designed tickets and vouchers

For further details and pricing about registration services, please contact Boston University Events & Conferences at [confreg@bu.edu](mailto:confreg@bu.edu) or by phone at **617-353-2238**.





Bon appétit

## Catering & Dining

The food possibilities at Boston University are endless. Catering on the Charles provides award-winning event catering that can be tailored to your specific needs, while the many dining outlets on campus offer everything from coffee on-the-go to all-you-can-eat dining.

### Event Catering by Catering on the Charles

Whatever size or theme you desire, BU's award-winning culinary team is ready to make your event a gourmet success. Choose from a variety of menu packages or design a menu exclusively for your event. Either way, the results will be mouth-watering, beautifully presented, and delivered with impeccable service. Need more than just a meal? The catering team has you covered with flowers, linens, and specialty décor.

Catering on the Charles is experienced in providing exceptional food and service for a wide variety of events, including:

- Corporate Meetings and Functions
- Multi-Day Conferences
- Pre- and Post-Event Cocktail Receptions

- Weddings and Social Celebrations
- Kosher Events

### On-Campus Dining

Wherever you are on the Boston University campus, you're near one of the 30+ retail dining outlets featuring national brands such as Starbucks, Subway, Dunkin' Donuts, and Pinkberry. On-campus City Convenience locations and the Buick Street Market in the Student Village offer fresh produce, sandwiches and salads, frozen meals, snacks, and groceries.

During the summer conference season, offer your attendees the convenient option of residential dining halls, which are easily accessible from either end of campus. With a terrific variety of rotating breakfast, lunch, and dinner menu items, there is sure to be something to please all your guests.

### Nutrition & Special Diets

Catering on the Charles and Boston University Dining Services support guests and students who have special dietary needs and food allergies or intolerances by providing information necessary to make food choices in the dining locations. Should

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questions or concerns arise, a registered dietitian is available for further discussion and exploration of special dining accommodations.

### Sustainability

Dining Services aspires to improve the health of the University community and guests, and to have a positive environmental impact by offering fresh, healthy, wholesome foods and beverages in University facilities. Purchasing strategies promote agricultural practices that are ecologically sound, socially responsible, and economically viable. This includes sourcing and purchasing local, organic, and Fair Trade products, cage-free and humanely raised meats, and sustainable seafood that consistently meet the volume, quality, and service standards. In addition, chefs cook and bake from scratch in University facilities as much as possible.

### Recycling & Composting

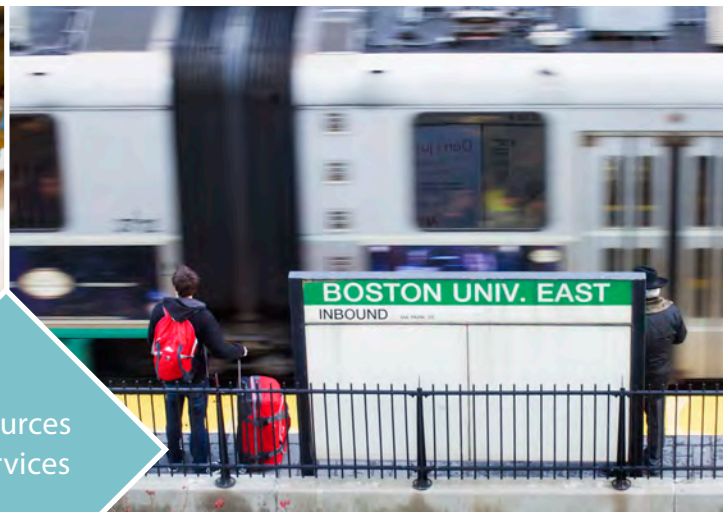
Dining Services recycles cardboard, paper, plastic, aluminum, fryer oil, and food waste with local partner Save That Stuff. Almost all disposable products used on campus are made of compostable materials such as corn, potatoes, and recycled milk cartons. Post-consumer composting has

been implemented at all residential dining halls, the George Sherman Union, Buick Street Market, and several retail outlets.

Catering on the Charles has provided Zero Waste events since 2009, sorting the waste behind the scenes of staffed events. You may not find any trash bins on the floor of your event because the staff takes all the used plates, cups, napkins, etc., and sorts them in the back: 99% of the waste generated is diverted to either composting or recycling.

