

The Inventory

of the

Sonya Hamlin

Collection

#782

Howard Gotlieb Archival Research Center



hamlin.s

HAMLIN, SONYA

September 1980

Outline of Inventory

RESTRICTED

#782

I.	SONYA HAMLIN SHOW	1970-1975	
A.	General Files		Boxes 1-68
B.	Other Files		Boxes 69-76
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II.	MEET THE ARTS	1963-1968	Boxes 77-80
III.	SUNDAY OPEN HOUSE SHOW	1976-1978	Boxes 81-85
IV.	GENERAL FILES	By Topic	Boxes 86-92
V.	PERSONAL CORRESPONDENCE AND MEMORABILIA		
A.	Fan Mail	1974	Box 92
B.	Condolence Letters	1977	Box 92
C.	Personal Correspondence, Photographs, Memorabilia	1958	Box 93
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I. VIDEOTAPES, FILMS, AUDIO TAPES

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C. "Meet the Arts"	Boxes 152-154
D. Re: Trip to China	Boxes 154-157

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I. "SONYA HAMLIN SHOW" (originally titled "For Women Today")

A. General Files. For daily programs WBZ-TV, 1970-1975, includes correspondence, notes, memos, printed research material, mimeographed show outlines, etc.

Boxes 1-12	1. Feb. 1970 - Dec. 1970, ca. 250 files
Boxes 13-25	2. Jan. 1971 - Dec. 1971, ca. 300 files
Boxes 26-42	3. Jan. 1972 - Dec. 1972, ca. 300 files
Boxes 43-53	4. Jan. 1973 - Dec. 1973, ca. 300 files
Boxes 54-68	5. Jan. 1974 - Jan. 1975, ca. 300 files

B. Other Files: Correspondence and General

Box 69	1. Internal correspondence, memos, 1971-73 (#1)
	2. Internal correspondence, 1972-73 (#2)
	3. Internal correspondence, 1970-73 (#3)
Box 70	4. Internal correspondence, 1973-74 (#1)
	5. Internal correspondence, 1973-74 (#2)
	6. Business records (in red ledger)
Box 71	7. Business records (#1)
	8. Business records (#2)
	9. Business records (#3)
Box 72	10. Misc. correspondence, printed material (#1, 2, 3)
Box 73	11. Misc. correspondence, printed material (#1, 2, 3)
Box 74	12. Misc. material (#1, 2)
	13. Printed research (#3)
Box 75	14. Press releases (#1)

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Herlihy, James Leo ALS, n.d. June 1971 (Box 77, #1)

Horton, Robert (Actor) ALS July 15, 1974 (Box 77, #2)

Humphrey, Hubert H. TLS May 12, 1971
TLS June 1, 1971 (Box 77, #1)

Javits, Marion 2 ALS 1972, 1973 (Box 77, #2)

Jones, Bob (evangelist) TLS Jan. 27, 1972 (Box 77, #1)

Jorgensen, Christine ALS May 15, 1973 (Box 77, #2)

Krementz, Jill (photographer) Aug. 2, 1972 (Box 77, #1)

Landers, Ann TLS Nov. 17, 1972 (Box 77, #2)

Lemay, Harding TLS July 6, 1971 (Box 77, #1)

Loeb, William TLS Aug. 15, 1974 (Box 76, #3)

MacRae, Sheila ALS n.d., 1973 (Box 77, #2)

Miller, Merle TLS Dec. 27, 197? (Box 77, #1)

Minow, Newton TLS Nov. 8, 1973 (Box 77, #2)

Noble, Elaine ALS July 28, 1973 (Box 77, #2)

Ozick, Cynthia TLS Jan. 14, 1972 (Box 77, #1)

Reed, Rex TLS n.d. 1972 (Box 77, #2)

Sissman, L.E. TLS Aug. 31, 1970 (Box 76 #4)

Snow, Edward Rowe ALS Jan. 10, 1971 (Box 76, #1)

Teichmann, Howard TLS Nov. 30, 1972 (Box 77, #2)

Tryon, Tom TLS June 21, 1971 (Box 77, #1)

Von Hoffman, Nicholas TLS Jan. 11, 1972 (Box 77, #1)

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Walters, Barbara TLS Oct. 27, 1970 (Box 76, #4)

Wilk, Max TLS July 30, 1971 (Box 77, #1)

II. MEET THE ARTS 1963-1968

Files for "Meet the Arts," humanities series for children
WGBH-TV, Boston, 1965-1968 [and WHDH M.T.A. programs
1963-65]

Box 77 A. Notes for "Meet the Arts" Pilot Show (#3)

B. First Series Proposals (#4)

Box 77/78 C. Notes for Programs, with Artwork, Formats, Scripts, and
Research (Box 77, #5, 6; Box 78, #1)

Box 78/79 D. Notes, Research, Drafts for Study Guides for M.T.A.
Programs (Box 78, #2, 3, 4; Box 79, #1)
[Including WHDH series 1963-65 in Box 79, #1]

Box 79/80 E. Four Large Binders of Notes, Drafts, Research for M.T.A. -
Removed from Binders and Put into Folders.
(Box 79, #2, 3; Box 80, #1, 2)

F. Misc. Correspondence and Notes re M.T.A. (#3)

G. Fan Mail (#4)

III. "SUNDAY OPEN HOUSE SHOW" (with Frank Avruch) 1976-1978

A. General Files Containing Research, Correspondence,
Printed Matter. Chronologically Arranged.

Box 81 Oct. 3 - Nov. 28, 1976 (#1)

Dec. 9, 1976 - Jan. 9, 1977 (#2)

Jan. 16 - Feb. 27, 1977 (#3)

Box 82 Mar. 6 - Mar. 27, 1977 (#1)

Apr. 6 - Apr. 24, 1977 (#2)

May 1 - May 29, 1977 (#3)

Box 83 June 12 - Oct. 2, 1977 (#1)

Sept. 18 - Oct. 16, 1977 (#2)

Oct. 23 - Nov. 13, 1977 (#3)

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Box 84	Nov. 27 - Dec. 18, 1977	(#1)
	Jan. 15 - Feb. 26, 1978	(#2)
Box 85	Feb. 26 - Mar. 19, 1978	(#2)
	Apr. 9 - June 4, 1978	(#2)
	July 9 - July 16, 1978	(#3)

IV. GENERAL FILES

A. Clippings, Notes, Research. Arranged by Topic.

Box 86	1. Peabody Museum, Salem	(#1)
	2. Opera Company of Boston	(#2)
	3. Creative Arts Comm.	(#3)
	4. S.H. Creative Dance Studio	(#4)
	5. Art series proposed 1967	(#5)
	6. Boston Philharmonic	(#6)
	7. Radcliffe Seminars	(#7)
	8. Theatre Company of Boston	(#8)
	9. Weekend Wrapups, TV 4 (1970)	(#9)
	10. What's In Boston, Jerry Williams Show	(#10)
	11. Mass. Council Arts and Humanities	(#11)
	12. International Institute, TV script	(#12)
	13. Institute of Contemporary Art	(#13)
	14. Higgins Armory	(#14)
	15. Hammond Museum	(#15)
	16. Peabody Museum	(#16)
Box 87	17. Group "W" Special	(#1)
	18. Greater Boston Youth Symphony Orchestra	(#2)
	19. Elma Lewis Center	(#3)

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Box 87

- 20. M.I.T. (#4)
- 21. Old North Church (#5)
- 22. Museum of Fine Arts (#6)
- 23. Newport (#7)
- 24. N.E. Conservatory of Music (#8)
- 25. National Endowment for the Humanities (#9)

Box 88

- 26. A Taste of India Arts, M.F.A. (#1)
- 27. Museum of Science (#2)
- 28. Song and Dance in Copley's America, M.F.A. (#3)
- 29. Youth Concerts. B.S.O., Napoleon and Music for Special Occasions (#4)
- 30. Couth pieces for news (#5)
- 31. Sonya Christmas series (#6)
- 32. Letters of appreciation (#7, 8) Including (in #7):
 - McIntyre, Tom (U.S. Senator (N.H.)) June 1, 1971
 - Humphrey, Hubert H. (U.S. Senator) TLS May 12, 1971
- 33. Young audiences (#9)
- 34. Worcester Art Museum (#10)
- 35. Paul Revere (#11)
- 36. DeCordova Museum (#12)
- 37. City Hall (#13)
- 38. Children's Museum (#14)
- 39. Brockton Art Center (#15)
- 40. Brandeis Art Exhibition (#1)
- 41. Botolph Gallery (#2)
- 42. Boston University publicity (#3)

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Box 89 43. Boston Symphony Orchestra (#4)
 44. B.R.A. and Faneuil Hall (#5)
 45. Boston Public Library (#6)
 46. American Youth Concerts (#7)
 47. General art subjects (#8)

B. Files of Correspondences and Background Material
Concerning S.H.'s Trips to China and TV Special about
It.

Box 90 1. China program information (#1)
 2. China II: Film reels (#2)
 3. China: First draft and thoughts on story treatment
 (#3)
 4. China: Formats and logs (#4)
 5. China memo (#5)
 6. China: A Different Path, schedules (#6)
 7. China: Misc., clippings, correspondence (#7)
 8. China: Notes, schedules, summaries (#8)
 9. China: Expenses (#9)
 10. China: Bennett trip (#10)
Box 91 11. China: Budget (#1)
 12. China: Response (#2)
 13. China: Misc. (#3)
 14. China: Shot sheets (#4)
 15. China: Scripts and ideas (#5)
 16. China: Carborundum letter (#6)
 17. China: Misc. notes (#7)
 18. China: Second trip misc. (#8)
Box 92 19. China: Misc. material (#1)

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V. PERSONAL CORRESPONDENCE AND MEMORABILIA

Box 92 A. Fan Mail, 1974 (#2)
Including:

Plummer, Christopher Christmas card 1974

B. Letters, Cards and Telegrams of Condolence on Death of
Her Husband, Bruce Hamlin June 1977

1. Letters from well-known people (#3)

Gotlieb, Howard B. TLS June 27, 1977

Furcolo, Foster ALS N.D., 1977

Silber, John ALS June 24, 1977

Heckler, Margaret TLS July 1, 1977

Dukakis, Michael S. TLS July 15, 1977

Athanas, Anthony (Restauranteur) TLS
July 14, 1977

Drinan, Robert TLS June 24, 1977

Brooke, Edward W. TLS July 20, 1977

2. Other cards, letters, telegrams June - July 1977
Box 92, #4, 5, 6
Box 93 #1, 2, 3

C. Personal Correspondence, Photos, and Memorabilia

Box 93 1. Letters to and from sons Mark, David, and Ross
1958-1970, while sons were in school, on trips,
or away at camp. Ca. 75 items. (#4)
2. Misc. photos of S.H., husband, children, friends,
home. Color and b/w, ca. 50 items. (#5)
3. Misc. personal printed matter, old stamps, etc.
(#6)

D. Memorabilia and Printed Material

Box 94 1. Publicity photographs. 8 x 10" glossy b/w
publicity photo of S.H. Ca. 75 copies, plus 2
press release biographies. (#1)

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Box 94 2. Datebooks. Weekly planners and reminders for years 1974, 1978, 1979.

 3. Printed material concerning consultant work and speaking engagements, etc.

 a. Material concerning U. of Massachusetts project, 1973-74. (#2)

 b. Material concerning speech to raise money for New England Conservatory of Music. (#3)

 c. Material concerning "Drug Abuse in Industry" consultant work, 1971. (#4)

 d. Promotional brochures for Boston 200 observance. (#5)

Box 95 e. "Blueprints for Women," handbook for conference featuring mention of speech by S.H., March 1976.

 f. Manual for "The Meeting for Women," conference for observance of International Woman's Year, 1976.

Box 95/96 g. Three binders of material concerning recruitment of agents (esp. women) for Prudential Insurance Company. (Box 95, #2; Box 96, #1)

VI. TAPE RECORDINGS, FILMS, VIDEOTAPES, SLIDES

A. Cassettes, Reel Tapes, Film Trims, 8-Track Promos for China Series, and LP Recordings [Audio].

Box 96 1. 18 cassette tapes of notes, observations on China trips.

 2. 2 reel tapes of China notes.

 3. Chinese LP recording of "The East is Red."

 4. Chinese LP recording of "Good News from Home."

 5. Untitled Chinese LP recording (no record jacket).

 6. Two (2) 45 rpm soft plastic Chinese recordings, unidentified.

Box 97 7. Six (6) 8-track cassettes with audio promos for China special on "Sunday Open House."

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Box 102 E. U-Matic Videocassettes of Dedication of J.F.K. Library,
June 12, 1977. Two Cassettes (Parts I and II)

Box 103 F. U-Matic Videocassettes of Demo Excerpts of S.H. Shows.
Tapes I, II, III.

G. Miscellaneous Tapes

Box 104 1. Family: Amtrak interview done by S.H. 1 U-Matic
videocassette.

2. Sonya Hamlin Special with Jacques Cousteau. Dub of
film "Beneath the Frozen World." 1 U-Matic
videocassette.

3. "A. Wyeth, Sonya at J.F.K. Groundbreaking, Sonya
and Ted Kennedy, Paul Revere Film." 1 U-Matic
videocassette.

4. Presentation by S.H. at Newton North High School
4/4/79. 1 U-Matic videocassette.

5. Bicentennial Special "Spread the Alarm" WNAC-TV.
Air date 4/15/75. 1 U-Matic videocassette.

Box 105 6. "Video Inserts for Module 1 in Order of Appearance."
1 U-Matic videocassette.

7. S.H. on "Good Day! Show," not dated. 1 U-Matic
videocassette.

8. 2 unidentified U-Matic videocassettes, tape I and
IV, Hamlin.

H. Videocassettes of Consultant Work for Prudential
Insurance Company (all U-Matic Videocassettes)

Box 106 1. Pre-produced slide inserts. 2 cassettes.
2. Dub of 77044I, part I and part II. 1 cassette.
3. Dub of 77044I, managers. 1 cassette.

Box 107 4. S.H. demo tape parts I and II, two copies each.
4 cassettes.

Box 108 5. "Agents, Sales, Managers" 1 cassette.
6. "Widowhood" 1 cassette.
7. Hamlin/Wellins meeting, edited. 2 cassettes.

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Box 109 8. Unidentified cassettes labeled 77044L #1, 2, 3, 4.

Box 110 9. 1 unidentified cassette labeled "Tape #5."

I. Dated Audio Tape Recordings of "For Women Today" and "Sonya Hamlin Show" Broadcasts. 1972-1977.

1. 3/10/72. Roberta Flack, 1 reel.
2. 4/24/72. Alice Ladas and communication, 1 reel.
3. 4/26/72. Communications and education, 1 reel.
4. 4/28/72. Kinesics, 1 reel.
5. 6/5/72. Busing special, 1 reel.
6. 6/26/72. 1 reel.
7. 6/27/72. 1 reel.
8. 6/28/72. 1 reel.

Box 111 9. 8/8/72. Rayburn, Dick Gregory, 1 reel.

10. 11/6/72. Nixon people, abortion.
11. 1/22/73. Geraldine Fitzgerald, 1 reel.
12. 2/14/73. Astrology, 1 reel.
13. 2/23/73. Fat Power, 1 reel.
14. 2/27/73. Ruby Dee, 1 reel.
15. 3/7/73. Tom Ellis, 1 reel.
16. 3/21/73. Older women (?), 1 reel.
17. 4/4/73. Christopher Plummer, 1 reel.
18. 5/3/73. Christine Jorgensen, 1 reel.

Box 112 19. 6/6/73. Kay Ballard, 1 reel.

20. 7/2/73. George Montgomery, 1 reel.
21. 2/28/73. Breast cancer, 1 reel.
22. 4/18/73. Carson, Hamilton, Dineen, 1 reel.
23. 7/18/73. Leonard Nimoy, 1 reel.

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Box 112 24. 8/15/73. 1 reel.
 25. 1/6/74. 1 reel.
 26. 7/4/74. 1 reel.
 27. 7/5/74. 1 reel.
 28. 7/17/74. 1 reel.
 29. 7/24/74. 1 reel.

Box 113 30. 11/20/74. Van Johnson & weight escape, 1 reel.
 31. 1/23/75. Boston University, 1 cassette.
 32. 4/12/77. Environment, Durrell, Murphy, 5 reels.
 33. 4/27/77. Jacques Cousteau, 2 reels.

J. Undated Audio Tapes

1. "Bar Mitzvah" 1 reel
2. "Lecture demo" 1 reel
3. "2 monologues" 1 reel
4. Decorating and Gray Panthers and Stubby Kaye (possibly 1973), 1 reel.
5. L. Smith Interview, Boston Globe, 1 reel.
6. "Media Division" 1 reel
7. 1 reel in box labeled "21-Inch Classroom."
8. "Bharat Natyam Dance" 1 reel.
9. Youthful pianists, 1 reel.
10. Unidentified dance music tape, 1 reel.

Box 114 11. NWPCTE talk by S.H., 11/9/68, 1 reel.
 12. "Haim Ginott" 1 reel.
 13. 2 unidentified audio tapes, 2 reels.

K. 8-Track Cassette Promo Audio Tapes

1. "Woman to Woman" promos, 4 8-track cassettes.

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Box 114 2. S.H. on Russian Art, 1 8-track cassettes.
 3. State House Background, version #1. 2 8-track cassettes.
 4. "Imre, Imre, plus end" 1 8-track cassette.
 5. Sonya, Tanglewood, 1 8-track cassette.
 6. Bluebeard's Castle, 1 8-track cassette.

L. Large Format (2 inch) Videotape Promos and Movie Trailers Used on S.H.S.

Package #1 1. Newstape #13 "Vietnamese Art" 1 reel.
 2. Paul Revere Room 7/8/69, 1 reel.
 3. Impact on cities, 1 reel.
 4. Captain Kangaroo inserts, 1 reel.
 5. Sally Dineen, baby promo, 1 reel.
 6. Alyssa playing with Mike, baby cats, 1 reel.
 7. Trailer for "Stone Killers" 1 reel.
 8. "Clockwork Orange" trailer, 1 reel.
 9. "Harrad Experiment" trailer, 1 reel.
 10. Unidentified promo reel, labeled "Lever Brothers."
 11. 2 promo reels for "China" special for "Good-Day Show."
Box 115 12. Mass. Governor's Commission on Status of Women, 2 promo reels.

M. Large Format (2 inch) Videotapes for "Meet the Arts" Programs [#12 missing].

[On shelf] 1. Introduction
 2. Shape
 3. Content
 4. Form

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[On shelf] 5. Rhythm
6. "You Decide"
7.
8. "Since Man Began"
9. Greece
10. Middle Ages
11. The Renaissance
12. Romantic Age
14. Twentieth Century
15. American Now

N. Large Format (2 Inch) Videotapes of "For Women Today"
Programs [those with dates noted]
1. Scoring, Roberta Flack, A. Hitchcock, Jesse Jackson.
1 reel.
2. Tire changing, karate, euthanasia. 1 reel.
3. Duke Ellington, Gloria Steinem, Al Capp. 1 reel.

O. Large Format (2 Inch) Videotapes of "Sonya Hamlin Show"
1. Show on England 11/23/73.
2. Pregnancy cuts.
3. Pregnancy inserts.
4. Psychic, Harold Robbins, Dr. Spock, Bailey.
5. Rape victim Susan, Susan Steinem, Maggie Lettvin.
6. Sally Dineen's baby 1/3/75.
7. Shelley Winters, Rod McKuen, impotence.
8. Sally Dineen, childbirth.

P. Miscellaneous Large Format Videotapes
1. "Sunday Open House," Jane Adams, Andre Baeyens,
Michael E. Pike.

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[On shelf] 2. Sonya Hamlin's cultural report.

3. "China Special NYXFR Master."

Box 115 Q. Miscellaneous Small Reels of 16 mm. Film and Soundtracks

1. "Sonya's Record Cover Art Shtick." 1 reel.

2. "Sunday Open House," Environment. 5 reels.

3. YMCA International Public Service Announcement. 1 reel.

4. "Sonya's A.C.T. Art Shtick." 1 reel.

5. "Sunday Open House," Gerald Durrell interview. 3 reels.

6. "Sunday Open House," Jacques Cousteau. 2 reels.

7. Senate reel 1. 1 reel.

8. Outs. 2 reels.

9. Marblehead from Tower. 1 reel.

10. Culture Cuts, Harrington School. 1 reel.

11. Black Art #5. 1 reel.

12. Government cuts, culture special. 1 reel.

13. Art in advertising. 1 reel.

14. 128 Exteriors. 1 reel.

15. Jerry Williams Show, "Things to Do at Christmas." 1 reel.

16. Sonya's Cutaway Man in the Street Interview. 1 reel.

17. Misc. Culture Cuts: Symphony Hall, billboard, etc. 1 reel.

18. "For Women Today," Paul Revere color silent. 1 reel.

Box 116 19. Duke Ellington. 1 reel.

20. Sonya at Museum of Fine Arts, 9/17/70.

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Box 116

- 21. "Sunday Open House," Carl Yastrzemski. 3 reels.
- 22. Margot Fonteyn. 1 reel.
- 23. Jacques Cousteau. "Outs." 2 reels.
- 24. Environment, Durrell and Murphy. 2 reels.
- 25. Fiedler outtakes. 1 reel.
- 26. Margot Fonteyn. 1 reel.
- 27. N.E. Conservatory of Music color silents. 1 reel.
- 28. Kulture. 1 reel.
- 29. Op Art, Sonya. 1 reel.
- 30. Black Art. 1 reel.
- 31. National Art Gallery. 1 reel.
- 32. Art in Newton. 1 reel.
- 33. Government Center. 2 reels.
- 34. Moiseyev Ballet. 1 reel.
- 35. Symphony Hall. 1 reel.
- 36. State House, ceiling shots. 1 reel.

Box 117

- 37. Black Art. 3 reels.
- 38. Aerials 128. 1 reel.
- 39. State House.
- 40. Reels of film taken on trip to Israel. 8 reels.
- 41. Paul Revere. 1 reel.
- 42. Marblehead. 1 reel.
- 43. Arthur Fiedler. 2 reels.
- 44. Peking TV. 1979. 1 reel.
- 45. Helicopter shots. 1 reel.
- 46. Hitler. 1 reel.

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Box 117 47. "Hair" Shtick, 4/13/69. 1 reel.
 48. B.S.O. - Steinberg press conference, 9/25/69. 1 reel.
 49. Vietnam kids, 10/31/69.
 50. Early New England, 11/12/69. 1 reel.
 51. "For Women Today," Sonya and the fisherman.
 52. Black Art Shtick, 5/18/70.
 53. Boston Opera Shtick, 5/6/70.

Box 118 54. Fat information. 1 reel.
 55. Boston Center for the Arts. 1 reel.
 56. "For Women Today" Ballet, 4/1/71. 2 reels.
 57. Villella. 2 reels.
 58. Pub. B. Roll. 1 reel.
 59. B. Roll "Savoy." 1 reel.
 60. "Working Family." 1 reel.
 61. Lord Bath. 1 reel.
 62. Brockton Museum. 1 reel.
 63. Sonya's Music Film, 9/29/69. 1 reel.
 64. British tattoo, 11/18/69. 1 reel.
 65. Mass. Council and Volpe.
 66. Sonya and Sister Corita Kent, 10/23/69.
 67. Sonya on Newport, 8/5/69. 1 reel.
 68. Piano, 8/4/69. 2 reels.
 69. Sonya and Botolph Gallery, 10/9/69. 1 reel.
 70. Greater Boston Youth Symphony Orchestra, 4/11/69.
 1 reel.
 71. 128 aerials. 1 reel.
 72. Government Center. 1 reel.

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Box 118

- 73. 128 exteriors. 1 reel.
- 74. Princess Anne wedding. 3 reels.
- 75. Sonya in English pub. 1 reel.
- 76. Interiors at airport. 1 reel.
- 77. Old film commercials, with note from Nat Segaloff. 1 reel.
- Carton #2
- 78. Worcester. 2 reels in can.
- 79. B.S.O., Fiedler Opera Gala. 1 reel.
- 80. Vietnamese Art. 1 reel.
- 81. Tanglewood, Leinsdorf interview. 3 reels.
- 82. Seeger, Toffler. 2 reels.
- 83. Longleat, England. 1 reel.
- 84. Phone booth, Tower, prison. 1 reel.
- 85. Sonya stand-up for 128 piece. 1 reel.
- 86. England, plane take-off, Castle Combe, health care. 3 reels in can.
- 87. England, Lord Mayor on Parade. 1 reel.
- 88. Duke Ellington at Elma Lewis Playhouse. 1 reel.
- 89. Culture Closer: Sonya stand-up. 1 reel.
- 90. Sargent. 1 reel.
- 91. Museum of Fine Arts. 2 reels.
- 92. Health care in England. 1 reel.
- 93. Roman baths. 1 reel.
- 94. Shirley Summerskill. 3 reels.
- 95. Work, family, outs. 1 reel.
- 96. Margot Fonteyn. 1 reel.
- 97. Sammy Davis. 1 reel.

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Box 118

98. Fiedler and Kennedy. 1 reel.

99. Business of Culture: Man in the Street. 1 reel.

100. Villella. 1 reel.

101. Ballet. 2 reels.

102. Ronnie Brookner vs. City of Newton. 1 reel.

Carton #3

103. Rte. 128, silent. 1 reel.

104. Ballet, moving scenery. 1 reel.

105. England: St. Paul's Cathedral. 1 reel.

106. Institute of Contemporary Art workshop. 1 reel.

107. Museum of Fine Arts. 2 reels.

108. McGovern at WBZ, 10/12/72. 2 reels.

109. England: Fortnum and Mason. 1 reel.

110. England: Banquet Arts. 1 reel.

111. England: pregnant interview, health center. 1 reel.

112. Museum of Science. 1 reel.

113. Ballet montage, Peabody Warehouse. 1 reel.

114. England: Carnaby St. 1 reel.

115. England: Longleat. 2 reels.

116. Films of "pictures of my head" on old "For Women Today." 1 reel.

117. Hairstyles. 1 reel.

118. Polish dancers. 1 reel.

119. Jack Cole and S.H. on walking tour. 3 reels.

120. "Sunday Open House": Carl Yastrzemski. 2 reels.

121. S.O.H.: Sturbridge Village. 1 reel.

122. S.O.H.: Cab inspection, Jamaica Plain. 1 reel.

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Box 118 123. S.O.H.: Dizzy Gillespie interview. 1 reel.
 124. Commander Ron Wilgenbush. 1 reel. S.O.H.
 1 reel.

Carton #4 125. Unidentified reels of film and soundtrack tapes.
 Various sizes; 15 reels.

R. Large Reels of Film (Most in Cans)

1. Zero Mostel in "Rhinoceros." 1 reel.
2. Ethel Merman. 1 reel.
3. Kennedys, Ethel K., Waterville Valley. 2 reels.
4. Carl Yastrzemski. 2 reels.
5. 128 interviews. 1 reel.
6. City Hall Art. 1 reel.
7. England: Longleat. 1 reel.
8. England: promo film. 1 reel.
9. England: Lord Mayor's Parade, Savoy Kitchen and
 Banquet Room. 1 reel.

Carton #5 10. England: working family. 1 reel.
 11. England: phone booth, Tower, prison. 1 reel.
 12. Aquarium. 1 reel.
 13. Museum of Fine Arts. 1 reel.
 14. DeCordova Museum. 1 reel.
 15. M.I.T. 1 reel.
 16. Brockton Museum. 1 reel.
 17. Higgins Armory. 1 reel.
 18. Hammond Museum. 1 reel.
 19. Salem Museum. 1 reel.
 20. Institute of Contemporary Art. 1 reel.
 21. Stuttgart Ballet. 1 reel.

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Carton #6 22. Brandeis. 1 reel.
 23. A. Fiedler. 4 small tapes in 1 can.
 24. Tanglewood, Leinsdorf, B.S.O. 2 cans.
 25. Volvo factory, Sweden trip. 2 reels.
 26. Sonya Hamlin, skiing at Vail. 2 reels.
 27. "Meet the Arts," introduction. 1 reel.

Carton #7 28. Kinescope of S.H.'s first appearance on WBZ, 1963. 3 reels.
 29. Paul Revere Insurance Company films, S.H. a consultant with company. 4 reels.
 30. "Sunday Open House": A. Fiedler, 11/28/76. 1 reel.
 31. S.O.H.: John Havlicek, 11/28/76. 1 reel.
 32. S.O.H.: Carol Channing, 11/28/76. 1 reel.
 33. S.O.H.: James Taylor, 12/12/76. 1 reel.

Carton #8 34. S.O.H.: 3 women, ecology, feminism, 4/17 - 4/22/77. 1 reel.
 35. S.O.H.: Jacques Cousteau, 5/8/77. 1 reel.
 36. S.O.H.: Studs Terkel and Nat Hentoff, 6/77. 1 reel.
 37. S.O.H.: John Mills, 11/77.
 38. S.O.H.: Environment show.
 39. S.O.H.: Marblehead, old house, Navy. 1 reel.
 40. S.O.H.: Mary Hayley Bell. 1 reel.
 41. S.O.H.: O.I.C. 1 reel.
 42. S.O.H.: Survival Boston. 5 reels.

Carton #9 43. S.O.H.: Beverly Sills. 1 reel.
 44. S.O.H.: Leon Gray and female football. 1 reel.
 45. S.O.H.: Schools. 1 reel.

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Carton #9 46. S.O.H.: Man in the Street Interviews. 1 reel.
 47. S.O.H.: Dizzy Gillespie. 1 reel.
 48. S.O.H.: Bob Fosse. 1 reel.
 49. Misc. short reels. 2 cans.
 50. "Hotdogger." 1 reel.

Carton #10 51. China film footage and soundtracks. 11 reels.

S. Slides

Box 118 1. Two boxes of slides [ca. 30 slides] of representations of Napoleon.
 2. Three boxes with slides of photos of "Fat People" for "Sonya Hamlin Show" series on losing weight. Ca. 45 slides.

VII. MISC. MEMORABILIA AND MANUSCRIPTS

Box 119 1. Printed pamphlets for background information on Sweden, Volvo company, etc. [S.H. took trip to Sweden in 1977]. 20 items.
 2. Clapboard for "Sonya Hamlin Show," WBZ-TV.
 3. Ms. by S.H. of report on "4th Annual Conference on Teaching of Creative Dance," for Dance Magazine. With cover letter dated Jan. 6, 1958. Carbon typescript, 6 pages.
 4. Printed invitation to reception for film on Massachusetts, "A Special Place," from Governor Dukakis, June 10, 1977.

VIII. OVERSIZE GRAPHIC MATERIAL

Pkg. 11 1. Large presentation portfolio for television program aimed at women, produced by S.H.
 2. Large blow-up of photo of S.H.

Pkg. 12 3. Title cards and mounted photographs for program on China. 10 items.

(Art Closet,
3rd Floor)

4. Large oil portrait of S.H. by Ellen Cavanaugh.

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IX. AWARDS, ETC.

Box 120 1. Certificate of Commendation from Mass. Assoc. for Mental Health, Inc., not dated.

2. Presidential Citation from Jewish Community Center of Greater Lynn, 1955.

3. Hadassah Service Award, not dated.

4. 1974 Community Service Broadcasting Award to Sonya Hamlin Show for "Sally's Baby."

Pkg. 13 5. 1970 Ohio State Award to "WBZ-TV, Eyewitness News, Sonya Hamlin," for Eyewitness News Cultural Affairs Reports. 2 framed copies.

6. Framed water-color of Paris [not by S.H.], not dated.

X. RECENT CORRESPONDENCE AND GENERAL FILES

Box 121 1. Pilot for WHDH. Notes. (#1)

2. "Our Town" reading by S.H., with script and notes. 1975. (#2)

3. "Paul Revere Sales." Correspondence and printed matter, 1974-77. 2 folders. (#3, 4).

4. "Choices," women's issues. (#5)

5. WHDH Folkways. (#6)

6. S.H. publicity photos, 4 b/w, 1 in color. (#7)

7. Plymouth Plantation. Notes and printed matter. (#8)

Box 122 8. Proposals for College Communications Department. (#1)

9. Proposal: Emily Fisher Fund for Harvard. (#2)

10. Radcliffe Seminars and video proposal. (#3)

11. Misc. personal correspondence, 1980-81. (#4)

12. Contracts. (#5)

13. "Sunday Open House," show description. (#6)

14. Steve Schlow's sample script. (#7)

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Box 122 15. Affiliated Hospital Center. (#8)
 16. The Arts: ballet and theatre brochures. (#9)
 17. Audition for WBZ News. (#10)

Box 123 18. Boston Globe: proposals for column by S.H. (#1)
 19. Boston University SPC course aesthetic observer,
 curriculum and correspondence. 1975-76. (#2)
 20. "Aesthetic Observer," Museum of Fine Arts trip. (#3)
 21. "Aesthetic Observer," notes. (#4)
 22. Peter Bent consultation, notes. (#5)
 23. Brookline Project. (#6)
 24. C.P. Telethon. (#7)
 25. Channel 2 report on news. (#8)
 26. Children's Hospital, film notes. (#9)
 27. Commentaries for Sonya Hamlin Show. (#10)
 28. Professional correspondence: teaching at B.U.,
 consultant work, etc. (#11)
 29. Applications for State Department Foreign Service
 appointment. (#12)

Box 124 30. Families, WBZ. (#1)
 31. Farewell speech mailing list. (#2)
 32. Fat book, notes. (#3)
 33. Insurance Research. (#4)
 34. Program ideas. (#5)
 35. TV farewell, 11/7/75. (#6)
 36. Wildlife Preservation Trust.
 37. Kemeny: Three-Mile Island report. (#8)
 38. Japan: Kyoto Boston film proposal. (#9)

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Box 128 63. TV for actors. (#2)

64. University of Colorado World Affairs Conference, March 1975. (#3, 4)

65. Harvard Graduate School of Education. (#5)

66. State Department. (#6)

67. Associated Industries of Massachusetts Drug Symposium. (#7)

68. Boston University course "Aesthetic Observer," final project assignment. (#8)

Hamlin, Sonya

Addenda July 1981

I. VIDEOTAPES, FILMS, AND AUDIO TAPES

A. Videotapes from "For Women Today" and "Sonya Hamlin Show" [those with dates are noted].

Box 129 1. F.W.T.: Education #2 Classroom. 1 helical scan videotape.

2. F.W.T.: Education #4 Vonnegut. 1 helical scan videotape.

3. S.H.S. 6/1/73: Robert Green, Party. 1 U-Matic videocassette.

4. S.H.S. 12/26/74: Cross-country skiing. 1 U-Matic videocassette.

Box 130 5. S.H.S. 12/27/75: The Kennedys. 1 U-Matic videocassette.

6. S.H.S. 1/2/75: Conversations with women: Gloria Steinem, Mary Travers, Maya Angelou. 1 U-Matic videocassette.

7. S.H.S. 1/20/75: Weight Escape. 1 U-Matic videocassette.

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Box 130 8. S.H.S. 1/22/75: Jan Morris. 1 U-Matic videocassette.

Box 131 9. S.H.S. 1/9/75: Michael and Kitty Dukakis. 1 U-Matic videocassette.

 10. S.H.S.: Weight Escape, staple-puncture, chokesaver. 1 U-Matic videocassette.

 11. S.H.S. 1/24/75: Weight Escape. 1 U-Matic videocassette.

 12. S.H.S.: Goodbye tape, Jan. 1975. 1 U-Matic videocassette.

Box 132 13. S.H.S.: Excerpts from past shows. 1 U-Matic videocassette.

 14. S.H.S.: Waterville Valley, Ethel Kennedy. 1 U-Matic videocassette.

 15. S.H.S.: Breast cancer. 1 U-Matic videocassette.

 16. S.H.S.: Breast cancer, Shelley Berman. 1 U-Matic videocassette.

Box 133 17. S.H.S.: "Yes We Can." 1 U-Matic videocassette.

 18. S.H.S.: Garson Kanin and Shirley Booth. 1 U-Matic videocassette.

 19. S.H.S.: Excerpts, Andrew Wyeth, Gregory Peck, etc. 1 U-Matic videocassette.

 20. F.W.T.: Dinner party. 1 helical scan videotape.

Box 134 21. S.H.S.: Sally Dineen baby promo. 1 large format promo videotape.

 22. S.H.S.: Wyeth show promo. 1 large format promo videotape.

 23. S.H.S.: 2 audio tapes from Sweden show on Volvo.

Box 135 24. S.H.S. 1/17/75: Promo for goodbye show. 1 large format (2 inch) videotape.

B. Videotapes From "Sunday Open House"

1. S.O.H. 10/31/76: Part I, Beverly Sills, Corita Kent, etc. 1 U-Matic videocassette.

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Box 135 2. S.O.H. 10/31/76: Part II. 1 U-Matic videocassette.

Box 136 3. S.O.H. 10/31/76: Copies of first two tapes. 2 U-Matic videocassettes.

 4. S.O.H. 11/28/76: Thanksgiving show. 2 U-Matic videocassettes.

Box 137 5. S.O.H. 2/13/77: Show #61, Part III. 1 U-Matic videocassette.

 6. S.O.H. 3/20/77: Part I. 1 U-Matic videocassette.

 7. S.O.H. 3/27/77: Show #67, part II. 1 U-Matic videocassette.

 8. S.O.H. 3/27/77: Show #67, part III. 1 U-Matic videocassette.

Box 138 9. S.O.H. 4/3/77: Show #66, part I. 1 U-Matic videocassette.

 10. S.O.H. 4/3/77: Show #66, part II. 1 U-Matic videocassette.

 11. S.O.H. 4/10/77: Show #69, part I, 1 U-Matic videocassette.

 12. S.O.H. 4/10/77: Show #69, part II. 1 U-Matic videocassette.

Box 139 13. S.O.H. 4/10/77: Show #69, part III. 1 U-Matic videocassette.

 14. S.O.H. 4/10/77: Kids show. 1 U-Matic videocassette.

 15. S.O.H. 5/1/77: Show #72. 1 U-Matic videocassette.

 16. S.O.H. 5/8/77: Show #73, part I. 1 U-Matic videocassette.

Box 140 17. S.O.H. 5/8/77: Jacques Cousteau with introduction. 1 U-Matic videocassette.

 18. S.O.H. 5/15/77: Show #74, part I. 1 U-Matic videocassette.

 19. S.O.H. 5/15/77: Gerald Durrell. 1 U-Matic videocassette.

HAMLIN, SONYA

Box 140 20. S.O.H. 5/29/77: Show #76, part I. 1 U-Matic videocassette.

Box 141 21. S.O.H. 5/29/77: Show #76, part II. 1 U-Matic videocassette.

 22. S.O.H. 6/12/77: Show #78, part I. 1 U-Matic videocassette.

 23. S.O.H. 6/19/77: Show #80, part II. 1 U-Matic videocassette.

 24. S.O.H. 9/18/77: Show #93, part II. 1 U-Matic videocassette.

Box 142 25. S.O.H. 9/25/77: Show #94, part I. 1 U-Matic videocassette.

 26. S.O.H. 2/23/78: Bob Fosse show. 2 soundtrack reels and 1 U-Matic videocassette.

 27. S.O.H. 5/19/78: Norman Lear. 1 U-Matic videocassette.

Box 143 28. S.O.H. 10/11/78: Maya Angelou. 1 U-Matic videocassette.

 29. S.O.H. 1979: Nutcracker Suite. 1 U-Matic videocassette.

 30. S.O.H.: Ethnic show, part II. 1 U-Matic videocassette.

 31. S.O.H. 11/21/76. 1 U-Matic videocassette.

Box 144 32. S.O.H.: Nana Mouskovri. 1 U-Matic videocassette.

 33. S.O.H.: Volo-Volo, Haitian Music. 1 U-Matic videocassette.

 34. S.O.H.: Gas shortage, Cesar Chavez, tea ceremony. 1 U-Matic videocassette.

 35. S.O.H.: "Holiday Plants." 1 U-Matic videocassette.

Box 145 36. S.O.H. 1979-80 season: Playing field hockey, Leonard Nimoy. 1 U-Matic videocassette.

 37. S.O.H. 1979: Emmy tape. 1 U-Matic videocassette.

HAMLIN, SONYA

Box 145 38. S.O.H.: The Band, Sen. Kennedy, Tip O'Neill, Eric Berry, Bob Fosse. 1 U-Matic videocassette.

 39. S.O.H. 6/8/80: Herschel Bernardi. 1 U-Matic videocassette.

Box 146 40. S.O.H.: Field hockey demo, ABCD Neighborhood Project, Robert Brustein. 1 U-Matic videocassette.

 41. S.O.H. 1978-79 season: Jack Lemmon. 1 U-Matic videocassette.

 42. S.O.H. 1978-79 excerpts: Carlton Fisk, Bob Fosse, Ted Kennedy, Jack Lemmon, Daniel Ellsberg, Tip O'Neill, May Sarton, Viveca Lindfors. 1 U-Matic videocassette.

 43. S.O.H. 1978-79 excerpts: Monologue, Vincent Price, Jacques Cousteau, Daniel Ellsberg, Bob Fosse, Ted Kennedy, Carlton Fisk, etc. 1 U-Matic videocassette.

Box 147 44. S.O.H.: Steve and Eydie Gorme, Daniel Ellsberg, Carlton Fisk, May Sarton. 1 U-Matic videocassette.

 45. S.O.H.: "Publishing" parts I, II, III. 3 U-Matic videocassettes.

Box 148 46. S.O.H.: "Families Divided." 1 U-Matic videocassette.

 47. S.O.H.: Leonard Nimoy, Carl Yastrzemski, Yitzak Rabin, parts I and II. 1 U-Matic videocassette.

 48. S.O.H. 1978-79: Bob Parker, Arthur Fiedler, having children late in life. 1 U-Matic videocassette.

 49. S.O.H. 1979-80: Alexander Godunov, Metcalfe family, women in construction, couples discrimination. 1 U-Matic videocassette.

Box 149 50. S.O.H.: Tom Heinsohn, Vincent Price, battered women, Viveca Lindfors. 1 U-Matic videocassette.