Zero Waste events are a win-win: they contribute to Boston University's commitment to sustainability, ensure an environmentally responsible event for your group, provide an educational aspect that will encourage future behavior change, and reduce landfill space and CO<sub>2</sub> emissions for a greener planet.

A note on tipping: Any amount charged by Catering on the Charles (such as administrative, service, delivery, labor, or other charge or fee), unless expressly designated as a tip or gratuity, is not for the benefit of any employee(s) and is not a tip or gratuity. Charges or fees other than those designated as tips or gratuities are not distributed to employees except where expressly stated otherwise in writing.



## Resources & services

# Amenities

Many campus services play an important role in your program's success. These are the major on-campus services available to support your event.

### Technology

A podium microphone? Projection for your PowerPoint presentation? No problem. Enhance your event with state-of-the-art equipment supported by professional technicians and desktop support specialists. Services include notebook computer display, presentation software support, audio-visual services, sound reinforcement, audio recording services, and webcasting services. Free campus Wi-Fi is available to all University guests.

### Parking & Transportation

BU is here to eliminate the parking stress so you and your guests can focus on your event. There are a number of visitor parking lots available—either prepaid or pay-on-entry—at rates

far below the usual rates of downtown Boston; arrangements for extended stay group rates can be made through Events & Conferences. And the "T" serves BU well: all Charles River Campus venues are conveniently located along the B branch of the Green Line. And while on-campus, guests can ride The BUS, the free campus shuttle.

### Fitness & Recreation Center

Away from home and haven't gotten in a workout? Guests may visit BU's Fitness & Recreation Center—a modern facility featuring state-of-the-art equipment—that is one of the largest and finest fitness centers in the Northeast. Guests can work up a sweat solo or in a group workout—FitRec will help get them going, whatever their speed, whatever their motivation.

### Access to Boston

Boston University's Charles River Campus is conveniently located only minutes from downtown Boston. Logan Airport is 6 miles from the BU campus. Boston's train and bus hub, South Station, is 3.5 miles from campus. Kenmore Square and historic Fenway Park are right next door.

**BOSTON**  
UNIVERSITY





Rest  
easy



## Adult Overnight Accommodations

From May through August, Boston University opens its residence halls, allowing University and non-University organizations to stay overnight, eat in campus dining rooms, and enjoy the state-of-the-art facilities.

*"In addition to top-notch housing and meeting facilities, BU Events & Conferences provide exceptionally detailed and responsive support before, during, and after our program."*

—Rich M., Kaplan, Inc.

*"Of all the locations we considered, BU Events & Conferences provided the most affordable price and the staff worked closely with us to ensure the most successful experience imaginable. We will be coming back!"*

—Craig P., The Navigators

Residential facilities are well maintained, conveniently located, and affordable. Whether you need housing and dining for large or small groups, BU can accommodate you.

Suites and apartments feature picturesque views of the Charles River and downtown Boston. Each suite or apartment offers single-occupancy bedrooms with shared bathrooms. Bedrooms are 100 square feet and have a closet and central air-conditioning. Guests are provided with bed and bath linens and basic amenities. Shared living areas are completely furnished and include a refrigerator and microwave. If your guests get hungry, many dining options are nearby. To address all guest needs, a front desk in each area operates from 6 a.m. to midnight with 24-hour-on-call service provided.

Free campus Wi-Fi is available to all guests.





Rest  
well



## Youth Overnight Accommodations

From May through August, Boston University opens its residence halls, allowing University and non-University organizations to stay overnight, eat in campus dining rooms, and enjoy the state-of-the-art facilities.

“Boston University has been Boston Ballet School’s summer home for the past ten years and has provided exceptional residential service for more than 3,000 ballet students over that time. The Events & Conferences team are highly professional, easy to work with and go above and beyond to meet the unique needs of our program. They are our partners in consistently delivering an outstanding experience for our students!”

—Luke S., Boston Ballet School

Residential facilities are well maintained, conveniently located, and affordable. Whether you need housing and dining for large or small groups, BU can accommodate you.