 51. S.O.H.: "Star Bodies." 1 U-Matic videocassette.

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Box 149 52. S.O.H. 1979-80: Kennedy interview. 1 U-Matic
 videocassette. *DAVE POWERS / JOSEPH HEALY*

 53. S.O.H.: Victor Borge. 1 U-Matic videocassette.

Box 150 54. S.O.H.: "Sonya Hamlin." 1 U-Matic videocassette.

 55. S.O.H.: Tip O'Neill. 1 U-Matic videocassette.

 56. S.O.H.: Unidentified show or composite, parts I and
 II. 2 U-Matic videocassettes.

Box 151 57. S.O.H.: Show #7 (unidentified). 1 U-Matic
 videocassettes.

C. Videotapes of "Meet the Arts" Programs

Box 152 1. M.T.A. program #1: "Introduction." 1 U-Matic
 videocassette.

 2. M.T.A. program #2: "Shape." 1 U-Matic
 videocassette.

 3. M.T.A. program #3 and #11: "Rhythm" and "The
 Renaissance." 1 helical scan videotape.

 4. M.T.A. program #6: "You Decide." 1 U-Matic
 videocassette.

 5. M.T.A. program #7. 1 U-Matic videocassette.

 6. M.T.A. program #9. 1 U-Matic videocassette.

 7. M.T.A. program #10. 1 helical scan videocassette.

D. Miscellaneous Videotapes

Box 153 1. "Woman to Woman," mix of slides. 1 U-Matic
 videocassette.

 2. "Woman to Woman." 1 unidentified U-Matic
 videocassette.

 3. WCVB Special "What Ever Happened to Dick and Jane?"
 1 U-Matic videocassette.

 4. "People Games." Ralph Edwards "This Is Your Life."
 1 helical scan videotape.

Box 154 5. WCVB Special "A Different Approach," 3/26/80, with
 S.H. and Dr. Allen Johnson.

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Box 154 E. Videotapes, Films, Promos, Audiotapes, Etc. Concerning
S.H.'s Trips to China

1. "China" programs on "Sunday Open House," parts I and II, March 1977. 2 U-Matic videocassettes.
2. "China" program with S.H. on "Good Day," not dated. 1 U-Matic videocassette.

Box 155 3. WGBH Super-8 film transfer, China promo master 8/6/79. 1 U-Matic videocassette.

4. Promo videotape for "China Promo," "My Last Goodbye," and Sally Dineen baby promo. 1 U-Matic videocassette.
5. China work print WCVB-TV. 1 U-Matic videocassette.

6. China "A Different Path," without titles and credits. 1 U-Matic videocassette.

Box 156 7. 2 China film work prints, in box.

8. Magnetic tape soundtrack for "China - A Different Path," in "Magic Sound" box, 1/27/79.

9. 1 audio tape for soundtrack of "China - A Different Path," labeled mix, 1/27/79.

10. 2 small promo films for "China," in small white box.

11. 2-inch videotape of China promo master, 8/6/79.

12. Six (6) reels of audio tapes of China instrumental and vocal music.

Hamlin, Sonya
#782
Preliminary Listing

I. Audio materials.
Box 157

A. 5" reels.

1. "A Good Doctor on the Snowy Mountains," 1978.
2. "I Love Peking's Tien An Men," 1978.
3. "Plum Blossom Melody," 1978.
4. "Song of the Fisherman," 1978.
5. "Sing in Unison of Chariman Hua," 1978.
6. "Welcome Rain in the Banana Grove (instrumental)," 1978.

II. Film and video.

A. "China Promo Master," Super-8 film transfer, 8/6/79; includes ANS.

Hamlin, Sonya
#782
1/19/82
Preliminary Listing

I. Professional materials.

Box 158 A. Files; may include: manuscripts; correspondence; printed; audio; notes; memorabilia.

1. "Mary Flowers," 1977.
2. "M. Naughton Presentation," 1977.
3. "Module I – Recruitment Pkge," 1977.
4. "Module I," n.d.
5. "Music + Furniture for PRV Show," n.d.
6. "My Job Description," 1977-1978.
7. "My Pru Speech," 1977.
8. "Ordinary Agencies – Pease Visit," 1977.
9. "Ordinary Ag. – Stats + T.O.," 1977.
10. "Pru Correspondence," 1977.
11. "Original Module I Scripts," n.d.
12. "Questionnaires Ord. Women Agents Seminar 8/1+2 '77."
13. "Video Scripts (Transcriptions of studio Int[reviews])," n.d.
14. "77044 – A Hamlin/Slator Studio B Worc. West 6/3/77."
15. "77044 – C Ports Detached 6/6," n.y.
16. "77044 – I OA Women Agent Road Map 8/1 + Interview," n.y.
17. "77044 – J OA Mgr Rap 8/2/ + Interviews," n.y.
18. "77044-0 Composit," n.d.
19. "77044 – K OA Combined HW 8/2/77."
20. "Agendas + Field Visits + Questionnaires," n.d.
21. "Field Visit Questionnaire," n.d.
22. "Agent's Job Description," n.d.
23. "A-V info-PRV," 1977.
24. "Critique of Pamphlets," 1977.
25. "Critique of Porack Scripts," 1977.
26. "District Agencies – Stats," 1977.
27. "Field Visits – Dist.," n.d.
28. "77044 – E Wellins," 1977.
29. "Field Visits – Ord.," n.d.
30. "First Report to Corporate," 1977.
31. "Game Plan," n.d.
32. "Homecoming Speech 1976," 1976-1977.
33. "Houston," 1977.
34. "Copies of Module I Scripts," n.d.
35. "Historical Script," n.d.
36. "Appearances by Sonya ERA," 1976.
37. "Anti-ERA Literature," 1976.
38. "Governor Commission PSAs," 1977-1978.

Box 159

39. "ERA," 1978-1979.
40. "Letter to Dick O'Leary," re: China Show #1, 1977.
41. "Rape," 1977.
42. "Governor's Commission," 1975-1976.
43. "IWY," 1977.
44. "Interview Formats," n.d.
45. "Infertility," 1978.
46. "ERA," 1975-1976.
47. "Publicity for ERA," 1975-1976.
48. "Wages for Housework," 1976.
49. "Notes ERA," 1976.
50. "Programs ERA," 1976.
51. "Personal Correspondence ERA," 1976.
52. "Women in the Media," 1976-1977.
53. "Women's Info Gen.," 1972-1977.
54. "Women's Pilot for Group W," 1974.
55. "Women's Training Info. Gen.," 1977-1978.
56. "Yes We Can," n.d.
57. "Women," 1976.
58. "U.S. Department of Labor Women's Info," 1977.
59. "One Half of Our History," n.d.
60. "Woman to Woman Special," 1978.
61. "Women in Management Seminar – Pru," n.d.
62. "Personal Speeches ERA," 1975.
63. "Scripts – Audio Interviews," n.d.
64. "Total Kit – Apr.-Aug.," 1977.
65. "Training Info – Pru," n.d.
66. "Video-Tape Training Series General Plans," n.d.
67. "Widow Tape," n.d.
68. "Women Agents Research," 1977.
69. "Women's Market – Sales," 1977.
70. "Women's Training Mgt. PRU," 1977.
71. "Proposals," n.d.
72. "Questionnaires – Field Visits Seminar," n.d.
73. "Recruiting + Selecting Females Existing Pru Material," n.d.
74. "Recruiting Sources + Info.," n.d.
75. "Release Forms," 1977-1978.
76. "Resumes Various Women," 1978.
77. "Women Who Failed," 1978 (2 folders).
78. "Ordinary Seminar 8/1 + 8/2," 1977 (2 folders).
79. "Women's Seminar," n.d.
80. "Working in Working," 1974-1975 (3 folders).
81. "Position Papers Era," 1976 (3 folders).
82. Untitled re: women in business, 1977 (2 folders).
83. Untitled re: career workshop led by SH, 1978.
84. Untitled re: workshop materials, 1978.

Box 160

- B. Reports, 1964-1980 (5 folders).
- C. Press release, 1976.

II. Printed materials.

- A. "Publicity," file, 1975-1976.
- B. 4 programs, 1981.
- C. Clipping, 1977.
- D. Pamphlets and brochures, n.d.
- E. Newsletter, 1979.
- F. Magazine, "Ms.," 1979.
- G. Booklet, 1980.

III. Correspondence.

- A. "Correspondence related to the Sunday Open House," file, 1978-1980.
- B. General, TLS, ALS, 1980 and undated.

IV. Memorabilia.

- A. Collage by "Doug," n.d.

V. Manuscripts.

- A. "Sonya Hamlin's TV Farewell - 1/17/75," speech, TS, 5 p.

VI. Artwork.

- A. 4 marker drawings, "Lurie's Opinion," n.d.

VII. Photographs.

- A. Files; includes prints; contact sheets; negatives.
 - 1. "Pix of My House before I Rented it, 1978, SH at Dartmouth with College President John Kennedy."
 - 2. Untitled re: Side by Side by Sondheim, n.d.
 - 3. Untitled re: various photos of SH, n.d.; includes correspondence.
- B. General, n.d.; includes correspondence.
- C. Slide files.
 - 1. "77044 (Jobs)," n.d.
 - 2. "Clay White," n.d.
 - 3. "Dinner Party Robert L. Green," n.d.
 - 4. "Geo Montgomery," n.d.
 - 5. "Office Wacher Slides Module I Shot at Pru," n.d.
 - 6. "Raytheon," n.d.
 - 7. Untitled re: SH lecturing, n.d.
 - 8. Untitled re: stills from SH TV show, n.d.
 - 9. Untitled re: Bruce Hamlin, n.d.

VIII. Audio materials.

Box 161 A. 14 cassettes re: meetings, interviews, workshops, 1977, undated.

IX. Film and video.

A. "Women to Women," U-Matic tape, 1978.

X. Scrapbooks.

Box 162-163 A. 4 scrapbooks re: clippings re: SH career, personal life, 1960s-1980.

Hamlin, Sonya
#782
8/22/83
Preliminary Listing

I. Professional materials.

Box 164

A. Files; may include: correspondence; printed materials; memorabilia.

1. "China 'A Different Path' Video Logs," n.d. [F. 1]
2. "China Research," 1977-1978; includes subfile:
 - a. "China Trip." [F. 2]
 3. "Entertainment," n.d. [F. 3]
 4. "Research on China," 1977-1978. [F. 4]
 5. "Research on China," 1977-1979. [F. 5]
 6. "Research on China," 1977-1978. [F. 6]
 7. "Research on China," 1977-1978. [F. 7]
 8. "Research on China," 1974-1977. [F. 8]
 9. "SOH [Sunday Open House] 1/20/80" [F. 9]
 10. "SOH 1/27/80."
 11. "SOH 2/17/80."
 12. "SOH 3/2/80." [F. 10]
 13. "SOH 3/16/80."
 14. "SOH 4/6/80."
 15. "SOH 4/27/80." [F. 11]
 16. "SOH 5/4/80." [F. 12]
 17. "SOH 5/18/80." [F. 13]
 18. "Summer Reruns SOH," 1980. [F. 14]
 19. "Sunday Open House 1/13/80."
 20. "Sunday Open House 2/10/80."
 21. "Sunday Open House 3/23/80." [F. 15]
 22. "Sunday Open House 3/30/80."
 23. "Sunday Open House 5/11/80."
 24. "Sunday Open House 6/11/80." [F. 1]
 25. "Sunday Open House 6/8/80." [F. 2]
 26. "Sunday Open House 7/20/80."
 27. "Sunday Open House 'Housing Show' 4/13/80."
 28. "Tapes," 1980.
 29. Untitled re: lectures on Queen Elizabeth II, n.d. [F. 3]
 30. Untitled re: China educational tours, 1979.
 31. Untitled re: Jerry Lewis Telethon, 1980.
 32. Untitled re: Boston- China Conference, 1979; includes subfile:
 - a. "Judy Chicago Material."
 33. Untitled re: Cultural Institutions of New England, 1970. [Env. 1-2]

Box 165

B. General.

1. Notebook re: China, 1979. [F. 4]
2. Day planner, 1972.

- II. Memorabilia.
 - A. Airline tickets re: SH trip, Boston to Canton, August 1979.
 - B. U.S.S. John F. Kennedy CV-67 pin.
- III. Research Materials.
 - A. Re: China, 1979-1980. [F. 5]
- IV. Manuscripts.
 - A. "This Is Your Life," script for Ralph Edward, read on SH's "People Game Show," 1972. [F. 6]
- V. Financial Materials.
 - A. Receipt, 1971.
- VI. Printed materials.
 - A. Invitation (in Chinese), n.d.
 - B. Postcards re: The Great Wall of China (blank).
- VII. Correspondence.
 - A. General, TS (photocopies) and greeting card, 1980.
- VIII. Photographs.
 - A. 1 black and white print re: Women's Expo, 7/19/80.
 - B. 1 framed commemorative collage re: Jerry Lewis Telethon, ca. 1980. [Loose]

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I. Manuscripts.

A. WHAT MAKES JURIES LISTEN, by SH, files; includes: multiple drafts, TS and holograph; holograph notes; correspondence.

Box 166	1. "Chpt 1 Drafts and Info."	[F. 1-2]
	2. "Chpt. 2 Drafts and Info."	[F. 3-4]
	3. "Chpt. 2-4."	[F. 5]
	4. "Chpt. 3 Drafts and Info."	[F. 6-9]
	5. "Chpt. 4 Drafts and Info."	[F. 10-11]
	6. "Chpt. 5 Drafts and Info."	[F. 12-13]
	7. "Chpt. 4-5 Critiques of First Draft."	[F. 14]
Box 167	8. "Chpt. 6 Drafts and Info."	[F. 1-2]
	9. "Chpt. 7 Drafts and Info."	[F. 3-4]
	10. "Chpt. 7 Final Argument."	[F. 5-8]
	11. "Chpt. 8 Drafts and Info."	[F. 9-10]
	12. "Chpt. 9 Drafts and Info."	[F. 11]
	13. "Chpt. 10 Drafts and Info," includes 9 cassette tapes.	[F. 12]
Box 168	B. Transcripts of speeches by SH.	[F. 1-13]
	C. WHAT MAKES JURIES LISTEN, chapter outlines.	
	D. Research materials.	

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Addenda
Preliminary Listing

I. Professional Materials.

A. Files; includes printed material; correspondence; manuscripts; notes; photographs.

Box 172

1. "Tuesday, December 3, 9:00am, Robert H. Green Live, 'Jack Daniels.'"
2. "Monday, December 2, 1:00pm, Weight Escape, Makeup and Husbands and Family."
3. "December 3, 2:30pm, Samule Morison."
4. "Tuesday, December 3, 1:00pm, Hazel Scott."
5. "Monday Live."
6. "Monday, 1:00pm, Weight Escape."
7. "Tuesday Live."
8. "Tuesday, 1:00pm."
9. "Tuesday, 2:30."
10. "Tuesday, December 17, 1:00pm, Venomous Animals, Tom Tryon."
11. "Tuesday, December 17, Live, Paul Peterson."
12. "December 17, 2:30pm, Tom Tryon."
13. "Monday, December 2, Live."
14. "Monday, January 6, 1975."
15. "Tuesday, January 7, 1975."
16. "Wednesday, January 8, 1975."
17. "Thursday, January 9, 1975."
18. "Friday, January 10, 1975."
19. "December 16, Live, Tom Tryon."
20. "December 16, 1:00pm, Weight Escape."
21. "Meade #1, Abortion, UTR# 627, rec. 1/31/73, 9:30, Aired 2/5/73."
22. "Julia Meade #2, January 31, 2:00, POW."
23. "Julia Meade #3, January 31, 3:30, Meat Demo."
24. "Julia Meade #4, Feb 1, 2:00, Careers Project."
25. "Julia Meade #5, February 1, 3:30, Auto Viet."
26. "Julie DeJohn #1, Wednesday, February 14, 1973, Fatty Fashions, Astrology, Dale Wasserman."

Box 173

27. "Julie DeJohn #5, Thursday, February 15, 1973, Fat Power, Blender, Cosmetics, Sean Callahan-Bourke-White."
28. "Julie DeJohn #2, Wednesday, February 14, 1973, Trixi Schuba, Sexually Speaking, Beauty Clinic."
29. "Julie DeJohn #3, Wednesday, February 14, 1973, Childhood Illness, Dr. Lawrence Wood, Julie Cooks."
30. "Julie DeJohn #4, Thursday, February 15, 1973, Super Girls, Marriott Chef, Mime."
31. "Barbara Howar #4, Thursday, April 5, 1973, N.Y. Magazine, Weekend, Cooking for Kids, African Instruments, Public Media."
32. "Plummer #1."
33. "Plummer #3."
34. "Plummer #2."
35. "Heston #4."
36. "Sonya #5."
37. "Tom Ellis, UTR # 652, rec. 3/7/73 at 2:00 pm, aired 3/13/73."
38. "Shelby Scott, UTR # 527, rec. 3/7/73 at 9:30, aired 3/12/73."
39. "Sharon King, UTR # 661, rec. 3/7/73 at 3:30, aired 3/14/73."
40. "Lovell Dyett, UTR # 666, rec. 3/8/73 at 2:00, aired 3/15/73."
41. "Steve Nevas UTR #678, rec. 3/8/73 at 3:30, aired 3/16/73."
42. "Tammy Grimes #1, Wednesday, February 28, 1973, Adolescent Sex I, Bread Baking, Sally Dineen Intro."
43. "Tammy Grimes #2, Wednesday, February 28, 1973, Adolescent Sex II, Bonwits Fashions, Tammy Cooks, Sally Insert."
44. "Tammy Grimes #3, Wednesday, February 28, 1973, Adolescent Sex III, Pensions, Earth Cosmetics, Sally Insert."
45. "Tammy Grimes #4, Thursday, March 1, 1973, Chinese food, Taj Mahal, Accidents, Sally Insert."
46. "Tammy Grimes #5, Thursday, March 1, 1973, Henry Tobias, Dance, Nancy Strimbeck, Sally Insert."
47. "Nanette Fabray #1, February 21, 9:30 VTR # 646 air February 26, Albert."
48. "Nanette Fabray #2, February 21, 2:00, VTR # 672, air February 27, Dee, Poussain."
49. "Nanette Fabray #3 February 21, 3:30, VTR # 673, air February 28, breast folo."
50. "Peter Boyle #4, February 22, 2:00, VTR # 675, air March 1, Sardi, Christine."
51. "Peter Boyle #5, February 22, 3:30, VTR # 676, air March 2, W, Boyd, Helples."

52. "Monday, December 9, 1:00, Weight Escape."
53. "Tuesday, December 10, 1:00, High School-T shirts-Marty Brill, George Gilder."
54. "Tuesday, December 10, 2:30, Jas Brady-Models-Needlepoint."
55. "Melba Moore, Monday Live."
56. "John Foewles, Thursday, November 14, 9:30, tapin 6."
57. "Melba Moore, Tuesday Live."
58. "Melba Moore, Monday 1:00."
59. "Melba Moore, Tuesday 1:00."
60. "November 18, live, Van Johnson, Ansel Adams."
61. "November 18, Weight Escape, Hypnotherapy-by-pass."
62. "November 19, Live, the Tower."
63. "Tuesday 2:30, Art Cop."
64. "November 19, Tuesday 1:00, Anthony's."
65. "Fitzgerald #1, January 17, VTR # 676, St. Theatre Hal Prnc."
66. "Fitzgerald #2, January 17, bridal, Budd, Dayan, Cook."
67. "Fitzgerald #3, January 17, Houseman, assn, Juggle, Wood."
68. "Fitzgerald #4, January 18, Grimes, Irish, Cook, Pat."
69. "Fitzgerald #4, January 18, Anselmo Dance Food Floral."
70. "Johnson tribute, live 1/24/73."
71. "Monday, January 13, 1975."
72. "Tuesday, January 14, 1975."
73. "Wednesday, January 15, 1975."
74. "Thursday, January 16, 1975."
75. "Friday, January 17, 1975."
76. "Monday, December 9, live, Chamberlain-Best Friend-Manchester."
77. "Tuesday, December 10, live, Cleveland Amory-Single-Money-Brill."
78. "Ethel Merman, 2/7/78, 2:00."
79. "Sid Caesar #3, Wednesday, January 24, 1973, Heart Assoc., the Proposition Education Exped. Int."
80. "Sid Caesar #1, Wednesday, January 24, 1973, Michael Cain, Belly Dancing."
81. "Sid Caesar #4, Thursday, January 25, 1973, Attorney General Quinn, Peter Nero, High Protein Cooking."
82. "Sid Caesar #4, Thursday, January 25, 1973, Jeannie Berlin, Walter Reade, Jr."
83. "Erich #1 – chaput, VTR # 627, March 19, trip, Preg, Mitchell."