Youth accommodations are available with or without air-conditioning, based on your preference and budget. Buildings contain both single and double occupancy rooms furnished with twin beds, desks, chairs, and closet. Guests are provided with bed and bath linens and basic amenities. While some rooms feature private or connecting bathrooms, most of the residential facilities have shared bathrooms located along the hallway. The facilities are located in two distinct areas of campus, commonly referred to as West Campus and East Campus. The residential facilities have a 24-hour security guard on duty and a front desk is operated in each area to address all guest needs.







The right  
place

## George Sherman Union

Located in the center of campus, the George Sherman Union (GSU) is not only the student center but also the premier central campus events facility. There are spaces for all types of event programming, from large conferences with plenary and breakout sessions, to banquet dinners and awards ceremonies, to lectures and meetings.

Metcalf Hall's 12,000 square feet can be used alone or in conjunction with other event spaces in the building. The ballroom has integrated media and sound systems to support all your needs. A retractable air wall partition divides Metcalf Hall into separate spaces for smaller events or to accommodate breakouts. The adjacent Stone Lobby is ideal for event registration.

The Ziskind Lounge is a 7,000-square-foot space overlooking the Charles River. An adjoining terrace is available when weather permits. The Ziskind Lounge can be used alone or as a reception or exhibition space for events held in Metcalf Hall.

The Conference Auditorium can seat 260 people and has an in-house media support system and stage.

Additional event spaces include the Terrace Lounge (1,400 square feet), the East Balcony (2,300 square feet) and the East Enclosure (2,300 square feet). On the third floor, several boardroom-style conference rooms are available. These are also appropriate as breakout rooms for larger events in Metcalf Hall.

The GSU is steps away from public transportation, and the first floor features food court dining options, a convenience store, banks, and ATMs.

**BOSTON**  
UNIVERSITY



*Trustee Ballroom*



*Kenmore Room*

Elegance

## Metcalf Trustee Center

Sitting atop of Boston University's Rafik B. Hariri Building is the Arthur G.B. Metcalf Trustee Center, the University's foremost event space.

The focal point of the Trustee Center is the Trustee Ballroom. Crystal chandeliers, classic woodwork, and sophisticated lighting make this space one of the most striking venues in Boston. Unexpected on a college campus, the Ballroom's elegance and beauty will rival that of any downtown Boston hotel. This 3,600 square-foot, multipurpose function space is the perfect location for wedding receptions and other milestone life events, corporate board meetings, elegant galas, or holiday parties. The Ballroom can accommodate up to 220 guests for a seated dinner and 300 seated for a lecture.

The adjoining Lounge and Gallery are perfect pre-function spaces for events happening in the Ballroom, often used for buffet service, receptions and registration. In addition, the Lounge can serve as an intimate venue for a stand-alone reception or seated meal.

An adjacent multipurpose room, the Kenmore Room, can serve as a breakout space, bridal lounge, or green room for events in the Trustee Ballroom. It is also an ideal venue for stand-alone intimate events such as dinners for up to 60 people, receptions for 65, and corporate leadership retreats/meetings for 30. The room's floor-to-ceiling windows overlook the Charles River, Cambridge, Boston, and Fenway Park.

One floor below the Trustee Center is the President's Terrace, an outdoor venue with breathtaking views of Fenway Park, historic Beacon Hill, downtown Boston, and beyond. Weather permitting, this spot is ideal for wedding photos, intimate cocktails parties, or dinner under the moonlit Boston sky.

The Metcalf Trustee Center is fully supported by an in-house caterer, an audio/visual team providing complete presentation services, a dedicated coat-check area, and an underground parking garage.

We invite you to discover for yourself the true magnificence of Boston's best-kept secret.







Royal  
Treatment

*The Great Hall*

## The Castle

Standing majestically at the end of Boston's historic Bay State Road sits the crown jewel of Boston University's event spaces, The Castle.

The Castle was first occupied in 1915 as the home of a prominent Boston businessman; some 25 years later, the property was donated to Boston University and served as the home of its President over the next quarter century. Since that time, The Castle has been an important part of the social life of the University.

As you approach The Castle, you walk through a well-groomed English garden, and as you enter the front door of this Tudor Revival manor house, you feel as if you were entering a scene from the Elizabethan Court. Before you is the stately, Great Hall with richly carved dark-paneled walls, a two-story, wooden-beamed ceiling, and an oversized hearth. The focal point of the room is the grand staircase complete with the large, intricate window which is a hallmark of the Tudor period. Many vows have been exchanged in front of this window while guests looked on from the floor below.

Flanking the Great Hall are three smaller salons each with their own distinct style and beauty. Marvel at the craftsmanship of the plaster friezes and ceiling in the Library. Feel the warmth of the Dining Room with its rich mahogany walls and rare tapestry. Or watch the light playfully reflect off the elegant crystal chandelier and sconces in the Music Room.

Located just beyond the bustle of the city and overlooking the Charles River, this extraordinary venue is perfect to celebrate life's milestone events, an executive retreat, an intimate lecture or literary event, or a holiday party. The Castle can accommodate up to 125 guests for a reception, 50 for an executive retreat or lecture, and up to 75 for a plated meal.

Give your guests the royal treatment. Book your next event at The Castle.





*Flexible Seating Classroom*



*Auditorium*

Teach Well

## Classrooms

Classrooms? Do we have classrooms! With more than 350 classrooms on campus, Boston University is bound to have a classroom that can accommodate your group and be suitable to your presentation style. Classroom styles available are:

### General Purpose Classrooms

The traditional classroom configuration. Student work areas are either tablet arm desks or tables and chairs. This type classroom is most suited for teacher-led instruction styles like lectures and demonstrations. Blackboards/whiteboard and basic self-serve presentation technology are available in every classroom.

### Flexible Seating Classrooms

Similar in size and function to the general purpose classrooms, these rooms feature flexible furniture that can easily be reconfigured to contribute to effective teaching. The rooms are best suited for active learning pedagogies including collaboration, group activities, and project-based learning.

### Case Style Classrooms

Case rooms are usually configured with seats in a semi-circle or arc placement. Seats are fixed along work surfaces that accommodate multiple students, and floors are often tiered allowing for greatest visibility between students and teacher and with each other. This room configuration facilitates the flow of ideas by fostering positive group dynamics. Case rooms range in size from 40 to 125 people, and are usually equipped with advanced level a/v and presentation technologies.

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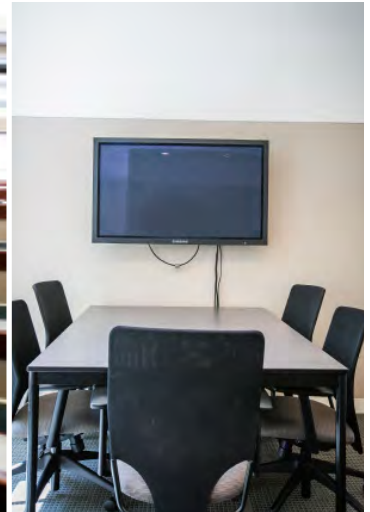




*Auditorium*



*Case Style Room*



*Seminar Room*

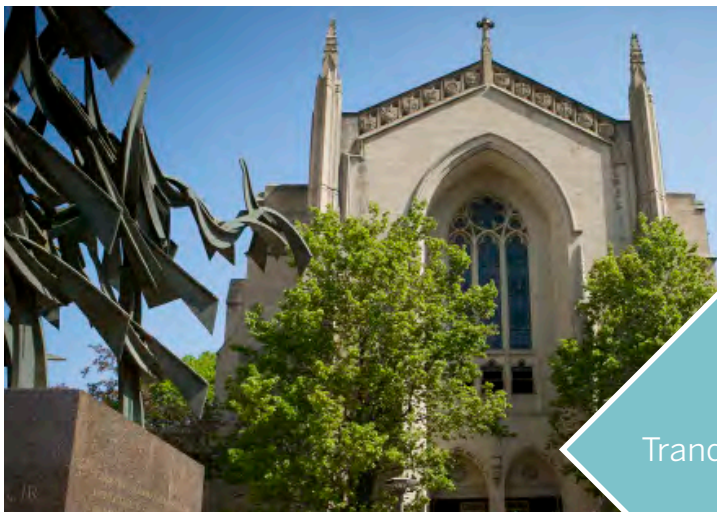
### **Seminar Rooms**

Usually smaller in nature (up to 15 person capacity), Seminar Rooms are configured with a large table surrounded by chairs. A seminar room will be equipped with basic presentation equipment. This style room is perfect for a committee meeting, discussion, or break-out room.