84. "Erich #3 Management, VTR # 682, air March 20, Jacoby, Teichner, Vitag."
85. "Erich #2 – Older Women, VTR # 652, air March 21, Williams, Preg."
86. "Erich #4, Wedgewood, VTR #666, air March 22, Cooking, Block, Pat."
87. "Erich #5, Running, VTR #661, March 23, Barney, House, Chateau."
88. "At Home fashion, February 7, 1973, 9:30, Fire co."
89. "Hungarian Cook, Story of Pat, Betty Tree, Furniture Story, February 7, 1973."
90. "Beverly Sills, Jan Michael Vincent, Pat Hollis, Breakfast and Brunch, February 8, 1973."
91. "Sears Decorating, Julia Phillips, Frank Manning, 3:30, February 8, 1973."
92. "Pat Collins #4, Thursday, March 22, 1973, Ken Pitchford, Juvenile Delinquency, Husband Cook, Pat Mitchell."
93. "Pat Collins #5, Thursday, March 22, 1973, House Financing, Jewelry Making, N.O.W., Pat Cooks."
94. "Pat Collins #2, Wednesday, March 21, 1973, Cornelia Wallace, Jessie Sargent, Pregnant Women, Sasha."
95. "Pat Collins #3, Wednesday, March 21, 1973, Men of Nazareth, home gardening, Hemophilia, Joyce Laurel."
96. "Barbara Howar #1, Wednesday, April 4, 1973, garage sale, preg.- Child Raising, Direct Vision Artists."
97. "Pat Collins #1, Wednesday, March 21, 1973, Christopher Plummer, No Time for Dying, Jay and Sally, Tap Dancing."
98. "Barbara Howar #3, Wednesday, April 4, 1973, Judy Feiffer, Jane O'Reilly, Alan Alda, Making gifts."
99. "Barbara Howar #2, Wednesday, April 4, 1973, Kelly Garrett, class of 44', Sally's Doctor, Pregnant and Smoking, Prescription Drugs."
100. "Barbara Howar #5, Thursday, April 5, 1973, Jill Johnson, Jane Pollock, House Lumber, Cooking Cheaply."

II. Diaries and Journals.

A. Date Books.

Box 174

1. "1973 Standard Diary."
2. "1974 Standard Diary."

III. Correspondence.

A. Files; TLS, ALS, postcards.

1. "Answered," 1975.
2. "Unanswered," 1974-1975.

[F. 1-4]

[F. 5-6]

IV. Film and Video.

A. Film Reels.

Box 175

1. 29 reels, 16mm.

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Added to Box 172

I. Printed Material.

A. "Wild, Wild West," article re: SH by Karin Hanta, from WQ magazine, in German, 11/5/01.

Hamlin, Sonya
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Preliminary Listing

I. Audio.

Box 176 A. Cassettes, 1984 - 2000. [No folder]

1. "California Criminal Justice Seminar," Dec. 1984.
2. "Business Communication," Dec. 13, 1985.
3. "What Makes People Listen," Apr. 9, 1986.
4. "WBZ - Radio," Apr. 21, 1988.
5. "Law and Controversy," Nov. 1985.
6. "Brobeck, Phlegen and Harrison," Sep. 10, 1987, tape 3.
7. "Brobeck, Phlegen and Harrison," Sep. 11, 1987, tapes 3 and 4.
8. "A.B.A. Presentation," Oct. 23, 1987; "Legal Briefing."
9. "Conference, Videotape Depositions: Plus or Minus?" 1988.
10. "Legal Briefing Conference, Videotape Depositions: Plus or Minus?" 1988.
11. "Radio Interview with ABC re: O. J. Simpson," Oct. 3, 1994.
12. "Woman Soul: the Biology and Psychology of Women's Wisdom at Mid-Life," Joan Borysenko, Ph.D. Sep. 15-17, 1995.
13. "The 48th Conference on World Affairs, Technology, Power and Change, University of Colorado at Boulder," Apr. 8 -12, 1996.
 - a. Event # 22.
 - b. Event # 127.
 - c. Event # 137.
14. "Ohio Bar Association Seminar," Sep., 1997, tapes 1 and 2.
15. "Vermont Bar Association," June, 2000.
16. "Child Care," n.d.
17. "Lazy Man's Guide to Enlightenment" (2 tapes), n.d.
18. "Wild Women Archetype," n.d.
19. "Show Boulder," n.d.
20. "Vermont Bar Association," n.d.
21. "Negotiating to Win," n.d.
22. "How to Talk So People Listen," n.d.
23. One tape, title crossed out, n.d.
24. "47th AAI: Understanding Jurors," A 10 of 10. n.d.
25. "Presentation with Questions and Answers, at R. J. Reynolds, in Hilton Head, South Carolina, n.d.
26. "Woman, Work and Communication," n.d.
27. "Radiant Coat," n.d.
28. "Sonya Perey." n.d.

II. Film and Video, 1973 - 1996.

A Video cassettes, VHS and U-Matic formats.

1. "Norman Lear," Part 2 of 2. May 19, 1978.
2. "Body Language," 1979.
3. "Sunday Open House: Alexander Gudnov, Metcalfe Family, Women in Construction, Couples Discrimination," 1979 - 1980 Season.
4. "Body Language," Part One, Part Two, New York District Attorney. June 1979.
5. "Communication Technique # 2." June 1980.
6. "New York." March 24, 1982.
7. Composite reel of SH, August 1, 1985.
8. "Sonya Live in Atlanta." CNN July 21, 1988. (E 3 and E 4).
9. "Innovating America"; Part I: "Creating Change"; Part II: "Sustaining Change," 1990.
10. "Business Conference," Moscow, January 1990.
11. "Sonya Hamlin, Today in New York, Talk Back Live," January 9 and 11, 1995.
12. "Sonya Hamlin, Communications Expert," composite reel. n.d.
13. "Paul Revere House," commissioned by Paul Revere Life Insurance Company (won Bicentennial Award), n.d.
14. "Teenage Remote," dub tapes, reels #1, 2, 3, n.d.
15. "Raysa Bono's Pilot re: Women and Money," JBU # 5, n.d.
16. "New York," NBC, SGM, n.d.
17. "How to Talk to Your Teen Age for Kid's Sake," I 4 WBSK, Hartford, CT, n.d.
18. "Transactional Analysis," with Allen Bradford, Chanel 4 Boston, MA, July 25, 1973.
19. "Panorama on Law," Washington, D.C., 1985.
20. "Senior Management Meeting: Arthur Fiedler, Ted Kennedy," San Francisco, March 4, 1987.
21. "Good Morning, Bay Area," with Eleanor Smeal, Rose Bird, Nancy Pelosi, February 1988.
22. "Leah Hanes, ABC-TV Training Session." August 10, 1988.
23. "Minds for History Conference at Arcosanti," Volumes 1 - 4, Oct. 12, 1991 (SH hosted and spoke).
 - a. "Paolo Soleri in The Theatre of the Mind; Soleri Interview, Panel Discussion # 1, Presentation Panel Discussion # 2."
 - b. "Turtle Island String Quartet."
24. "Rivera Live," Sep. 30, 1994.
25. "Sonya Hamlin, Today in New York, The Today Show," Apr. 11, 1995.
26. "Today in New York Noon News." CNN/WNBC. January 26, 1996.

Box 177

Box 178

27. "Knicks Coach," communication spot, WNBC, March 12, 1996.
28. "Talk Back Live," Nov. 27, 1996.
29. "Today Lifestyle: Dena Kay Interview," n.d.
30. "E! Entertainment Network," CNN Talk Back Live, n.d.
31. "Sonya Hamlin" composite demo reel (2 reels), n.d.
32. "Talkback Live 33: Jury Selection" and "Talkback Live 32: Mock Jury Selection," n.d.
33. "Judith Regan/Michael Kolda Bookmarks," n.d.
34. "SH at World Future Save TV Hosting Lunch," n.d.
35. "CNN SH - Air Check," Sep. 26, no year.
36. "Good Morning, Bay Area," n.d.
37. One untitled tape (TDK - Super Avilyn, 120/246m).
38. "Since Man Began," Meet the Arts Series, n.d.
39. "Meet the Arts," untitled, n.d.
40. "Big Net, Ask Washington," with Larry Butler, re: book, May 31, 1988.
41. "Meet The Arts," Middle Ages, n.d.
42. "Meet The Arts," #4, #6, #8, #10, n.d.

III. Audio (continued).

A. Cassettes.

1. "What Makes Juries Listen," Prentice Hall Law and Business, n.d.
2. First three folios.
 - a. Tape 1, "How We Communicate: A New View of the Trial and the Jury"; "Voir Dire."
 - b. Tape 2, "Continued and Opening Statement."
 - c. Tape 3, "Direct Examination."
 - d. Tape 4, "Continued and Expert Witness."
 - e. Tape 5, "Final Argument"
 - f. Tape 6, "Visual Aids."
 - g. Tape 7, "Continued and Developing New Communications."
 - h. Tape 8, "On Judges and Bench Trials."
3. Fourth folio.
 - a. Tape 1, "How We Communicate: A New View of the Trial and The Jury"; "Voir Dire."
 - b. Tape 2, "Continued and Opening Statement."
 - c. Tape 4, "Direct Examination."
 - d. Tape 4 [sic], "Continued and Expert Witness."
 - e. Tape 5, "Final Argument."
 - f. Tape 6, "Continued and Non-Verbal Communications."
 - g. Tape 7, "Continued."
 - h. Tape 8, "Continued."

4. "What Makes Juries Listen Today," Glasser LegalWorks.
 - a. Tape 1, "Communication and the Courtroom."
 - b. Tape 2, "Visual Aids/Visual Presentation."
 - c. Tape 3, "Voir Dire."
 - d. Tape 4, "Opening Statement."
 - e. Tape 5, "Making Examinations Memorable."
 - f. Tape 6, "Expert Witness."
 - g. Tape 7, "Final Argument."
 - h. Tape 8, "Judges and Bench Trials."
 - i. Tape 9, "Non-Verbal Communication."
 - j. Tape 10, "Image in the Courtroom: What to Wear and Why."
5. Tape 1 "Tips on Communicating."
6. Tape 2 "Various Commercials."

B. Reel-to-reel audio tape, untitled

IV. Film and Video (continued).

Box 179

- A. Video cassettes.
 1. "Speak Up and Listen." Hearst ABC Video, "Cable and The Mechanic and The Lady, How to Ask," n.d.
 2. "Tape 3 with: Arthur Fiedler, Senator Ted Kennedy, Maya Angelou, Undergraduate Makes A-Bomb, Teenagers Program, Victor Borge."
 3. Training videos produced by John Jay College of Criminal Justice, CUNY, Office of Special Programs.
 - a. "Emergency Service and the Mentally Ill," for NYC Emergency Service Unit, C -14.
 - b. "A Call for Help," for NYC Housing Police Department, C - 15.
 - c. "Person to Person," for NYC Police Department, C - 16.
 - d. "What Have You Got," for NYC Transit Police Department, C 17.
 4. "Harvard Law School," 1979; 1 of 2, 2 of 2.
 5. "Barbara Walters Video Inserts for SH Interview," duplicate copy, February 13, 1982.
 6. "Composite Reel," 5 minutes, n.d.
 7. "Krofft Super Stars Preview," n.d.
 8. "Emmy Interviews, Without Fiedler Tribute," 1979.
 9. "Speak Up and Listen," #11, 13. n.d.
 10. "SH Show," promo., Dec. 17, 1981.
 11. "SH Interviews Barbara Walters," ABC/Hearst, February 22, 1982.
 12. "Barbara Walters," video inserts for SH interview, February 13, 1982.
 13. "Jury Expert," Dec. 14, 1994.

Box 180

14. "Open Court," August 20, 2002.
15. "Layoffs," n.d.
16. "Episode # 1." n.d.
17. "Interview with President Kemeny of Dartmouth College," ca. 1981.
18. "Adult Children Going Home," NBC, Dec. 13, 1985.
19. "Meet the Arts," series of 14 videos. #5 is missing (noted by SH). Two books with set : "Meet The Arts, Teacher's Manual"; "Meet The Arts, The 21" Classroom," n.d.
 - a. "Introducing."
 - b. "Shape and Line."
 - c. "Rhythm."
 - d. "Form."
 - e. This tape is missing.(noted by SH).
 - f. "You Decide."
 - g. "It's All Around You."
 - h. "Since Man Began."
 - i. "Greece."
 - j. "The Middle Ages."
 - k. "The Renaissance."
 - l. "The Age of Baroque."
 - m. "The Romantic Age."
 - n. "The 20th Century."
 - o. "America Now."

Box 181

20. "GMA with David Hartman and Role Playing," June 2, 1981.
21. "Today Show," dub, July 8, 1983.
22. "Today Show," excerpts - "How to Ask for a Date," August 1983.
23. "How to Talk to Your Adult Children," Dec. 1985.
24. "The Morning Show - How to Win An Argument," from "Regis Philbin's Show," WABC-TV, Oct. 23, no year.
25. "Cultural Reporter."
26. "SH Composite Demo Reel," May 6, 1991.
27. "Tape 2."
28. "Tape 3."
29. "Tape 4."
30. "Copy Tapes 1 - 4."
31. "Celebrity Interviews: Walters, Kennedy, Angelou," excerpts, n.d.
32. "Today Show," excerpt, n.d.
33. "Comm. Segment/Talk Shows," master (labeled "unplayable"), n.d.
34. "Speak Up Listen and Listen, First Moves," n.d.
35. Untitled, n.d.
36. "Composite: Fiedler, Kennedy, Angelou, Under Graduates, Borge," n.d. (labeled "unplayable").

Box 182

37. "Bob Bennett's China," n.d.
38. "Today Show, Communications," June 13-17, July 1, no year.
39. "Good Morning, New York," 2 segments on communications (labeled "Boring" by SH).
40. "Cultural Reporter," n.d.
41. "Good Morning America, Role Playing with Actors: Asking Your Husband to Pay More Attention," n.d.
42. "SH: Communications Expert, Introduction, Don't Avoid the Media, Quotable Quotes, Wrap up, Body Language, Getting a Raise," n.d.
43. "Today Show, How to Call a Man for a Date," excerpt, n.d.
44. "SH Composite: Kennedy, Borge, Tea Ceremony, Youth Program, Weight Lifting, Caesar Chavez, The Mushroom, Fiedler," 1979.
45. "Good Morning, New York," March 22, 23 (2 copies), 24, 1982.
46. "Waitress Talk," ABC News, August 1982.
47. "Western Nita," Berkeley, May 23, 1983.
48. "Today Show," August 19, 1983.
49. "Prepare Witness and Exam," American Bar Association, Oct. 27, 1984.
50. "CAP Program," Oct. 18, 1991; "Presentation with Audience," Dec. 16, 1991, tape 1 of 2.
51. "CAP Program," Oct. 18, 1991; "Wayne County, WMJL," Dec. 17, 1991, tape 2 of 2.
52. SH Interview, "Mornings on 2," KTVU, Sep. 16, 1994.
53. "Judge for Yourself, Can O. J. Simpson Get a Fair Trail?" Sep. 29, 1994.
54. "CNN SH," Oct. 14, 1994.
55. "SH Demo," master, Nov. 7, 1994.
56. "Money Tonight," Nov. 18, 1994.
57. "SH Communications Segments," excerpts, n.d.
58. "Speak Up, Listen," n.d.
59. "SH Cultural Reporter" (labeled "old"), n.d.
60. "Emmy Interviews: AF, TK, MA, UG, TP, VB" (3 reels)," n.d.
61. "The Talk Channel from Multimedia Entertainment, DR0410EF," n.d.
62. "Media in Courtroom," n.d.
63. "Longleat: Visit to a Stately Mansion, and The Marques of Bath," Dec. 31, 1974.
64. "Interviews With: Carleton Fisk, Bob Fosse, Senator Ted Kennedy, Jack Lemmon, Daniel Ellsberg, Tip O'Neill, May Sarton, Viveca Lindfors," Emmy submission tape, 1978
65. "China: A Different Path," August 6, 1979.
66. "Apologizing"; "Explaining to a Teenager," March 1, 1982.
67. "The Art of Criticizing, How to Deal with your Anger," March 1,

Box 183

1982.

68. "San Francisco, How to Fight Fair and Constructively," with Fred Lacrosse, Lonnie Bahrback, Sep. 30, 1985.

69. "ABA Presentation," Law Video, Oct. 20, 1987.

70. "Lord Mayor's Interview; Savoy, Kitchen and Banquet Hall, Procession, Telephone, Tower, Parliament, Introduction to Prison," n.d.

71. "Prison System, Alternative Prison," Rochester, U.K., n.d.

72. "Interviews with Andrew Wyeth Art Show, Gregory Peck, Geraldo Rivera, Michael Harrington," n.d.

73. "China," raw footage, n.d. (3 videos).

74. "China, Bob Bennett's Slides and Films," n.d.

75. "Getting What you Really Want," March 18, 1982.

76. "Speak Up and Listen," March 22, 1982.

77. "Metropolitan Museum," tapes 1-5, Dec. 1, 1989.

78. "Sonya Hamlin," demo, Nov. 7, 1994.

79. "Personal Portrait: Barbara Walters," n.d. (2 videos).

80. "Listening and Asking; Promo. Speak Up and Listen, Episode #1," n.d.

81. "Renegotiating a Parent - Child Relationship," n.d.

82. "Listening and Asking," Hearst ABC, n.d.

83. "Sharing the Power; Givers and Takers," n.d.

84. "Helping Friends With Problems," n.d..

85. "Art of Criticizing," n.d.

86. "Apologizing; Explaining," n.d.

87. "Mikes Introduction," American Law Institute of ABA, Nov. 1, 1980.

88. "Morning Session," tape 1, American Law Institute of American Bar Association, 1980.

89. "First Moves: Parent Child Relations," January 25, 1982.

90. "Getting What you Really Want," March 18, 1982.

91. "How To Try a Bench Trial," training tape, Nov. 6, 1982.

92. "Renegotiating A Parent - Adult - Child Relationship," n.d.

93. "Role Plays," for American Bar Association Convention, n.d.

94. "First Moves: Speak Up Listen and Listen," unedited master.

95. "Prudential." [Note from SH, attached to videos: "This was a very important research project for Prudential. Created a documentary for male hiring managers and history of women being hired."]

a. Module #1, part 1 (2 copies), n.d..

b. Module # 1, parts 2, 3, 4 (2 copies), n.d.

96. "SH Composite Demo Reel," n.d.

97. "What Makes Juries Listen?" 2 part set [Note from SH: "not a 4 part set regardless of catalog #"].

98. American Law Institute - American Bar Association Committee on

Continuing Professional Education. Nov. 1, 1980; includes folder of written material re: this documentary.

- a. "Afternoon Session," #1, meeting #2.
- b. "Morning Session," #2.
- c. "Afternoon Session," #5.
- d. "Helen, Hostility Experience, Conclusion of Afternoon Session."
- e. "Opening of Afternoon Session," #2, Nov. 8, 1980.
- f. "Morning Session," demo tape, interview and afternoon.
- g. "Afternoon Session," tape 4.
- h. "Morning Session, Noon Session," #2.
- i. "Afternoon Session," #3, n.d..
- j. "Afternoon Session," #2 [note from SH: "probably this one is sensitive - may jam"].

Box 187

- 99. "David Hamlin Co - Host; For Women Today Education Import," 1972
- 100. "SH Show # 41 Composite: Gregory Peck, Alfred Hitchcock, Roberta Flack, Shirley McClain, Shelley Winters, Masters and Johnson, Sally Dineen, Jesse Jackson, Paul Zindel, Rod McKuen," reel # 2, WBZ, January 16, 1975.
- 101. SH on Bruce Hamlin's death, "Sunday Open House," June 26, 1977.
- 102. "Good Morning, America," Emmy tape #4, "Senator Ted Kennedy, Cesar Chavez, Maya Angelou, Arthur Fiedler Tribute," 1981.
- 103. Janey Langhart interviews SH, WNEV News, Nov. 9, 1983.
- 104. SH interviewed about television career, Channel 7, WNEV TV News piece, 1985.
- 105. "Korea Chronicle," Apr. 25, 1986.
- 106. SH and "Today" shows, n.d.
- 107. Barbara Walters Interviews for "Lifetime," one hour special, n.d.
- 108. SH and David H. co-host with Kurt Vonnegut, "Women Today."
- 109. "This is Your Life," with Bruce Hamlin and three children, Ralph Edwards, n.d.
- 110. "Korea Kayak," sampler, "written and directed by DH," n.d.
- 111. Home movies, n.d.

Box 188

- 112. "Open Hoar, Smonds," May 17, 1978.
- 113. "SH Presentation at Care and Feeding of Juries," February 1980.
- 114. "SH Interviews with Jurors, Unedited tape, NOT FOR RELEASE," February 1980.
- 115. "The Juror's Perspective," 2 copies, n.d.
- 116. "Case and Community Analysis," n.d.
- 117. "Picking and Persuading A Jury, Selecting a Jury," American Bar Association, 4 copies, n.d.
- 118. "Picking and Persuading A Jury, Language and Communication,"

n.d.

119. "Picking and Persuading A Jury, Persuading the Jury," n.d.

120. "47th Annual Advocacy Institute, Understanding Jurors; The Key to Winning Cases," tapes 1-8, n.d.

VI. Professional Material.

Box 189 A. Re: court case Koch vs Koch Industries, Inc., Federal Court, 1997-1998.

RESTRICTED.