### **Auditoria**

Fixed-seat auditoria range in size from 65 to 640 and are perfect for lectures, panel presentations, and demonstrations. All the auditoria have sloped or tiered flooring, providing excellent sight lines; many of the auditorium have fixed stages with ample room for panel tables. Auditoria are equipped with advanced level a/v and self-serve presentation technologies as well as supported by in-house media technicians.





Tranquility



## Marsh Chapel

The physical and spiritual center of Boston University's Charles River Campus, Marsh Chapel is a place of warmth, beauty, and welcome. With rich stained-glass windows, oak pews and ornate wood reredos, the Chapel provides a place of meditation, quiet prayer, and contemplation.

A focal point of the Chapel is its Casavant Organ Opus 2000, acclaimed to be one of the finest in the Northeastern United States. It is an essential part of the architectural design of the Chapel's interior. The organ screens include carved panels featuring historical musical figures and symbols. High above the chancel sit the organ's pipes.

The University's Service of Worship takes place each Sunday at 11 a.m. Held in the Methodist tradition, this service is open to all.

Marsh Chapel is available to students, faculty, staff, and alumni for weddings, and an on-staff wedding coordinator will assist with the planning. Also, summer conference groups may book Marsh Chapel for group worship or other related programming. The Main Sanctuary seats 300.

In addition to the Main Sanctuary, a small meditation chapel (capacity 60), the Robinson Chapel, is in the Lower Level. Chairs are not fixed and can be arranged to best support prayer and worship. This Chapel features a Noack Organ Opus 76. The Lower Level also has two multipurpose rooms — the Marsh Room (capacity 60) and the Thurman Room (capacity 25) — that can be used in conjunction with other programming taking place at Marsh Chapel.

Outside the Chapel, Marsh Plaza has become the true heart and enduring symbol of Boston University. It is a hub of diverse activities at one of the world's most diverse universities. In the center of the Plaza is Boston University's tribute to one of its most distinguished alumni, Martin Luther King, Jr. (GRS 1955). The design of the sculpture, *Free at Last*, by renowned sculpture Sergio Castillo, is 50 doves forged from steel rising in unison symbolizing peace in all 50 states; from a distance, the flock merges to form the outline of a single dove arching toward the sky.

**BOSTON**  
UNIVERSITY



*Tsai Performance Center*



Find Your Muse

## Arts Facilities

### **Tsai Performance Center**

The Tsai Performance Center defines the ideal performance space for concerts, theatrical and dance presentations, lectures, film programs, and conferences. Situated at the heart of the Boston University campus, the Tsai Performance Center features fully supported sound and lighting systems to meet the most complex demands. The 41' x 31' proscenium stage offers excellent sight lines for all 515 seats in the house. Performer dressing rooms, restrooms with showers, and a warm-up piano room are located below the stage with direct access to both stage left and right.

### **Dance Theater**

Located in the Fitness & Recreation Center, the Dance Theater is a 225-seat, state-of-the-art studio space designed specifically for dance performances, master classes, concerts, and other special events. The venue features a dedicated entrance, a spacious backstage area including dressing and green rooms, full draperies including proscenium curtain, a full-supported sound and light system, and 1,200 square-feet of performance space.

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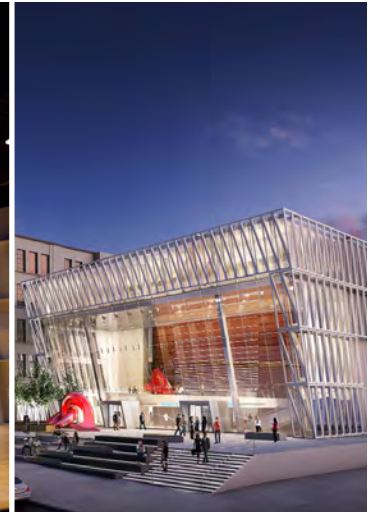
**BOSTON**  
UNIVERSITY



*Dance Theater*



*CFA Conert Hall*



*Theatre Center (Concept)*

### **Concert Hall**

Located within the College of Fine Arts, The Concert Hall is a 475-seat hub of activity for concerts, recitals, performances, lectures/presentations, and other gatherings. The facility features a 1,507 square-foot stage, green rooms, and stage lighting.

### **Theatre at Agganis**

Located within the Agganis Arena complex is a 100-seat, raised 26' x 21' stage theatre. The venue includes a control room, theatrical lighting, and a modest backstage space. With a dedicated entrance, the Theatre at Agganis is a perfect venue for a stand-alone event, or as part of a larger event at Agganis Arena or the Fitness & Recreation Center.





*Agganis Arena*

*Photo by Natasha Moustache*



*Fitness & Recreation Center*

Play Hard

## Athletic and Recreational Facilities

### Agganis Arena

Agganis Arena is a 290,000 square-foot premier venue that can accommodate 6,150 fixed seats for hockey and ice shows and over 8,000 seats for concerts, sporting, and family entertainment events, as well as trade shows and exhibitions.

Agganis Arena has beautifully designed and decorated multifunction spaces available to accommodate meetings, receptions, banquets, and other special events. The Francis D. Burke Club Room can hold 200 people for a sit-down dinner and 350 for a standing reception, and offers 18-foot ceilings, private restrooms, and full multimedia capabilities. Other locations within the Arena to support your event include the Grand Lobby, the Friends Lounge, and conference rooms.

The Arena has everything your event needs to be successful, including an exceptional proprietary catering service, a four-sided center-hung video board, three easy loading docks, and ample guest and production vehicle parking.

### Fitness & Recreation Center

Looking for an innovative and exciting location for your next event? With a wide variety of facilities and activities to choose from, FitRec is the perfect venue! Available spaces include a 30' climbing wall, four- and three-court gymnasias, competition and recreational pools, racquetball and squash courts, classrooms, multipurpose rooms, and a 225-seat dance theater. This contemporary, indoor oasis features state-of-the-art a/v capabilities. Typical events hosted at FitRec include birthday parties, bar/bat mitzvahs, corporate retreats, team-building groups, private parties, dance recitals, tournaments, and sporting events. For summer residential conferences happening at Boston University, guest memberships to FitRec are available for attendees.

### Track & Tennis Center

The 83,000 square-foot Track & Tennis Center is designed to accommodate national competitions, athletic events, a variety of health and fitness activities, and a number of special events such as exhibitions, large-scaled meetings/lectures,

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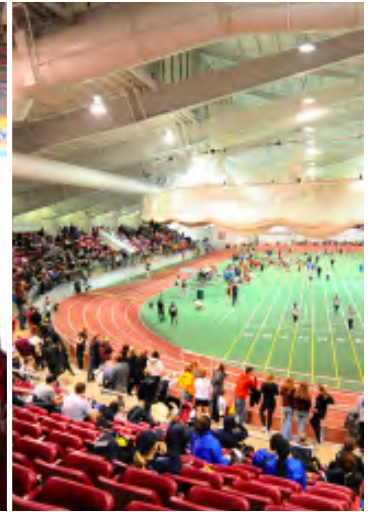




*Case Gym*



*Walter Brown Arena*



*Track & Tennis Center*

and performances. In addition to the 200 meter fixed bank oval track and other track and field features, the facility has four full-doubles tennis courts located on the infield, 1,200 fixed seats, a motorized curtain system to divide the infield area, event recording capability, FM hearing assistance feeds, three ticket windows, a dedicated receiving/loading area with direct access to the competition level, and close proximity to a covered parking lot.

### **Case Athletic Center**

The home of Boston University's Athletics Department, the Case Center features high-capacity venues perfect for athletic events, concerts, trade shows, conferences, and graduations and other ceremonial events. Facilities include:

#### **WALTER BROWN ARENA**

With a capacity of 3,806, the arena is a perfect venue to host hockey games, open-skate community nights, and numerous other special events. The rink has a glassed-in press box overlooking the playing surface that can accommodate approximately 30 and a private lounge in the south end of the seating area.

#### **CASE GYM**

Also known as "The Roof," the facility is a traditional gymnasium with a capacity of 1,800 in retractable bleacher seats on both sides of the court. The Gym can be used for theatre-style event configurations, athletic/recreational events, receptions, registration/welcoming areas, and children's programs. With a motorized divider system, the Gym can be subdivided into 3-smaller areas for simultaneous activities.