1. "Welcome Koch Trial Team to Topeka, Kansas." Hospitality Booklets. [No folder]
2. "Official Visitors Guide of the Topeka Convention and Visitors Bureau," Winter - Spring, 1997 - 1998. [F. 1]
3. Memorandum from Fred Bartlit to Marilyn Mullins.
4. Memorandum re: "Regressing." [F. 2]
5. Statement by William Koch.
6. Memorandums by WK to SH, Cyndra Perez.
7. Rebuttals, invoices, summation on behalf of Frederick Koch.
8. Photos of family members. [F. 3]
9. "Koch vs Koch Industries, Inc.;" memorandums, correspondence. Koch agreements. [F. 4]
10. Handwritten notes by SH. [F. 5]
11. "Koch, William. Openings and Damages, Issues to be Clarified, Testimony." [F. 6]
12. "Koch, Frederick Summation. Simmons Closing." [F. 7]
13. Court notes. [F. 8]
14. Court notes, direct and cross. [F. 9]
15. Court documents, jury verdict, forms. [F. 10]
16. Koch exhibits, presentations of Topeka survey results. [F. 11]
17. Plaintiff Opening Statement, Defense Opening Statement. [F. 12]
18. Plaintiff exhibits. [F. 13]
19. Defense exhibits. [F. 14]
20. St. Joseph Survey Results. [F. 15]
21. Focus group results (2 copies). [F. 16]
22. Koch jurors selection coding sheet. [F. 17-20]
23. Koch local color. [F. 21]
24. Koch mock trial. [F. 22]
25. Koch opening. [F. 23]
26. "Welcome To Native 55" (2 copies).
27. Memorandums and orders. [F. 24]
28. Koch Publicity.

VII. Manuscripts; includes Professional Material, Printed Material, other material.

Box 190 A. HOW TO TALK SO PEOPLE LISTEN, critique of first proposal. [F. 1]

B. "School of Entrepreneurs." [F. 2]

Box 191

- C. "Insurance, Recruiting and Training Women." [F. 3]
- D. "Articles."
- E. "Working Women."
- F. "Joyce Newman Essay."
- G. "Business."
- H. "Lake Rumsey."
- I. Litigation Magazine, "Direct Examination"
- J. HOW TO TALK SO PEOPLE LISTEN.
 - 1. First pages. [F. 6-7]
 - 2. Revised first pages and acknowledgments. [F. 8-15]
 - 3. Final corrected copy, edited, from which galleys were made, pp. 1-380. [F. 16]
 - 4. Chapter one. [F. 17-19]
 - 5. Research for chapter one. [F. 20]
 - 6. Chapter two. [F. 21-22]
 - 7. Chapter three. [F. 23-24]
 - 8. Chapter four. [F. 25]
 - 9. Chapter five. [F. 1-4]
 - 10. Chapter six. [F. 5]
 - 11. Chapter nine. [F. 6-8]
 - 12. Word count for entire book, last manuscript before galleys. [F. 9]
 - 13. Last manuscript before galleys. [F. 10]
 - 14. Final corrected copy, edited. [F. 11-12]
 - 15. Complimentary correspondence to SH re: books, 1977 - 1995. [F. 13]
 - 16. "United Kingdom, 1989-1991." [F. 14]
 - 17. Public relations seminars, press mentions, correspondence, 1988; photograph SH as guest, color print, n.d. [F. 20]
 - 18. Public relations seminars, 1987-1988. [F. 21]
 - 19. Chapter one, seminar book. [F. 22]
- K. HIGH TECH COMMUNICATION, law book.
- L. LAWYER'S SECRETS AND HOW TO USE THEM, Harper and Row contract 1986.
- M. IMAGE IN COURT ROOM contract 1994.
- N. WHAT MAKES PEOPLE LISTEN.
 - 1. Holograph notes. [F. 15]
 - 2. "Work Talk." [F. 16]
 - 3. Chapter titles. [F. 17]
 - 4. Acknowledgments, printers errors, sample pages for Harper and Row. [F. 18]
 - 5. Corrected version, sent to publishers with book proposal, miscellaneous materials about book. [F. 27]
- O. WHAT MAKES JURIES LISTEN.
 - 1. Australia. [F. 19]

	2.	Brochures and flyers	[F. 23]
	3.	Permissions, 1983-1995.	[F. 28]
	4.	Royalties, Harcourt and Brace contract 1982-1995; Soviet Union book deal, 1980-1991.	[F. 29]
	P.	"Aspen Law/ Business, 1995."	[F. 24]
Box 192	Q.	New book proposal, new book ideas, Franklin, Weinrin, Rudel, Susan Wehrspann/Neil/Rossini.	[F. 25]
	R.	Correspondence regarding book's success, 1976 - 1991.	[F. 26]
	S.	WHAT MAKES JURIES LISTEN, public relations.	[F. 1]
	T.	Prentice Hall books, 1991, 1995.	[F. 2]
	U.	WHAT MAKES PEOPLE LISTEN, jacket blurb 1987-1989.	[F. 3]
	V.	Book whole-salers, Ingram, correspondence. 1993.	[F. 4]
	W.	Publishers training, correspondence, 1994.	[F. 5]
	X.	Localization Institute, 1997-1999.	
	Y.	<u>Intercom</u> magazine, 1998.	
	Z.	CBER/Road Map.	
	AA.	Society for Technical Communication.	[F. 6]
	BB.	Error code ranges.	
	CC.	CBER/Road Map 1999.	[F. 7]
	DD.	"Electronic Signature Manifestation."	[F. 8]
	EE.	"Standard Operating Procedure."	
	FF.	"Caddy Specifications."	
	GG.	"Lquent/K Proposal."	[F. 9]
	HH.	Software packages. <ul style="list-style-type: none"> 1. ESPS, Inc. 2. HTML, Utility Macros. 3. Online Help FRD. 4. Core Dossier. 5. ESPS/Caddy. 	
	II.	"K Publisher."	[F. 10]
	JJ.	Promotion/Publicity re: Harvard Law School, 1977-2000; John F. Kennedy School of Government; an awards program of the Ford Foundation.	
	KK.	"Final Chapters, WMJLT, 1998," final chapters of adapted book of audio taping done by SH.	
	LL.	HOW TO TALK TO PEOPLE LISTEN. <ul style="list-style-type: none"> 1. "Entire Script" and "A Final Word." 2. Chapter one, "How We Communicate." 3. Chapter two. 4. Chapter two (continued). 5. Chapters four, five, nine. 6. Chapters 10,11. 7. Tape two. 8. Tapes three, four. 	[F. 11]
Box 193			[F. 12]
			[F. 13-14]
			[F. 1]
			[F. 2]
			[F. 3]
			[F. 4]
			[F. 5]

	9.	Tapes six, seven, nine.	[F. 6]
	10.	Tape A.	[F. 7]
	11.	Tape B (Exxon Notes), hard drive storage.	[F. 8]
MM.		WHAT MAKES JURIES LISTEN.	
	1.	Special audio cassette tape edition (printed).	
	a.	Nos. 4-7.	[F. 9]
	b.	Tapes, 8-10; more final chapters.	[F. 10]
	2.	Chapters one - three.	[F. 11]
	3.	Chapters four - six.	[F. 12]
	4.	Chapters eleven, twelve.	[F. 13]
	5.	Chapters thirteen, fourteen.	[F. 14]
	6.	Chapter fifteen.	[F. 15]
	7.	Chapters sixteen, seventeen.	[F. 16]
	8.	"Image In The Courtroom."	[F. 17-18]
Box 194	9.	"Direct Examination."	[F. 1]
	10.	"Expert Witness."	[F. 2]
	11.	"Cross Examination."	[F. 3]
	12.	"Opening Statement."	[F. 4]
	13.	"Voir Dire."	[F. 5]
	14.	"Opening Statement: Preparation."	[F. 6]

VIII. Professional Material (continued).

A.	Re: <u>Koch vs. Koch</u> . RESTRICTED .		
	1.	Summation Points.	[F. 7]
	2.	Shadow Jury Summaries.	[F. 8]
	3.	Koch publicity.	[F. 9]
	4.	Koch publicity.	[F. 10]
B.	Pamela Zarit, 1984.	[F. 11]	
C.	Young Presidents Organization Seminar, 1981-1999.		
D.	Women's Forum.		
E.	Sterling and Selesnick 1982-1986.		
F.	Sheraton, 1989.		
G.	New York University Author's Seminars, 1983.		
H.	Executive Wife Seminar, 1981-1985.	[F. 12]	
I.	R. J. Reynolds, Industries, 1981-1987.	[F. 13]	
J.	NOW Defense Fund, 1989.		
K.	New School for Social Research, 1988.		
L.	S. B. Lewis and Company, n.d.		
M.	Japan, 1986-1988.		
N.	Macy's, 1986.		
O.	College for Human Resources, 1983-1985.	[F. 14]	
P.	Holua Conference, 1981.		
Q.	Heller Foundation, n.d.		
R.	Henry Grunwald, 1984.		

- S. David Dodson, Grey Conference, 1981-1984.
- T. Grand Metropolitan, n.d.
- U. Democratic National Conference, 1982.
- V. Michael Dukakis 1988.
- W. Re: insurance.
 - 1. Cigna 1994, 1986, 1987, 1988, 1989. [F. 15]
 - 2. Clients.
 - a. Fireman's Fund, 1989-1990.
 - b. New England Life Insurance, 1981-1983. [F. 16]
 - c. NELI Presentation, NELI Seminar, 1980-1984.
 - d. Paul Revere, 1979-1981.
 - e. Traveler's Insurance, 1982-1984.
 - f. Lincoln National Life Insurance: Durango, 1979, 1980.
 - g. Hawaii, 1979, 1980.
 - h. Sheraton, 1988.
 - i. John Hancock. [F. 17]
 - j. Harbridge House.
 - (i) Session 1 Presentations and Press Conferences.
 - (ii) Dealing with Hostility.
 - (iii) Executive Presentations and Interpersonal Exchange.
 - (iv) Speeches.
 - (v) Testifying and Negotiating.

IX. Printed Material.

Box 195

- A. HOW TO TALK SO PEOPLE LISTEN, proofs.
 - 1. Chapter One, "Defining The Problem". [F. 1]
 - 2. Chapter Two, "The Basics of Communicating, Why and How People Listen." [F. 2-3]
 - 3. Chapter Three, "Getting Ready to Communicate; Forethought and Motivation." [F. 4-5]
 - 4. Chapter Four, "How to Structure and Organize Business Encounters." [F. 6]
 - 5. Chapter Five, "Designing Presentations." [F. 7]
 - 6. Chapter Six, "Communicating One-on-One." [F. 8]
 - 7. Chapter Seven, "How To Make Memorable Speeches." [F. 9-10]
 - 8. Chapter Eight. "The Art of Being Questioned - The Audience or the Boss vs You." [F. 11]
 - 9. Chapter Nine. "Meetings How to Lead and Participate Effectively." [F. 12]
- B. Part One, "Communication and The Courtroom." [F. 13]
- C. Part Three, "The Trial."
- D. Chapter Two. "The Communication Challenges of the New Jury."
- E. Tape One. "Communication and The Courtroom, Side A: How Do We

		Communicate Today?" draft # 1, 1998.	[F. 14]
F.	"Voir Dire," draft #1 and corrected copy.		[F. 15]
G.	"How We Communicate Today," tape #2, "Voir Dire," Side B.		[F. 16]
<p>X. Film and Video.</p>			
Box 196	A. Videocassettes of films made in University of Florida Law School, National Institute for Trial Advocacy.		
	1. "Communication in Court, Selected Communication Tasks," n.d., 3 copies, 1979.		
	2. American Bar Association Litigation Sections Meeting, Los Angeles Convention.		
	3. "Verbal Communications." n.d.		
	4. Convention, CT. n.d.		
	5. "Non Verbal Communications,"n.d.		
	6. Gainesville, Florida.		
	a. #2. 1977.		
	b. #1. 1979.		
	c. #3. 1979.		
	d. #4. 1979.		
	e. #2. 1985.		
	f. #5. 1985.		
	g. #1 "Advanced Trial Advocacy," n.d.		
	7. Springfield, n.d.		
<p>XI. Printed Material (continued).</p>			
Box 197	A. Judges' conferences.		
	1. ALI/ABA program proposal, 1980.		[F. 1]
	2. Small group material.		
	3. Publicity.		
	4. Billing and agreement.		
	5. ALI/ABA Development Series Workshop.		[F. 2]
	6. Correspondence.		
	7. ALI/ABA sessions, 1980.		[F. 3]
	8. Chairing / handling the audience.		
	9. Interviewing techniques.		
	10. How to conduct a meeting.		
	11. Legal sessions.		
	12. Correspondence.		
	13. "How to Conduct a Meeting," sessions IV, V, VI.		[F. 4]
	14. Judges, Federal District Court, Providence, RI, 1981, 1982.		
	15. Judges conference, 1986.		
	16. 43 rd Annual Judicial Conference of the 5 th Judicial Circuit, 1986.		
	17. Flaschner Judicial Institute, 1986		[F. 5]
	18. National Conference of Women Judges, Houston, 1984.		

19. Jim Arnold ABA Convention, 1987.

20. ABA Litigation Convention, Chicago, 1987.

21. ABA Voir Dire, Philadelphia, San Francisco, 1979. [F. 6]

22. ABA Request for Directory Listing.

23. Illegal reproduction.

24. ABA Litigation Sector. [F. 7]

25. New York Convention, 1984.

26. Los Angeles Convention, 1983.

27. Washington, D.C., 1985.

28. ABA Conferences.

a. London, 1985.

b. Seattle, 1986.

c. Abota, Hawaii, 1987.

d. Chicago, 1987. [F. 8]

B. Ford Motor Company, 1987. [F. 9]

C. McGuire Woods, Battle and Boothe Brobeck, Phleger and Harrison, 1988.

D. Goodwin, Proctor and Hoar billing, 1983.

E. Overall seminar material, 1978.

F. Goodwin, Proctor and Hoar, 1983. [F. 10]

G. Video tape depositions, 1985.

H. Bressler, Amory and Ross, 1987.

I. Duponte, E.I. [F. 11]

J. De Nemouds and Company, 1986.

K. Fulbright and Jaworski.

L. Gibson, Dunn and Crutchner Jenner and Block, 1978.

M. Jacob, Medinger and Finnegan, 1987.

N. Alston Jennings, 1984.

O. Keck, Mahin and Cate, 1985. [F. 12]

P. Kirkland and Ellis, 1981-1989.

Q. Dennis Hartley, 1988.

R. Lillick, McHose and Charles.

S. Eli Lilly - billing. [F. 13]

T. Law speeches, 1968. [F. 14]

U. Art speeches, 1975.

V. Career and graduation speeches, 1978.

W. Sidney Farber Cancer Institute, 1981.

X. Fulbright, 1980.

Y. Jankowski.

Z. Lillick, McHose and Charles, 1984.

AA. Speeches about television and communication, 1971. [F. 15]

BB. Women's issues, 1976-1979.

CC. Affirmative action, 1975-1980.

XII. Printed Material (continued).

Box 198 A. WHAT MAKES JURIES LISTEN, final galley.

1. Chapter 2, "The Communication Challenges of the New Jury" (2 copies). [F. 1]
2. Chapter 3, "Visual Aids/Visual Persuasion" (2 copies). [F. 2]
3. Chapter 4, "Electronic Media and the Paperless Trial." [F. 3]
4. Chapter 5, "Video Tape Depositions." [F. 3]
5. Chapter 6, "Non Verbal Communications." [F. 4]
6. Chapter 7, "Image in the Court Room: What To Wear and Why." (2 copies). [F. 4]
7. Chapter 8, "Voir Dire: Issues, Insights and Preparation" (2 copies). [F. 4]
8. Chapter 10, "Opening Statement: Preparing It." [F. 5]
9. Chapter 11, "Opening Statement: Presenting It." [F. 5]
10. Chapter 12, "Direct Examination." [F. 6]
11. Chapter 13, "Cross Examination." [F. 6]
12. Chapter 14, "Expert Witnesses" (2 copies). [F. 7]
13. Chapter 15, "Final Argument" (2 copies). [F. 7]
14. Chapter 16, "On Judges and Bench Trials." [F. 8]
15. Chapter 17, "Out With Old Habits, In with New Communication Skills." [F. 8]
16. Part One, "Communication and The Court Room." [F. 9]
17. Part Three, "The Trial." [F. 9]
18. Miscellaneous graphics. [F. 9]

XIII. Audio (continued).

A. Cassettes. [No folder]

1. ABA Tape 1, 2, 3. 1998.
2. ABA Tape.
3. Presentation in Maui.
4. 55th Annual Conference. University of Colorado at Boulder. 2003.
 - a. "The Power of an Idea," 1 tape.
 - b. "The Art of the Interview," 1 tape.
7. Brobeck, Phleger and Harrison. n.d.
8. Law Firm Training. Tape 1,2,3. 1987.
9. "How to Talk so People Listen."
10. "The Professional Decision Thinker," Ben Heirs with Peter Farrell.
11. Kick, Mahan and Cate with Sam Grey. Side 1. Chicago. 1997.
12. "What Makes Juries Listen." Criminal Law Seminar. Side 2 and Side 6. 1984.

XIV. Film and Video (continued).

A. Video cassettes.

1. New York Convention, ABA; preparation and examination of witnesses #2, 1984.
2. "Today," edit master, n.d., "Getting There."
3. Working Rough, Show # 1, Oct. 29, no year.
4. SH composite, demo reel.
5. SH Show; Gregory Peck, Michael Harrington, Geraldo Rivera, Alan Alda; Eyewitness News #1; reporting on the Boston exhibition of Andrew Wyeth, n.d.

XV. Manuscripts (continued).

A. HOW TO TALK SO PEOPLE LISTEN, "Truly The Final, Final Versions Before Galleys."

Box 199	1. Chapters 1-11.	[F. 1-11]
	2. Complete contents.	[F. 12]
	3. Corrections, includes design.	[F. 13]
	4. Acknowledgments.	[F. 14]
	5. "How to Criticize Without Pain," drafts 1-2.	[F. 15]
	6. "How to Ask for a Raise," drafts 1-2.	

XVII. Printed Material (continued).

Box 200	A. Legal Tech 1996, program and conference guide, January 22-24, published by the National Law Journal; includes Price Waterhouse Seminar Sessions, Focus Sessions, Floor Plan of Exhibitors; 2 copies.	[F. 1]
	B. Booklets re: computer programs and other electronics.	
	1. InFocus Systems. <ol style="list-style-type: none">a. Various.b. Lite Pro 210 multimedia projector.c. Lite Pro 620 multimedia projector.d. LitePro 210/220 multimedia projector.e. InFocus Systems, August 1, 1996.f. Power View 820.	
	2. WebForce Silicon Graphics.	
	3. Lotus Smart Suite, 96 Edition.	
	4. Toshiba Media Star LCD Data Projector.	
	5. Panasonic DVD	
	6. The Ricoh MV715 digital document system.	
	7. Samsung SENS 810 Notebook PC.	
	8. Juritech Video Depositions on CD-ROM.	
	C. Booklets re: legal affairs.	
	1. Judicial Education Division, 1995-1996, "Services for Judges from the Federal Judicial Center."	
	2. "The Litigator's Pocket Guide to State and Federal Trial Courts,"	

by Price Waterhouse LLP.

3. Speaker Club Series, June 25, 1996 "Justice Gone Awry? How to Get the U.S. Jury System Back on Track," by Jeff Herman, Managing partner, Decision Research.

D. "Law Office Computing" newsletter, February/March, Vol. 4, Issue 1, re: document imaging management.

E. NITA Practical Guide Series, "Tanging Evidence: How to Use Exhibits at Deposition and Trial," by Deanne C. Siemer.

F. Magazines.

1. AmLaw Tech, Summer 1996.
2. The Compleat Lawyer, Summer 1994.
3. Ms., April 1984.

G. Miscellaneous advertisements.

1. InVzn [sic].
2. Toshiba's Data Graphic Projector P7300U.
3. Exhibit A America (2 items).
4. Instant Access Rental Program.
5. Sony Color Quickcam.
6. Hewlett Packard Omnibook Notebook PC Product Matrix.
7. Sony SLV-960 HF1 stereo videocassette recorder.
8. AT&T Netcare Data Networking Services, Netcare Network Management Services.
9. Zydeco.
10. EPSON Photo PC color digital camera.
11. WinVzn Image Viewing Tools.
12. InVzn Trial Link Express Software.
13. TotalVzn Modular Information Management System.
14. WinVzn Image Viewing Tools and Capabilities.
15. Trial-Link Express Multimedia Presentation Software by inVzn.
16. WinVzn image enabling system.
17. Trial Link Express multimedia presentation software.
18. Trial Link Express information by inVzn.
19. LitePro 580 by InFocus Systems.
20. Failure Analysis Associates Engineering Animation Services.
21. Toshiba LCD and CRT products.

XVIII. Research Material (continued).

[F. 2]

- A. Transcript of Decision Research's symposium "MTV and the X Generation," with an introduction and SH's remarks; includes some holograph notes and revisions.
- B. Speech by Stephen M. Brown (2 copies).
- C. "Civil Advocacy Case / Wrap Up Part One: Women and Clothes."
- D. Lawyer image research.
- E. Answered questionnaires re: WHAT MAKES JURIES LISTEN TODAY?

1. Thomas A. Wiseman, Jr., Sen. District Judge (3 copies).
2. Joel D. Medd.
3. Manuel L. Real, U.S. District Judge (2 copies).
4. Senior Judge Richard M. Bilby (2 copies).
5. James G. Carr, U.S. District Judge (2 copies).
6. Michael G. Harrison, Circuit Judge.
7. William J. Bauer, Judge, United States Court of Appeals for the Seventh Circuit (2 copies).