#### **EILBERG LOUNGE**

Located one floor above the Case Gym, the Eilberg Lounge provides a private meeting or reception space for up to 60 people. With floor-to-ceiling windows on two sides, the lounge provides bird's-eye viewing of events happening on Nickerson Field. Eilberg Lounge can be booked independently or as part of larger events happening in the Case Center or on Nickerson Field.



*New Balance Field*



*Sailing on the Charles River*

Open Air

## Outdoor Recreational Facilities

In addition to the exceptional athletics/recreational facilities offered by Boston University, a number of outdoor spaces are available as programming venues, including:

### **Nickerson Field**

Nickerson Field is a 10,412 seat, FIFA "2 Star" approved FieldTurf facility with a four-lane track surrounding the field surface. With the addition of a stage and temporary seats on the field, Nickerson becomes a perfect venue for that mid-range outdoor concert. Nickerson is a stadium rich in Boston sports history: it was the home of the Boston (now Atlanta) Braves NL baseball team, the site where Babe Ruth signed his last professional contract, and where the first AFL football game in history was played between the Patriots and the Denver Broncos.

### **New Balance Field**

The newest addition to BU's athletic campus, New Balance Field, opened in 2013, is an 110,000 square-foot AstroTurf field with spectator seating for 500. The field sits atop Langsam Garage with 350 parking spaces.

### **Softball Field**

A natural grass outfield with an all-dirt infield featuring covered dugouts complete with bat and helmet racks. Outfield dimensions are 200 feet down each line and 220 feet to straightaway center. The field is complemented by a grass picnic area just beyond the outfield fence.

### **Sailing Pavilion**

Your gateway to the Charles River! The Sailing Pavilion is open for recreational sailing, kayaking, and stand-up paddle boarding. Spend some time on the Charles and experience the profound effect that being on the water will have on your mind, body, and spirit. All conference guests may purchase a sailing card.







808 Events Facility



Metcalf Hall

A Place for  
Everything

## Multipurpose and Specialty Venues

Boston University has a number of multiuse event spaces that can accommodate a variety of events such as meetings, receptions, banquets, conferences, and other special events. No matter how large or small the event you are planning, BU is sure to have a space for you. The spaces include:

### George Sherman Union

Located within the University's Student Union are a number of multipurpose rooms. Metcalf Hall is the University's main conference and event space. With a total of some 15,000 square-feet of function space it is made up of 3 separate salons (Metcalf Large, Metcalf Small, and East Balcony) and can be used in its entirety or as separate spaces for smaller events and breakout rooms. Outside of Metcalf Hall is the Stone Lobby, ideal for event registration. Other multiuse spaces in the George Sherman Union are the Ziskind Lounge, 7,000 square-feet adjacent to Metcalf Hall and the 1,400 square-foot Terrace Lounge with its adjoining patio overlooking the Charles River.

### Trustee Ballroom

Located within the Metcalf Trustee Center, crystal chandeliers, classic woodwork, and sophisticated lighting make the Trustee Ballroom one of the most striking venues in Boston. Unexpected on a college campus, the Ballroom's elegance and beauty will rival that of any downtown Boston hotel. This 3,600 square-foot venue is well-suited for seated meals for up to 220 persons, theater-style seating for 300, receptions for up to 250, and conferences for up to 150 persons..

### Burke Club Room

The Francis D. Burke Club Room is a beautifully designed and decorated function space located within Agganis Arena which can hold 200 people for a sit-down meal and 350 for a standing reception. With dedicated in-house events staff, full multimedia capabilities, an exceptional proprietary catering service, and ample onsite guest parking, the Burke Club Room has everything you need for your event to be successful.

### Hillel House

The Florence & Chafetz Hillel House has two multipurpose rooms that can be used individually or as one when the airwall

*continued on other side*





*GSU Terrace Patio*



*The Student Village*



*Burke Club Room*

is opened; each room can accommodate approximately 100 theater-style and 70 for a seated meal. An adjoining third room can accommodate approximately 125 theater-style. This event space is supported by an art gallery and lounges perfect for receptions, and study spaces ideal for breakout rooms and discussions. During the University's academic year, the facility is supported by in-house Kosher catering and in the summer, Kosher and non-Kosher catering can be arranged.

### **The Colloquium Room**

Located in the state-of-the-art Photonics Center, the Colloquium Room features a fixed stage and an integrated audio/visual system to support your presentation needs. With outstanding views of Boston's southern neighborhoods and beyond, this room can accommodate up to 200 guests for a reception, 180 for a seated dinner, 160 for a lecture, 35 for a board meeting, and up to 100 for a conference.

### **The Student Village Function Spaces**

Located on the top floors of each of the high-rise residences within the University's Student Village are multipurpose function spaces. Modern and sophisticated, each space offers breathtaking, panoramic views of Boston, Cambridge, Brookline, and beyond. These spaces are ideal for meetings, receptions, and dinners for up to 160 people and will certainly create that wow for your guests.

### **Warren Alpert Mall**

Located behind Marsh Chapel, Alpert Mall is BU's backyard. Just footsteps off Commonwealth Avenue with manicured lawn, striking planting areas and a scenic view of the Charles River, it is the perfect place for a BBQ, reception, or even an *al fresco* dinner. A grassy berm blocks the view of nearby Storrow Drive, and the gentle *whoosh* of the unseen, passing cars sounds like the waves breaking at shoreline. Known affectionately as the "BU Beach" to the BU community, Alpert Mall is also a wonderful place to relax, read a book, and enjoy a beautiful Boston day.



Relax, enjoy

## Social Celebrations & Special Events

Life's milestones should be enjoyed and planned without stress. Whether you are celebrating a special couple, guest of honor, or a team accomplishment, every aspect of your event will receive the customized attention and superior service required for a truly memorable experience.

"We all were very happy with the wedding reception. Your service was amazing, the food, time, setup of the seating space... Everything was wonderful.

Thanks to you my wedding celebration was brilliant, elegant and enjoyable."

—Almalfis G., newlywed

The Events & Conferences staff will help you choose one of the unique campus venues to be the perfect setting. Because every special event requires careful planning and coordination, a knowledgeable and professional event specialist will be assigned to your event from the initial booking through to completion to make sure your day is perfect. All you have to do is relax and have fun.

### Weddings

Create your perfect day with one of the existing all-inclusive wedding packages, or customize a menu that reflects your distinctive vision. Boston University's event venues offer exceptional cuisine through Catering on the Charles; your options range from passed hors d'oeuvres and stationary presentations to reception-style and sit-down meals. Your dedicated event specialist will assist you with planning the wedding you've always imagined, and will be close by on the special day.

**BOSTON**  
UNIVERSITY





By the  
numbers

## Facilities Specifications

VENUE	SQ FEET	CAPACITY					
		THEATER	CLASSROOM	ROUND	U-SHAPE	BOARDROOM	RECEPTION
<u>The Castle</u>	1,658	60	–	75	20	36	125
<u>10 Buick Street, 18th Floor</u>	3,200	140	90	120	30	36	150
<u>33 Harry Agganis Way, 26th Floor</u>	3,770	160	100	126	30	36	175
<u>Photonics Colloquium Room</u>	2,376	160	110	180	36	57	200
<u>Tsai Performance Center</u> <u>Metcalf</u>	–	525	–	–	–	–	–
<u>Trustee Center</u>							
Trustee Ballroom	3,600	300	150	220	60	86	250
Trustee Lounge	2,055	–	–	80	–	–	100
Kenmore Room	1,000	66	45	60	30	24	65
<u>George Sherman Union</u>							
Metcalf Hall (Full)	12,000	1,200	828	950	–	–	1,200
Metcalf Hall (Large)	7,600	800	520	630	–	–	800
Metcalf Hall (Small)	4,200	400	275	330	–	100	400
Ziskind Lounge	7,000	750	480	575	–	–	700
Terrace Lounge	1,400	100	60	64	30	24	75
East Balcony	2,300	250	150	180	–	–	200
Conference Auditorium	–	260	–	–	–	–	–
<u>Agganis Arena</u>							
Main Arena	290,000	6,150–8,000	1,200	700	–	–	1,900
Burke Club Room	5,600	350	200	175	–	–	300

Explore Room Layouts





Be unique.  
BU.



Call, email, or visit our website to plan your next event.