F. Blank questionnaires re: WHAT MAKES JURIES LISTEN TODAY?, 11 copies.

G. "Communicating Through Fashion," bibliography.

H. "Questionnaire to Prospective Jurors," by Judge Mary Cacioppo.

XIX. Correspondence. [F. 3]

A. Hamlin, Sonya.

1. Letter to Thomas Munsterman re: questionnaire, 8/10/96.
2. Letter to Beth A. Martin thanking Martin for her assistance.
3. Letter to Joshua J. Golden requesting information about DQ2 software by Decision Quest, 1/29/96.
4. Fax to Mark Garcia enclosing device information, 6/24/96.
5. Fax to David Malone thanking him for his input about electronic visualization material, 6/9/96.
6. Form letter sent to various judges, requesting their opinions on SH's work, 12/31/95, 7/10/96, 7/27/96, 8/10/96, and 8/14/96; letters sent to:
 - a. Hon. Barbara Caulfield (12/31/95).
 - b. Hon. Rya Zobel (12/31/95 and 7/10/96).
 - c. William J. Bauer (7/10/96).
 - d. Robert T. Herhige Jr. (7/10/96).
 - e. Jim R. Carrigan (7/10/96).
 - f. Thomas Wiseman, Jr. (7/10/96).
 - g. Hon. Manuel Real (7/10/96).
 - h. William J. Byrne (7/10/96).
 - i. Hon. Ann C. Williams (7/10/96).
 - j. Hon. Thelton Henderson (7/10/96).
 - k. Hon. Marvin Aspen (7/10/96).
 - l. Hon. Michael Boudin (7/27/96).
 - m. Hon. Norman H. Stahl (7/27/96).
 - n. Hon. Sandra L. Lynch (7/27/96).
 - o. Hon. J. Daniel Mahoney (7/27/96).
 - p. Hon. Richard A. Posner (7/27/96).
 - q. Hon. Richard S. Arnold (7/27/96).
 - r. Hon. Cynthia Holcomb Hall (7/27/96).
 - s. Hon. David M. Ebel (7/27/96).

- t. Hon. Robert H. Henry (7/27/96).
- u. Hon. Richard M. Bilby (7/27/96).
- v. Hon. James W. Ware (7/27/96).
- w. Hon. Saundra Brown Armstrong (7/27/96).
- x. Hon. Richard P. Matsch (7/27/96).
- y. Hon. Robert D. Morgan (7/27/96).
- z. Hon. D. Brock Hornby (7/27/96).
- aa. Hon. Stephen F. Grimes (7/27/96).
- bb. Hon. Leah Sears Collins (7/27/96).
- cc. Hon. Judith Kaye (7/27/96).
- dd. Hon. William Hoevler (8/10/96).
- ee. Hon. James Carr (8/10/96).
- ff. Hon. B. Michael Dann (8/10/96).
- gg. Hon. Roger G. Strand (8/14/96).
- hh. Hon. Michael Sullivan (8/14/96).
- ii. Hon. Taylor L. Baker, Jr. (8/14/96).
- jj. Hon. Carl H. Haas (8/14/96).
- kk. Hon. R. Shean Smith (8/14/96).
- ll. Hon. Michael G. Harrison (8/14/96).
- mm. Hon. James E. Kelley (8/14/96).
- nn. Hon. Joel Medd (8/14/96).
- oo. Hon. James A. Noe (8/14/96).
- pp. Hon. Norma L. Shapiro (8/14/96).

B. Responses to SH's queries to judges.

- 1. Aspen, Marvin. Fax.
- 2. Bauer, William J. [Circuit Judge]. Letter, 9/24/96.
- 3. Caprathe [?], William J. [Circuit Judge]. Letter.
- 3. Hoeveler, William M. Letter, 9/24/96.
- 4. Lynch, Sandra L. [Circuit Judge]. Letter, 8/1/96.

C. Professional (general).

- 1. Blumenthal, Richard. Letter to Penelope K. Johnston thanking her for her demonstration of samples of demonstrative evidence, 6/21/95.
- 2. Briggs, Gail S. Letter to SH providing information about Exhibit A America, 2/5/96.
- 3. Church, Ginger Herbst. Fax to SH enclosing a list of judges and their addresses, 8/9/96.
- 4. Connaughton, Bayh. Fax to SH re: Michigan Lawyers Weekly, 6/3/96.
- 5. Garcia, Mark. Fax to SH re: editorial, 7/15/96.
- 6. Herman, Jeffrey N. Letter to SH enclosing a copy of Herman's study, 1/30/96.
- 7. Hyatt, Carole. Letter to Marlene Lorraine listing employees with the department stores they work for, including Custom Shirts,

Saks, Macy's, Lord and Taylor, and Image Institute.

8. Malik, Sam [Toshiba]. Letters to lawyers informing them of Toshiba dealers in their area, August 1996.
9. Malone, Dave. Fax to SH re: communication systems, 6/3/96.
10. Managan, Daniel E. Letter to SH re: editing a letter.
11. Martin, Beth A. 2 letters to SH re: Vzn Development Corporation, 2/26/96 and 7/9/96.
12. Munsterman, G. Thomas. Fax to SH enclosing the names and addresses of the Judicial Administration Division Sub-Committee on Jury Standards, 1995-1996; 8/13/96.
13. Sloane, Becky.
 - a. Fax to SH enclosing a sidebar on how lawyers can use gender bias to their advantage, 5/24/94.
 - b. Letter to SH enclosing issue of The Compleat Lawyer.
14. Smith, Jennifer Keenan. Letter to SH enclosing a copy of Decision Research Symposium; includes Federal Express shipping material; 5/3/96.
15. Smith, Tracy A.
 - a. Fax to SH re: visual aids and visual presentation, 5/25/97.
 - b. Fax to SH outlining WHAT MAKES JURIES LISTEN TODAY?

XX. Professional Material (continued).

A. Reports.

1. "Thirtieth Judicial Court of Michigan, Michael G. Harrison, Judge"; includes: trial guidelines; checklist for trial; 30th Circuit Court general information sheet.
2. "The Conduct of Voir Dire Examination: Practices and Opinions of Federal District Judges," by Gordon Bermant, July 1977.
3. "InVzn Development Corporation Overview and Product Summary."
4. "InVzn Company Summary."
5. "Speedier Trials," by Edward Rafeedie.
6. "Jurors: The Power of Twelve," report of The Arizona Supreme Court Committee on More Effective Use of Juries.

B. Answers to electronic search queries.

1. Query: "Jury W/20 Ignore"; answer: "Jury Ignore Judge to Set Award in Suit," The New York Times, 1994.
2. Query: "Jury and Instruct."
 - a. "5 Blacks Dismissed from Jury Pool in Beating Case," The New York Times, 1993.
 - b. "Jury's Power Comes Into play in Goetz Trial."
3. Query: "Jury W/20 Revolt"; answer: "Westchester Trial Illustrates the Burdens of Jury Service."

- C. Graphs.
 - 1. Americans with “Little” or “No” respect for lawyers from the years 1988-1995, 1988-1994, 1988-1990.
 - 2. Comparison of Americans with “Little” or “No” respect for lawyers (1988-1996) and for accountants (1996).
 - 3. Impact of O. J. Simpson trial on respect for lawyers, and how closely Americans followed the trial.
- D. List of judges, lawyers, reporters, professors, and directors including their addresses, telephone numbers and faxes.

XXI. Manuscripts (continued).

- A. WHAT MAKES JURIES LISTEN TODAY, chapter 2, edited by Steve Seemer (2 edited versions). [F. 4]
- B. Chapter re: visual aids, edited (7 versions).
- C. Chapter re: videotaped depositions, edited (6 versions). [F. 5]
- D. “Electronic Media in the Courtroom: The Paperless Trial” (4 copies).
- E. IMAGE IN THE COURTROOM.
 - 1. “What Works, What Doesn’t and Why,” edited (5 versions). [F. 6]
 - 2. “Dressing for the Courtroom: A Look At Image” (edited).
 - 3. “What Works” (edited).
- F. “The New Jury and Its Challenges” (7 edited versions). [F. 7]
- G. “Judges and Bench Trials” (2 edited versions). [F. 8]
- H. “1994-1995 Services For Judges, from the Federal Judicial Center.”
- I. WHAT MAKES JURIES LISTEN, “What Else is Happening in the Courtroom.”
- J. HOW TO SPEAK TO A SEXIST, by Barbara Pfeffer, draft.
- K. “Imaging Technology,” edited by David Malone.
- L. “Technology in the Courtroom,” draft.
- M. Poetry. [F. 9]
 - 1. “Good Management Potential,” from PATHS TO POWER, by SH.
 - 2. “Impressions From an Office,” from Natasha Josefowitz, from IN A NUTSHELL: FEMININE-IST VERSE.
- N. WHAT MAKES JURIES LISTED TODAY.
 - 1. Questionnaire, with answers by Marvin E. Aspen.
 - 2. Table of contents, with chapter and section descriptions.
 - 3. Outline, includes chapter and section descriptions.
- O. WHAT MAKES JURIES LISTEN.
 - 1. Outline, including table of contents, with the chapters and their topics (2 copies).
 - 2. Chapter 7, “Voir Dire,” outline.
 - 3. Addendum to chapter 2, “Voir Dire”.
 - 4. Memorandum on survey concerning “Voir Dire”.
 - 5. “Table 36: Trial Juries: Who Conducts Voir Dire and the Allocation of Peremptory Challenges.”

XXII. Printed Material (continued).

A. Articles.

1. "Looking Good-Consultants Polish Images," by John S. Demott in Time magazine, April 8, 1985.
2. "You Are Judged by What you Wear," by William H. Marling, Winter 1977, in Legal Economics.
3. "Clothes," article in the New Yorker, December 12, 1983.
4. "Women Dressing to Succeed Think Twice About the Suit," by Sandra Salmons, in The New York Times, 1985.
5. "The Geography of Style," by Delacorta, in the Esquire Collection.
6. "Fashion Workshop - Perfect Knits for Not So Perfect Figures."
7. "Against the Odds: A Woman's Ascent on Wall Street," by Jane Gross in The New York Times Magazine, January 6, 1985.
8. "A Crash Course in the Language of Color: Setting the Tone," by Tina Sutton, in Savvy magazine, March 1985.
9. "Dress Management: Applied Nonverbal Communication for Career Development," by Dr. Brian H. Kleiner, March 1983.
10. "A Woman Can Dress to Win in Court," by Charlene Lind, Joann Boles, Dennise Hinkle and Sharon Gizzi, in the American Bar Association Journal, January 1984, Vol. 70 (2 printed copies).
11. "The Enduring Appeal of Pinstripes," by Hebe Dorsey, in Institutional Investments, December 1982.
12. "Goddesses in our Midst," in the Tarrytown Letter, February 1985.
13. "Feminists, Meet Mr. Darwin," by Robert Wright, in The New Republic, November 28, 1994.
14. "Women Rainmakers: What's Gender Got to Do With It?" by Becky Sloane, in The Compleat Lawyer, Summer 1994.
15. "Use Gender Bias to Your Advantage: How to Make the Best of a Bad Situation," in The Compleat Lawyer.
16. "The Living Room War," by Richard Turner, in New York magazine, December 25, 1995 - January 1, 1996.
17. "High-Profile Trials Put Jurors in a Box," by Jillian Lloyd, in The Oregonian, 1998.
18. "One Angry Woman," by Jeffrey Rosen, in The New Yorker, February 24 and March 3, 1997.
19. Article of "Quotes from America's Top Trial Lawyers."
20. "As Generation X Joins Juries, Lawyers Try to Get Hip," by Amy Stevens, June 5, 1995.
21. "In Work on Intuition, Gut Feelings Are Tracked to Source: The Brain," by Sandra Blakesless, in The New York Times, March 4, 1997 (2 copies).
22. "Eye the Jury," by Michael J. Bandler, in American Way, June 10, 1986.
23. "Unions Grow with Generation X," by Martha Irvine, for the

Associated Press.

24. "Judges Try Curbing Lawyers Body Language Antics," by Richard B. Schmitt, in the Wall Street Journal.
25. "Rehnquist Blasts Poor Preparation for Arguing Cases: Insouciance Offends the Court, Chief Justice Asserts in Speech," by Joan Biskupic, in the Washington Post, May 20, 1996.
26. "Things You Have Wanted to Tell a Judge (But Didn't Dare)," by Anonymous.
27. "In Praise of Juries: A Personal Experience," by Jack Kaplan, in the New York State Bar Journal, August 1979.
28. "The Best Lawyers in New York," by Robin Pogrebin.
30. "Can Corporate Advertising Sway Juries?" by Richard B. Schmitt, 3/3/97, in The Wall Street Journal.
31. "Private Jury Trials: Cheap, Quick, Controversial," by Margaret A. Jacobs, in The Wall Street Journal, July 7, 1997.
32. "O. J. Simpson Defense Team Selects inVzn Technology for Evidence Presentation," August 22, 1994 (2 copies).
33. "Stop the Paper Shuffle Now: Document Imaging In The Courtroom Has Arrived," by Debra Hartman, June 7, 1993 in Michigan Lawyers Weekly.
34. "Old Lyme Firm Re-Creates Crime Scene," by Alix Biel, in The Hartford Courant, February 13, 1995.
35. "Local Firm Has Key Role in Simpson Trial," by Virginia Groork, in The Day, August 24, 1995.
36. "Poor People Skills Can Collapse Firms," by Jonathan Foreman, in The National Law Journal, January 29, 1996.
37. "Exxon Jurors Won't Chase Paper in Trial," by Margaret Bauman, April 18, 1994 ,in the Alaska Journal of Commerce.

B. Advertisements.

1. Clip A Cut, shows different hairstyles.
2. Color For Men, by Carole Jackson with Kalia Lulow, in Discoveries by Mail.
3. Image Impact: The Aspiring Woman's Personal Packaging Program, edited by Jacqueline Thompson.
4. "We The Jury... The Impact of Jurors on our Basic Freedoms," by Dogfrey D. Lehman, from Prometheus Books.

XXIII. Miscellaneous.

A. Notes, holograph.

1. List of judges name and state included.
2. Notes about Juries and Gen X.
3. Notes about Gen X.
4. Notes on the "Clothing Book" and how women should dress to look professional.

5. Notes on the “Clothing Book,” including information on appearance such as hair, make-up, earrings, shoes , texture, fabric, and prints.
6. Notes on “Clothes Research,” including information on Saks and conservative style.
7. Notes on chapters about “Image,” “the New Realities of the Jury,” and “Expert witnesses.”
8. Notes on “The Clothing Book” and style opinions from various style experts.
9. Notes on “Suggested Questions for Fashion Designers/Consultants.”
10. Notes about the “Clothing Book” and style.
11. Notes on stereotypes of women as lawyers.
12. Notes on delivering statements in the courtroom.
13. Notes about technology in the courtroom.
14. Notes about new technology in the courtroom.
15. Notes about PowerPoint presentation in the courtroom.
16. Notes and outline of the Decision Research Presentation MTV/X GEN.
17. Notes about the Gen X.
18. Notes on videotaped depositions.
19. Notes to add to Gen X.
20. Notes on technology in the courtroom including notes about WinVzn.
21. List of judges and their addresses.
22. Notes on a Voir Dire questionnaire.
23. Notes on the number of attorneys and judges.

Hamlin, Sonya
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5/6/05
Preliminary Listing

I.
Box 206 Audio.

A. Cassette tapes.

1. "Speak Up and Listen: Listening and Asking, Episode 1 Take 1-8, 12/17/82." [No Folder]
2. "Speak Up and Listen: Listening and Asking, Episode 1, 12/17/81."
3. "Sonya Hamlin Show #1, Episode 1, 1/20/83."
4. "Sonya Hamlin: Sharing the Power, Episode 2, 1/25/82 Take 1; Sonya Hamlin: Givers & Takers, Episode 3, 1/25/82, Take 1,2,3,4 Cut Away," 2 copies.
5. "Sonya Hamlin: First Moves, Episode 5, 1/25/82; Sonya Hamlin: Parent Child Relating, Episode 5, 1/25/82," 2 copies.
6. "Sonya Hamlin: The Art of Criticizing, Episode 6, 3/1/82."
7. "Sonya Hamlin: The Art of Criticizing, Episode 6, 3/1/82; Sonya Hamlin: How to Deal with Anger, Episode 7, 3/1/82."
8. "Sonya Hamlin: Apologizing, Episode 8, 3/1/82; Sonya Hamlin: Explaining to a Teacher, Episode 9, 3/1/82," 2 copies.
9. "Sonya Hamlin: Helping a Friend with a Problem, Episode 10, 3/18/82."
10. "Sonya Hamlin: Helping a Friend with a Problem, Episode 10 3/18/82; Sonya Hamlin: Really Getting What You Want, Episode 12, 3/18/82."
11. "Sonya Hamlin: How to Compliment, Episode 11, 3/22/82; Sonya Hamlin: How to Return Something, Episode 13, 3/18/82," 2 copies.
12. "Sonya Hamlin: Really Getting What You Want, Episode 12, 3/18/82."
13. "Daytime: Personal Portrait, Barbara Walters, 3/4/82."
14. "Daytime: Personal Portrait, Barbara Walters, 3/4/82, Hearst/ABC 2 of 4 hrs."

II. Professional Material.

A. Subject files.

1. "October 2000 Program." [F. 1]
2. "National Women's Bar Association."
3. "New Jersey Prosecutors Association."
4. "Legal Clients: BAR, N. Zealand Trial Adv. Program."
5. "Legal Clients: Orange City BAR."
6. "BAR: Practicing Law Ist.- Pli."

- 7. "New York State."
- 8. "Legal Clients: American Society of Trial Consultants." [F. 2]
- 9. "Washington Bar Assoc."
- 10. "Glasser / Cyber Litigation, NY / SF."
- 11. "Legal: Robert Hanley."
- 12. "Hellar Ehrman."
- 13. "Hoffman - LaRoche."
- 14. "Hoffman - LaRoche Jury Pool."
- 15. "Huenke Rodriguez."
- 16. "Glen Bailey." [F. 3]
- 17. "Bartlit Symp May 18-19."
- 18. "Legal / Clients: Bingham, Dana and Gould."
- 19. "Microsoft Case."
- 20. "Legal: Bristol Meyers."
- 21. "Dan Martinez."
- 22. "Legal Federal Judicial Center." [F. 4]
- 23. "History of Jury System and Brooking's Jury Recomm."
- 24. "Legal Clients."
- 25. "Legal / Client: BAR NY State Women's Bar."
- 26. "NYS District Attys. Association." [F. 5]
- 27. "Justice Department U.S. Attorney's Advocacy Center."
- 28. "Vermont Bar Association."
- 29. "NYU Judicial Conference 12/12/96."
- 30. "Legal / Clients: Var, Utah Var."
- 31. "Monsanto Mycogen," I. [F. 6]
- 32. "Monsanto Mycogen," II.
- 33. "WMPL: Closure, HTT." [F. 7]
- 34. "WMPL: Demonstrative Evidence."
- 35. "WMPL: Credibility."
- 36. "Image Chapter on Appearance." [F. 8]
- 37. "WMJL Roday Quotes."
- 38. "WMJL Audio tapes."
- 39. "Legal Client: Curran and Cameron."

B. Programs.

- 1. 3 invitations.

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Added to Box 206

I. Correspondence.

A. TLS re: invitation to event in honor of SH, Apr. 2009.

[F. 9]

Hamlin, Sonya
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10/6/09
Preliminary Listing

Added to Box 206

I. Printed Materials.

A. Program for Third Annual Awards Ceremony and Luncheon of Broadcasters' Association, 9/19/09.

[F. 9]

Hamlin, Sonya
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11/16/09
Preliminary Listing

I. Film and Video.

Box 207

A. VHS tapes, arranged chronologically. [Loose]

1. "Speak Up and Listen: Listening and Asking Episode 1, Takes 1-8," 12/17/81.
2. "Sonya Hamlin Show #1 Episode 1," 1/20/82.
3. "Sharing the Power Episode 2; Givers and Takers," 1/25/82.
4. "First Moves (Library) Episode 5; Parent and Child Relating," 1/25/82.
5. "The Art of Criticizing Episode 6; How To Deal With Anger Episode 7," 3/1/82, 2 copies.
6. "Apologizing Episode 8; Explaining to a Teacher Episode 9," 3/1/82, 2 copies.
7. "Personal Portrait: Barbara Walters," 3/4/82.
8. "Helping a Friend With a Problem Episode 10; Really Getting What You Want Episode 12," 3/18/82.
9. "Good Morning New York 1 Parts 1-5," 3/22/82.
10. "Good Morning New York 1 Part 6-8," 3/22/82.
11. "How to Compliment Episode 11; How to Return Something Episode 12," 3/22/82.
12. "AM San Francisco How to Fight Constructively with Fred LaCross and Lonnie Bohrbach," 9/30/85.

B. U-Matic tapes, undated unless noted.

1. "Barbara Walters Special Pt. 1 and Pt. 2."
2. "Host Composite From Different Shows," includes holograph notes.
3. "Host Composite Master."
4. "The Last Show," includes TLS, ALS, notes.
5. "Longleat: Visit to a Stately Mansion and the Marques of Bath."
6. "Sonya Hamlin Composite."
7. "Sonya Hamlin Composite Demo."
8. "The Sonya Hamlin Show: Conversations with Women," includes holograph notes.
9. "Speak Up and Listen Edit Master."

C. Mini-DV tapes.

1. "Speak Up and Listen: Apologizing, Explaining to a Teacher," 3/1/81.
2. "Speak Up and Listen: The Art of Criticizing, How to Deal with Anger," 3/1/82.
3. "Good Morning New York 1: Part 1-5," 3/22/82.
4. "Good Morning New York 1: Part 6-8," 3/22/82.
5. "AM San Francisco: How to Fight Fair and Constructively with Fred Lacrosse and Lonnie Bohrbach," 9/30/85.

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Preliminary Listing

Added to Box 207

I. Printed Material.

- A. "Ami and Tami: A Musical Fable for Children and Grown-Ups," program, 15 p., 2015. [F. 1]
- B. "Composer Matti Kovler Realizes Dream of Reviving Fairy-Tale Opera in Boston," article, by Penny Schwartz, Globe Correspondent, 2/28/2015; includes internet printout.

Hamlin, Sonya

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2019-02-12; 2019-02-19; 2019-03-13; 2019-03-14; 2019-03-22; 2019-03-26; 2019-04-01; 2019-

04-03; 2019-04-05; 2019-04-16; 2019-04-19

Preliminary Listing

I. Professional Materials.

Box 208

A. Files re: communication/clients.

1. "94 TV American Journal," re: "American Journal", 1994, court transcripts; includes manuscripts; 1994-09-19. [F. 1]
2. "94 TV America's Talking," re: morning program "America's Talking", programming schedule; includes printed materials, correspondence; 1994-06-30 1995-01-18.
3. "94 TV CNBC," re: SH appearance on CNBC with Chris Matthews, other communications with CNBC; includes Correspondence; 1994-12-09 -- 1997-06-23.
4. "94 TV Demo Tapes," includes manuscripts; 1994-11-02.
5. "94 TV Entertainment Tonight," re: Entertainment Tonight, contact information; includes manuscripts, memorabilia; n.d.
6. "94 TV KGO San Francisco," notes re: KGO San Francisco, contact information; includes manuscripts; n.d.
7. "94 TV KTVU" re: KTVU, contact information; includes memorabilia, manuscripts; n.d.
8. "94 TV Rivera Live," re: communication with CNBC, appearance on "Rivera Live"; includes correspondence, manuscripts; 1994-09-30 -- 1994-11-18.
9. "94 TV Rolanda," re: SH appearance on King World/RWS Inc. program "Rolanda", juror questionnaire; includes manuscripts, memorabilia, legal materials, correspondence; 1994-09-22 -- 1994-10-03.
10. "94 TV The Today Show," re: communication with "The Today Show", communication re: the trial of O. J. Simpson and other notable trials, pitch to the New York Times; includes memorabilia, correspondence, manuscripts; 1995-03-03 -- 1996-04-29.
11. "94 TV USA Today," re: Marcia Clark, USA Today, contact information; includes printed materials, manuscripts; 1994-10-10-- 1995-01-25.
12. "AIA - Wash. DC (Nov. '06)," re: communication with the American Insurance Association, Sonya Hamlin's website, generation statistics; includes correspondence, manuscripts, printed materials; 2006-10-23 -- 2006-11-30. [F. 2]
13. "Asking for a Raise: Speeches," re: "How to Ask for a Raise" by

SH; includes manuscripts; 1986-09-17 -- 1986-09-17.

14. "SH Archives @ B. U. Library," re: communications with HGARC, Howard Gotlieb, SH Collection; includes correspondence, notebook; 1984-06-04 -- 2004-03-10. [F. 3]

15. "Boston U. Library Archives," re: Boston University Department of Special Collections (aka Howard Gotlieb Archival Research Center), shipping slips; includes printed materials, correspondence; 2000-04-06. [F. 4]

16. "Boston University Law School," includes printed materials, correspondence; 1976-07-01 -- 1977-03-21.

17. "Brandeis Int Business School," re: event presentation, travel details; includes correspondence; 2006-03-31 -- 2006-11-06.

18. "Bridging Inst France Telecom," includes printed materials, correspondence; 1997-07-08. [F. 5]

19. "Bridging India," re: The Bridging Institute, Nara Chandrababu Naidu, event and meeting; includes printed materials, correspondence; 1988-10-06 -- 1998-09-21.

20. "Bridging Institute NEC," re: The Bridging Institute's corporate curriculum/workshop proposals; includes correspondence, manuscripts; 1995-08-27 -- 1997-07-07.

21. "Brandeis Women Scholars," re: presentation at Brandeis re: women scholars, communication about this presentation; includes correspondence; 2005-05-23 -- 2006-10-27. [F. 6]

22. "Cambridge - May 2006 (Judge Business School)," University of Cambridge, presentation at Judge Business School; includes correspondence, printed materials, manuscripts; 2005-05-23 -- 2006-10-27.

23. "Carrie Schwab," re: Carrie Schwab Pomerantz, Women's Initiative; includes correspondence, memorabilia, manuscripts; 1999-11-16 -- 1999-11-18.

24. "Celebrities Body Language," re: "Read My Hips" by Megan Turner, body language, photos of celebrities; includes printed materials, photographs; 1999-04-21 -- 1999-04-25.

25. "Children's TV Workshop comm (Sesame St.)," re: Children's Television Workshop, Sesame Street Parents; includes correspondence, manuscripts, legal materials; 1999-11-02 -- 2000-01-04. [F. 7]

26. "Citigroup Heidi Miller - Diversity/Women B Co," re: Heidi Miller, Building a Global Woman's Community event; includes correspondence; 1999-09-20 -- 2000-01-19.

27. "Citigroup Heidi Miller - Travelers Group," re: The Travelers Group; includes memorabilia, manuscripts, correspondence, financial materials; 1996-12-18 -- 1997-03-08.

28. "Colorado Women's Forum Aspen 1997," re: Colorado Women's

Forum 1997, SH speech includes correspondence, printed materials; 1997-04-25 -- 1997-10-22.

29. "Colorado Women's Forum Boulder New Business Skills Seminar Questionnaires," re: event planning and expenses, questionnaires; includes correspondence; 1983-07-14 -- 2001-02-28.

30. "Comm: Agents," re: publishers, notes; includes correspondence, Manuscripts; 1991-12-04.

31. "Comm: Arthur D. Little ACTIVE," re: workshops, role-play exercises, meeting techniques, Arthur D. Little training instructions; includes manuscripts; 1991-09-23 -- 1991-10-01.

32. "Comm: Assistant Resumes," cover letters and resumes re: job application for position of assistant; includes correspondence; 2007-03-07.

33. "Comm: Audio Visual," re: BVE Productions News Update, notes; includes printed materials, manuscripts; 1997-05-01.

34. "Comm: Authors Unlimited," re: Authors Unlimited newsletter, SH and Authors Unlimited, Authors Unlimited Speakers Directory; includes correspondence, printed materials; 1995-05-25 -- 1995-08-03.

35. "Comm: Bell Atlantic," re: Bell Atlantic, professional relationship training, notes re: Bell Atlantic; includes correspondence, manuscripts; 1991-10-03. [F. 9]

36. "Comm: Body & Soul Conference," re: the Second and Thurd Annual Body & Soul Conference, includes printed materials, Manuscripts; 1996-09-20 -- 1996-09-22.

37. "Comm: Business Prospects," re: conferences, professional training, SH's works, potential clients; includes correspondence, printed materials; 1988-08-05 -- 1990-04-19.

38. "Comm: Canyon Ranch," re: Canyon Ranch, Canyon Ranch Seminar; includes correspondence; 1993-05-28 -- 1999-03-23.

39. "Comm: CBS Day + Date," correspondence with the producer of CBS Day and Date re: compilation tape of appearances as a jury expert; includes correspondence; 1995-06-12. [F. 10]

40. "Comm: Capital Formation," re: Capital Formation Counselors Inc., resumes, confidentiality agreement, CFC® Position Paper "Unreasonable Expectations"; includes manuscripts; 2003-08-01.

41. "Comm: Chas. Schwab," re: Schwab Institutional, speeches, speech notes, registration update; includes manuscripts; 2002-09-30 -- 2003-10-10.

42. "Comm: Central Europe," professional notes re: work in Central Europe, n.d. [F. 11]

43. "Comm: Chemical Bank," re: SH's agreement for consulting services and work with Chemical Bank, slide notes, meeting notes; includes manuscripts, correspondence; 1993-01-06 -- 1993-03-15.

44. "Comm: Commonwealth Institute," re: "iPods, Emails and Instant Messaging: Is Anybody Listening to you? Managing Today's Multi-Generational Workforce" with SH, at the Commonwealth Institute, agendas, notes; includes correspondence, manuscripts; 2007-01-23 -- 2007-09-07.
45. "Communication Clients," lists of clients, n.d.
46. "Comm: Committee of 200," re: The Committee of 200: America's Women Business Leaders, SH's speech at the annual conference; includes correspondence, printed materials; 2000-10-04 -- 2000-10-30.
47. "Comm: Communication Speeches," re: SH speeches, presentations, and speech notes re: communication; includes printed materials, manuscripts; 1983-07-23 -- 2002-04-02. [F. 12]
48. "Comm: Conscious Aging," re: the conference Conscious Aging: A Creative and Spiritual Journey, Omega Institute For Holistic Studies, summer 1992 newsletter; includes printed materials, notebooks; 1992-05-01 -- 1992-05-03. [F. 13]
49. "Comm: Court TV," correspondence between SH and Court TV re: her book, 1996-03-20.
50. "Comm: Coplan Stewart," re: a sponsorship proposal, including holo. editing notes, 1993-03-08.
51. "Comm: Creative Meetings," re: meeting strategies, synergy, and professional training; includes correspondence, printed materials, manuscripts; 1980-07-31 -- 1988-06-07. [F. 14]
52. "Comm: Cruise Lectures," re: work with cruise line companies, the cruise industry, the Crown Odyssey; includes correspondence; 1991-09-20 -- 1996-08-30. [F. 15]
53. "Comm Emerson College," re: the event "Opportunities in Media and Insight on the O.J. Simpson Case" with SH at Emerson College; includes correspondence, manuscripts; 1995-03-08 -- 1995-04-14.
54. "Comm: Ernst + Young," re: QRM Women's Event, Ernst & Young, Tri State Professional Women's Network; includes correspondence, manuscripts; 2007-12-17 -- 2008-01-21.
55. "Comm: Ernst + Young," re: professional networking training and role-play exercise, SH's work with Ernst & Young; includes correspondence, manuscripts, holograph notes; 2001-12-19 -- 2003-11-18. [F. 16]
56. "Comm: Financial Women's Assoc." re: SH's session at Financial Women's Association event, "Do They Listen When You Talk? What You Need to Present You and Your Ideas Today"; includes correspondence, manuscripts, holograph notes; 2008-02-26 -- 2009-06-09. [F. 17]
57. "Comm: Foreign Cultures," re: handling cultural differences in a

Box 209

professional environment; includes correspondence, printed materials, 1991-07-01 -- 1995-07-31.

58. "Comm: Gates Mill. Scholars Prog." re: communication with the Gates Millennium Scholars Program; includes correspondence; 2008-09-15.

59. "Communications: Friends of IDF Seminar, March 22 and 24, 2011," re: letters and a PowerPoint outline for this seminar; includes correspondence, printed materials; 2011-03-11 -- 2011-03-24. [F. 18]

60. "Comm: General Information," re: presentation, speech, and other communication methods, materials collected or written by SH; includes correspondence, printed materials; ca. 1979-1985. [F. 19]

61. "Comm: Generations," PowerPoint on media usage by age, 2002. [F. 1]

62. "Georgian Pacific," presentation notes re: Georgia Pacific; includes holograph notes, n.d.

63. "Communications Graphics," re: use of graphics and digital media in presentations and communications; includes printed materials, correspondence, notebooks, 1995-12-01 -- 2003-01-01.

64. "Comm: IWF/Madrid 2006," re: the International Women's Forum Global Cornerstone Conference in Madrid, Spain; includes printed Materials, 2006-05-17 -- 2006-05-20. [F. 2]

65. "Commun. IWF Singapore 2001," re: the International Women's Forum Global Conference in Singapore, the International Women's Forum of Canada Leadership Conference; includes correspondence, financial materials; 2001-04-02 -- 2001-06-03.

66. "Comm: IWF South Africa," re: the International Women's Forum Spring Cornerstone Conference in South Africa; includes printed materials, memorabilia, manuscripts, correspondence; 2001-01-01 -- 2001-12-20. [F. 3]

67. "Comm: Janine Wedel," re: SH's work with Janine Wedel on a conference and speech; includes correspondence, printed materials, manuscripts; 1989-02-13 -- 1995-05-05.

68. "Comm Japan Society," re: SH's work with the Japan Society of Boston, Inc; includes correspondence, manuscripts, printed Materials, 1993-07-07 -- 1994-06-06. [F. 4]

69. "Comm. – Japan," re: SH's work with businesses in Japan, correspondence re: SH's work with these businesses; includes manuscripts, correspondence, 1990-04-30 -- 1997-11-17.

70. "Comm John Jay College," re: SH's communications training/workshop with the Americorps Cadets at John Jay College; includes correspondence, manuscripts, legal materials, financial materials, 1994-12-22 -- 1995-02-24. [F. 5]

71. "Comm Jon Secada," articles and notes re: Jon Secada, Jon Secada

interviews; includes photographs, manuscripts, printed materials
1993-01-21 -- 1994-07-31.

72. "Comm. - Kennedy School of Government," re: The Dean's Weekend "Beyond Guns and Butter: New Dimensions of National Security" (1994), Spring Symposium (1995), and the Taubman Center Advisory Board meeting (1995); includes correspondence, printed materials, 1994-03-18 -- 1996-05-29. [F. 6]

73. "Comm. - Kennedy School of Government – Correspondence," re: communication seminars, enrollment statistics, Ford Foundation meeting; includes correspondence, printed materials; 1988-12-06 -- 1992-12-11. [F. 7]

74. "Comm. - Kennedy School of Government: Curriculum," re: work with the John F. Kennedy School of Government, study group work and meetings, memorandums; includes correspondence, printed materials; 1981-02-17 -- 1992-06-02. [F. 8]

75. "Comm. - JP Morgan Chase - Comm. Leadership Univ., Contract," re: letters and proposal or the Leadership Morgan Chase University, proposed by SH, communication work with JP Morgan Chase; includes correspondence, legal materials; 2004-01-07 -- 2005-06-29. [F. 9]

76. "Comm - JP Morgan Chase University - Materials re Town Hall Speaking," re: communications skills and training for town hall meetings and public speaking; includes correspondence, printed materials, outlines; 2005-09-16 -- 2005-09-19. [F. 10]

77. "Comm: JP Morgan," re: communication training segment for Leadership Morgan Chase University, presentation slides; includes correspondence; 2005-09-12 -- 2005-10-06. [F. 11]

78. "Comm: JP Morgan Chase Actual Leadership Univ. Presentation," re: SH's presentation at Leadership Morgan Chase University on communication; includes manuscripts; 2005-09-28.

79. "Comm: JP Morgan - Leadership Morgan Chase Univ.," re: SH's work with Leadership Morgan Chase University, communication skills and training; includes manuscripts, correspondence; 2005-09-22 -- 2005-09-28. [F. 12]

80. "Comm: JP Morgan Chase Leadership University," re: SH's presentation at Leadership Morgan Chase University, presentation slides, "How to Talk So People Listen," n.d.

81. "Comm. - Lehman Bros. - Lehman/Mike Smith," re: meetings with Michael K. Smith & business info. of Lehman Brothers, Inc.; includes correspondence; 2005-10-04 -- 2005-11-15. [F. 13]

82. "Comm. Malaysia," re: letters about the Malaysia Women Executives' Conference (1991), the 1992 Asian Pacific Secretaries' Conference, and the 1994 Malaysia Secretaries' Conference; includes correspondence, business cards; 1988-07-29 -- 1993-12-08. [F. 14]

83. "Comm - Malaysia - Malaysia 95 Conference," re: the 1995 Women Executives' Conference at which SH spoke in Panel 1; includes correspondence; 1995-04-06 -- 1996-01-09. [F. 15]
84. "Comm - Malaysia - Malaysia Quest 1997," re: the 1997 Women's Executives' Congress; includes correspondence; 1997-05-06 -- 1997-06-24. [F. 16]
85. "Comm: Media Training," re: SH's media training presentations to various businesses, media relations; includes correspondence, manuscripts, printed materials; 1979-10-30 -- 2004-12-31. [F. 17]
86. "Comm: Media Training: Lawyers + The Media," re: media training by SH; includes manuscripts, printed materials; 1996-07-08. [F. 18]
87. "Comm: Media Training: Media Pointers Pamphlets, Men + Women," re: SH's media and press training and pointers; includes printed materials; n.d.
88. "Comm: Milken Archive," Re: professional correspondence with the Milken Archive; includes correspondence; 2010-01-15 -- 2010-10-05. [F. 19]
89. "Comm: MTV," re: communication between SH and MTV, SH's communication work with MTV; includes correspondence, printed materials; 1989-12-27 -- 1990-09-05.
90. "Multiculturalism," re: multicultural marketing and professional communications; includes printed materials; 1996-05-01 -- 1997-03-31.
91. "Comm: National Women's Leadership Summit," re: the National Women's Leadership Summit, 2002, in Washington D.C., SH's attendance; includes correspondence, manuscripts, printed materials; 2002-02-25 -- 2002-05-02.
92. "Comm: Negotiation," re: SH's negotiations training with the New York State Department of Law; includes correspondence; 1983-12-22 -- 1984-10-29. [F. 20]
93. "Comm: Negotiation Programs," re: negotiating training program events, notes; includes printed materials, manuscripts; 1985-03-28 -- 1994-09-27.
94. "Comm: Neuro-Linguistic Programming," re: SH's work with the New York Training Institute for Neuro-Linguistic Programming, communications training; includes printed materials, manuscripts; 1986-06-07.
95. "Comm: NYC Jury Consultants," re: Sonya Hamlin Jury Consultant proposal to the City of New York Law Department, presentation and slides; includes correspondence, printed materials; 2006-12-21 -- 2007-04-06.
96. "Comm: Ostrer Assocs," re: SH's professional communication with Ostrer Associates, Inc., Marsha A. Ostrer resume, communications

work; includes correspondence, printed materials; 1993-01-04 -- 1993-01-12. [F. 21]

97. "Comm: Peer Group" Re: The Peer Group, SH's membership, Peer Group meetings, Peer Group contact information; includes correspondence; 1993-01-04 -- 2002-12-31.

98. "Comm: Pfizer,"re: SH's work with Pfizer Inc., Pfizer Inc. media training; includes correspondence, printed materials; 1992-10-22 -- 1993-02-22. [F. 22]

99. "Comm: Pfizer Egbuono-Davis," re: Lisa Egbuono-Davis experience and resume; include manuscripts, printed materials; n.d.

100. "Comm: Pfizer Leadership Seminar," re: the Pfizer Team Leader Conference, SH's participation in this conference/seminar; includes Correspondence; 1999-11-17 -- 1999-12-02.

101. "Comm: Pfizer: Comm. Robin Hertz," notes re: Robin Hertz; includes manuscripts; n.d.

103. "Comm: Pfizer: Mila N. Baker," communication between SH and Mila N. Baker re: training for Pfizer employees; includes correspondence; 1999-09-28.

104. "Comm: Philip Morris," re: invoice and expenses for communication consulting for Philip Morris Management Corporation; includes financial materials; 1990-03-13.

105. "Comm: Possible Associates," re: communications development, skills, and training groups, businesses, and consultants; includes printed materials, correspondence; 1997-01-13 -- 1999-07-01.

106. "Potential Seminar Users," re: potential clients for seminars by SH, communications about SH's work; includes printed materials, correspondence; 1988-07-26 -- 1991-01-31.

107. "Comm: Prague 1992," re: SH's work in Prague, SH's work with American Express Czechoslovakia; includes manuscripts, printed materials, correspondence; 1992-06-22 -- 1992-07-15. [F. 23]

108. "Comm: Presentation Coaching," re: presentation techniques and training, SH's presentation training and methods; includes printed materials, manuscripts; n.d.

109. "Comm: Presentation Skills" Re: SH's communications and presentation tips and skills, Hawksmere Seminars; includes printed Materials; 1991-10-01 -- 1997-04-30.

110. "Comm: Proposals for Comm. Topics," re: communications training proposal; includes manuscripts, correspondence; 1981-05-08 -- 1991-03-26.

111. "Comm: Public Relations," re: communications topic, SH's communications work, public relations topics, SH's work in public relations; includes correspondence, printed materials; 2001-11-05 - - 2004-10-14.

Box 210

112. "Comm: Public Relations," re: SH's work in professional leadership, communication, and public relations; includes printed materials, manuscripts, correspondence; 1983-09-14 -- 2013-02-11.
113. "Comm: Rachel Barton," re: SH work and professional correspondence with Rachel Barton; includes correspondence; 2002-09-13 -- 2003-06-16. [F. 24]
114. "Comm: Random House," re: SH's communications work and professional correspondence with Random House, Inc.; includes correspondence, notebooks; 1996-01-16 -- 1999-08-30.
115. "Comm: Robbins Research Intl," re: invitations to communication seminars from The Anthony Robbins Companies, correspondence re: these seminars; includes correspondence, financial materials; 1997-02-05 -- 1999-05-18.
116. "Comm: Q2," re: "Taking Control of your Life," professional correspondence; includes correspondence, manuscripts, research materials; 1993-12-07 -- 1994-02-05.
117. "Comm: Robinson Lake Lahrer," re: business, business plan, business proposals and outlines; includes correspondence, financial materials, printed materials; 1994-04-21 -- 1999-10-04. [F. 25]
118. "Comm Seminars: Forms," re: communications seminars, critique forms, pamphlets, professional communications resources; includes correspondence, printed materials; 1991-01-15 -- 2010-05-03. [F. 1]
119. "Comm Seminars Hyatt/Hamlin - The AHA Moment," re: bios of panel members, notes about The AHA Moment; includes correspondence, manuscripts; 2009-12-02 -- 2009-12-30. [F. 2]
120. "Comm Seminars Hyatt/Hamlin - BU Resume Etc.," re: "New Ways to Sell and Present Yourself and Your Ideas," communication workshop, the Carole Hyatt Leadership Forum; includes manuscripts, correspondence; 2007-04-16 -- 2007-06-03.
121. "Comm Seminars Hyatt/Hamlin - Carole Hyatt," re: The Leadership Forum New Perspectives Workshop, Sonya Hamlin's work in this workshop; includes memorabilia, manuscript; 1998-08-21 -- 1999-01-16. [F. 3]
122. "Communications: Seminars Hyatt/Hamlin," re: Hamlin Hyatt Associates, business skills information and pamphlets from the 1980s, contact lists; includes printed materials, correspondence, manuscripts; 1983-07-03 -- 1994-10-19.
123. "Comm. Seminars Hyatt/Hamlin," re: "Selling and Presenting YOU!" seminar moderated by Carole Hyatt and Sonya Hamlin, event preparation, event content; includes correspondence; 2008-01-04 -- 2009-04-02. [F. 4]
124. "Comm: Shawnee State," re: SH's speaking engagement at

Shawnee State University, event arrangements; includes correspondence; 2007-07-08 -- 2007-09-11. [F. 5]

125. "Comm: Shoya Zichy," re: Shoya Zichy, Shoya Zichy's work in professional communications; includes correspondence; 2011-02-01.

126. "Comm Skills: Asking for a Raise," re: transcript of Sonya Hamlin interview, how to ask for a raise; includes printed materials, manuscripts, n.d.

127. "Comm Skills: Business," re: professional behavior, interviewing and hiring, professional relationships; includes printed materials, manuscripts; 1987-11-01 -- 2007-02-26.

128. "Comm. Skills: EMAILS," re: professional communication via emails; includes printed materials, correspondence, manuscripts; 1997-02-27 -- 2008-10-08. [F. 6-7]

129. "Communication Skills General," re: general professional communication skills and tips; includes manuscript, printed materials, correspondence; 1987-05-12 -- 2002-03-11. [F. 8]

130. "Communication: Superior Design Intl.," re: Superior Design Intl. employment information, job application, financial information; includes financial materials, legal materials; 2002-08-14 -- 2002-08-28. [F. 9]

131. "Comm Taubman Center," re: the Taubman Center Advisory Board Meeting, notes; includes printed materials, manuscripts; 1992-05-21.

132. "Communication Teaching Skills," re: transcript of SH's speech on effective communication skills, affective teaching of communication skills, "If You Can Connect, You Win..."; includes correspondence; 2002-09-01 -- 2012-10-01.

133. "Comm. Skills: Handling Anger," re: SH's visit to General Electric Capital Corp., professional methods of defusing anger; includes correspondence, printed materials; 1998-03-02. [F. 10]

134. "Comm. Skills: How to Say It," re: SH's articles on communication skills; includes holograph notes, printed materials, correspondence; 1991-05-03.

135. "Comm. Skills: Teleconferencing," re: SH's notes on communication skills training; includes holograph notes; n.d.

136. "Comm.: Squibb," re: SH's media training for Squibb's Chairman, Richard M. Furland; includes: correspondence, manuscripts; 1989-02-22 -- 1989-10-02. [F. 11]

137. "Comm Sopron," re: "Managing Change: The International Leadership Challenge for the 1990s" papers, Sopron University, University of Stirling, World Future Society; includes manuscripts, printed materials; 1992. [F. 12]

138. "Comm./T.V. - Prime Time - WBZ-TV," re: professional

correspondence between SH and WBZ-TV 4; includes correspondence, printed materials; 1989-09-23 -- 1991-03-07. [F. 13]

139. "Comm/TV: Lifetime," re: Lifetime Television, notes; includes manuscripts; n.d.

140. "Good Morning America – Proposals," re: topic proposals for Good Morning America; includes manuscripts; n.d.

141. "Comm/TV: 'Good Morning America'," re: communication with Good Morning America, Paula Lyons, professional communications; includes printed materials, correspondence; 1990-10-05 -- 1992-07-31.

142. "Comm: Thompson & Knight," re: SH's work with Thompson & Knight, SH's speech at Thompson & Knight's trial department retreat; includes correspondence; 2005-04-08 -- 2006-03-31.

143. "Comm Technique Questionnaires," re: effective speech, communications questionnaire; includes manuscripts; 1993-10-13.

144. "Communications: Village Academies," re: Village Academies, communications training with SH; includes correspondence, manuscripts; 2003-07-19 -- 2003-07-22. [F. 14]

145. "Communications: Website," re: the purchase of the domain name sonyahamlin.com; includes financial material; 2003-06-02 -- 2003-06-11.

146. "Communications: White House Project," re: the White House Project, media coverage, women's leadership; includes correspondence, printed materials; 2002-05-18 -- 2007-03-07.

147. "Communication: WIN Business Forum," re: SH and the WIN-WIN Business Forum, SH's work with the WIN-WIN Business Forum; includes correspondence, manuscripts, printed materials; 1989-01-08 -- 1991-04-29. [F. 15]

148. "Communication: Women + Self-Esteem," re: Sonya Hamlin, Women and Self-Esteem conference/event, media coverage of the event; includes correspondence, printed materials; 1988-06-10 -- 1988-06-11.

149. "Comm YPO," re: Young Presidents' Organization, the submission of SH's press kit; includes correspondence; 1996-06-17 -- 1996-07-02.

150. "Comm Zanes," re: Zanes Communications Consultants, interview with SH, information re: and correspondence with Ruth L. Zanes; includes correspondence, printed materials; 1992-02-07 - - 1992-01-08.

151. "Complimentary Letters," re: positive reactions to SH's workshops and presentations, letters complimenting her work, presentation evaluations, birthday messages, correspondence from various

professionals; includes correspondence; 1979-05-31 -- 2013-11-21. [F. 16]

152. "Conference on World Affairs," re: SH's participation in The Annual Conference on World Affairs, materials from the conference; includes correspondence, manuscripts, printed materials; 1996-10-11 -- 2006-03-14. [F. 17]

153. "Connecticut Mutual, Donald H. Pond," re: work with Connecticut Mutual Life Insurance Company, work with Donald H. Pond, correspondence with John Hancock Mutual Life Insurance; includes correspondence, financial materials, photos; 1982-05-24 - - 1992-10-22. [F. 18]

154. "Coudert Bros," re: potential communication training with staff of Coudert Brothers, notes; includes correspondence, manuscripts; 1999-12-16 -- 1999-12-20.

155. "Creativity/Madness Santa Fe 1999," re: the conference Creativity and Madness: Psychological Studies of Art and Artists in Santa Fe, 1999; includes correspondence, manuscripts, printed materials; 1999-05-14 -- 1999-08-16.

156. "Criticism," re: "How to Criticize Without Pain" by SH, methods for delivering criticism; includes manuscripts, printed materials; 1986-09-17.

157. "Debates," re: George W. Bush speech, political debates; includes manuscripts, printed materials; 2000-08-15 -- 2000-10-18. [F. 19]

158. "Dick Morris – Clips," re: Dick Morris, President Clinton, political news and scandals; includes printed materials; 1996-12-21 -- 1997-01-22.

159. "Dick Morris – Communication," re: questions for Dick Morris, notes re: and media coverage of Dick Morris; includes manuscripts, correspondence; 1996-12-30.

160. "E! Entertainment TV," re: E! Entertainment's coverage of the O.J. Simpson trial; includes correspondence; 1995-04-11. [F. 20]

161. "Effective Writing," re: "How to Write Effectively" and "How to Manage Your Time Effectively," R.J. Reynolds Industries, Inc; includes printed materials; 1982-03-08 -- 1982-03-09.

162. "Ernst & Young," re: SH professional communications work with Ernst & Young, Financial Accounting Advisory Services, communication skills, questionnaire; includes correspondence, printed materials; 2010-12-31 -- 2011-12-18.

163. "Executive Women's Summit, Palm Beach, May 5-7, 1999," re: the National Women's Leadership Summit, 2002, in Washington D.C., SH's attendance; includes correspondence, manuscripts, printed materials; 1998-12-11 -- 1998-12-13. [F. 21]

164. "Family Communication," notes; includes manuscripts; n.d.

165. "FOX 5 Trial Coverage," re: FOX 5 O.J. Simpson trial coverage,

Box 211

Sonya Hamlin TV appearance and audience reception; includes correspondence, printed materials; 1995-01-20 -- 1995-02-25.

166. "Francoise Mentor Program," re: the FWA mentoring project, Francoise Jeanpierre; includes correspondence; 2010-01-12 -- 2010-01-13.

167. "George Hiltzik/N.J. Bienstock," re: "How to Say It" and "People Talk" with SH, George Hiltzik, N.J. Bienstock; includes correspondence, manuscripts; 1995-01-19 -- 1995-05-05.

168. "Harbridge House - Designing Seminars," re: communications skills sessions designed by SH for Harbridge House Inc.; includes correspondence, manuscripts; 1978-06-10 -- 1981-10-28. [F. 1]

169. "Harvard Ex. Educ. Program," re: SH's communications work with Harvard University Graduate School of Design's Office of Executive Education, communication skills in architecture; includes correspondence, manuscripts; 2006-04-27 -- 2006-11-28. [F. 2]

170. "IASA Sturbridge, MA," re: SH's participation in the Northeast Chapter IASA Conference, conference materials; 2009-08-14 -- 2009-11-20.

171. "IBM Al Zollar," re: SH's work with Al Zollar, Al Zollar presentations, SH meetings with Al Zollar; includes correspondence, manuscripts; 1999-01-11 -- 2000-04-14. [F. 3]

172. "IBM Business Ideas for Video Mag.," plans and concepts, edited correspondence; includes manuscripts, correspondence; 1997-03-17.

173. "IBM Bob Stevenson," re: CompuCom event, Keynote speech, event schedules and agendas; includes correspondence, manuscripts; 1996-01-17 -- 1996-02-02.

174. "IBM BPEC," re: IBM BPEC Event, business information and statistics; includes correspondence, manuscripts; 1997-02-27.

175. "IBM Dave Thomas," speech drafts, SH's notes; includes manuscripts; 1997-12-18. [F. 4]

176. "IBM Dennis Welsh," re: Al Zollar presentation, SH's work with IBM, Dennis Welsh information, notes; includes correspondence, manuscripts, printed materials; 1996-10-01.

177. "IBM Europe Aethur [sic.] Kozak," re: SH's communication consultation and training with Arthur Kozak; includes correspondence, manuscripts; 1996-10-18 -- 1996-11-11. [F. 5]

178. "IBM Europe Sanjaya Adank," re: SH's media training session for Sanjaya Adank, IBM business information; includes correspondence, manuscripts, printed materials; 1996-09-04 -- 1997-02-11.

179. "IBM Europe Peter Rowley," re: SH's communications training session with Peter T. Rowley; includes correspondence,

manuscripts, printed materials, photos; 1996-11-01 -- 1997-05-15.

180. "IBM Karla Bousquet," re: SH's correspondence with Karla Bousquet, SH's communications training with Arthur Kozak and Sanjaya Adank; includes correspondence; 1997-02-05 -- 1998-04-22.

181. "IBM Joerg Winkelmann," re: SH's correspondence with Karla Bousquet and Joerg Winkelmann about plans for communications consultation and training; includes correspondence, financial materials; 1996-10-07 -- 1996-11-11. [F. 6]

182. "IBM John M. Thompson," re: SH's correspondence with John M. Thompson, Jo Sager, public relations, PC Week, press coverage; includes correspondence, financial materials, manuscripts, printed materials; 1996-04-16 -- 1997-02-18.

183. "IBM Linda Sanford," re: SH's communications training with Linda Sanford, Linda Sanford video; includes correspondence, manuscripts, financial materials; 1998-02-20 -- 1998-08-18.

184. "Padraic Sweeney," re: SH's training session with Paraic Sweeney; includes correspondence, financial materials, manuscripts; 1998-06-30 -- 1998-12-15.

185. "IBM Pat Sueltz," re: Patricia Sueltz speech, SH communications training with Patricia Sueltz; includes correspondence; 1998-11-18 -- 1999-01-17.

186. "IBM Rod Smith," notes re: Rod Smith, presentation notes; includes manuscripts; n.d.

187. "International Womens Forum: IWF - Singapore, Women Forum Fellow Training - Cambridge 2002," re: SH's media training meetings offered to the Fellows in Cambridge University; includes correspondence, manuscripts; 1998-10-01 -- 2002-08-22. [F. 7]

188. "International Women's Forum San Francisco 9/97," re: SH's attendance at the 1997 IWF Global Conference & Gala and her speech to the incoming Leadership Foundation Fellows; includes correspondence, printed materials; 1997-07-24 -- 1997-09-27.

189. "International Women's Forum: 1st IWF 1996, IWF Fellow 2003; IWF 2007-2008," re: the International Women's Forum, Leadership Foundation Fellows, biographies, SH's participation; includes correspondence, printed materials, photos; 1995-12-23 -- 2007-10-13. [F. 8]

190. "IWF Jerusalem 2000," re: the IWF conference in Jerusalem, 2000, SH's speech and press pointers; includes printed materials, Manuscripts; 2000-05-25 -- 2000-05-26. [F. 9]

191. "Comm Leadership Foundation IWF," re: the IWF Programs Committee, public speech training by SH; includes correspondence; 1996-01-24 -- 1999-10-13.

192. "IWF Communication Mexico 2002," re: the IWF conference in

Mexico, 2002, event schedules and outlines; includes correspondence; 2002-10-16 -- 2003-01-29.

193. "IWF Miami 2000," re: the IWF conference in Miami, 2000, event schedules and outlines; includes correspondence; 2000-10-06 -- 2009-08-05.

194. "IWF Montréal Fellows 2010," re: 2010 IWF Fellows program in Montréal, SH speech; includes correspondence, printed materials; 2010-07-27 -- 2010-10-16. [F. 10]

195. "IWF Montréal Basic Women's Comm Speech Effective Leadership," re: SH's presentation on communication skills at an IWF event in Montréal; includes manuscripts; 2010-09-04 -- 2010-12-15.

196. "IWF Intl Women's Forum Montréal May 12-15-99," re: IWF conference in Montréal, 1999, SH's media pointers, event schedules; includes correspondence; 1999-02-22 -- 1999-05-24.

197. "IWF New Orleans 1998," re: IWF event in New Orleans, 1998, event schedules; 1998-10-21 -- 1998-10-24.

198. "IWF New Orleans 98," notes re: IWF event in New Orleans, 1998; includes manuscripts; 1996-07-08 -- 1998-10-31.

199. "IWF Washington 2002," IWF event in Washington, 2002, SH workshop with Fellows, event and meetings schedules; includes correspondence; 1999-10-12 -- 2002-02-07. [F. 11]

200. "IWF Washington Conference 10/12 - 15/99 Women Leading Global Change," re: IWF event in Washington, DC, Women Leading Global Change; includes printed materials, correspondence; 1999-10-12 -- 2003-08-04.

201. "Japan Homare Takenaka," re: correspondence between SH and Homare Takenaka, SH presentations and work; includes correspondence; 1997-05-25 -- 2006-06-06.

202. "Japan Homare Takenaka Proposals Contracts," re: professional proposals with IBM Japan, SH's work with IBM Japan; includes correspondence; Nov. 1997.

203. "Japan Homare Takenaka Seminar Development," re: SH's communications work with IBM Japan, communications training session; includes correspondence, manuscripts; 1997-10-27 -- 1997-12-22.

204. "Japan: Mastering American Business Culture, (A) - Comm Bridging Institute – Japan," re: professional cultural differences, American business culture, The Bridging Institute, Mastering the American Business Culture event; includes printed materials, correspondence, manuscripts; 1997-02-01 -- 1997-06-25. [F. 12]

205. "Japan: Mastering American Business Culture, (B) - Bridging Inst 5/14 SH Notes and Presentation," re: Mastering the American Business Culture event, SH presentation, presentation notes;

includes manuscripts, printed materials; 1997-05-04 -- 1997-11-12.
[F. 13]

206. "Judy Twersky," re: correspondence between SH and Judy Twersky, SH's work with Judy Twersky; includes correspondence 1994-07-01 -- 1999-01-14. [F. 14]

207. "Kennedy School Women's Leadership (A); Kennedy School Women World Leader," re: Harvard University John F. Kennedy School of Government's Women Leadership Board, general information, materials, and notes; includes correspondence, manuscripts; 1992-05-27 -- 2000-12-31.

208. "Kennedy School Women's Leadership (B)," re: Harvard University John F. Kennedy School of Government's Women Leadership Board, conference information, meeting information, general information and internet printouts; includes printed materials, correspondence; 1999-07-01 -- 2000-06-08. [F. 15]

209. "Linguistic Approach to Comm. (A) - Non-Verbal/Gen.," re: body language and non-verbal communication; includes manuscripts; n.d.

210. "Linguistic Approach to Comm. (B) - Non-Verbal/Attitudes," re: attitudes and their effect on communication; includes manuscripts; n.d.

211. "Linguistic Approach to Comm. (C) - Non-Verbal Specific Face; Hands; Gest.," re: non-verbal communication, facial expression and gestures in communication; includes manuscripts; n.d. [F. 16]

212. "Linguistic Approach to Comm. (D); Strategies/Problem Solving," re: decision making and problem solving strategies; includes manuscripts; n.d.

213. "Linguistic Approach to Comm. (E); Org. Tech.," re: techniques for organization and situation prevention, other strategies; includes manuscripts; n.d.

214. "Linguistic Approach to Comm. (F); Comm. Tech.," re: communication techniques; includes manuscripts; n.d.

215. "Linguistic Approach to Comm. (G); Language/Style Content," re: language and style in communication; includes manuscripts; n.d.

216. "Linguistic Approach to Comm. (H); One-on-One /A," re: techniques for one-on-one communication; includes manuscripts; n.d.

217. "Linguistic Approach to Comm. (I); One-on-One /B," re: techniques for one-on-one communication; includes manuscripts; n.d.

218. "Linguistic Approach to Comm. (J); Group Rel./Meetings," re: communications techniques for groups and meetings; includes manuscripts; n.d.

219. "Linguistic Approach to Comm. (K)," re: fear and stage fright in communication; includes manuscripts; n.d.

220. "Lotus," re: SH communications training proposal from Lotus Development; includes correspondence, legal materials; 2001-03-13 -- 2001-04-09. [F. 17]

221. "Lotus RFP (B); Lotus/Neal Rosenau/Steve Hess Research Material," re: Lotus communication training, Steve Hess, Neal Rosenau; includes correspondence; 2001-03-13 -- 2001-04-09.

222. "Lotus RFP (C); Forms," re: forms and certificates, Procurement Supplier Qualification Form; includes legal materials, correspondence; 2001-03-29.

223. "Lotus RFP (D)," re: training objectives, SH client list, Thomas Pizzuto; includes manuscripts, correspondence, legal materials; 2001-03-29.

224. "Lotus (A); Lotus Project," re: meeting scheduling with Laura Sanders; includes correspondence; 2000-03-23 -- 2000-04-07. [F. 18]

225. "Lotus (B); Lotus," re: LOTUS FOCUS ON GRAPHICS; includes financial materials, printed materials; 1999-11-29.

226. "Lotus (C); Lotus Landy," re: presentations by Al Zollar, Laura Sanders, work with SH on presentations and communication; includes manuscripts, correspondence; 1999-04-28 -- 2000-06-22. [F. 19]

227. "Lotus (D); Al Zollar," re: Al Zollar speech, SH's work with Al Zollar; includes manuscripts, correspondence; 2000-01-11 -- 2000-10-30.

228. "Mass. Federal Women's Club," re: SH's speech at the Mid-Winter Meeting of the general federation of Women's Clubs of Massachusetts, information about the GFWC/MA; includes correspondence, manuscripts, printed materials; 1993-09-23 -- 1994-01-04. [F. 20]

229. "Massachusetts Women's Forum," re: the Massachusetts Women's Forum, general information, members lists and directory; includes correspondence, printed materials, photos; 1995-11-22 -- 1997-01-18.

230. "Media - SH Appearances + Quotes," re: SH's work with media communication, media and press pointers, SH's media appearances and quotations; includes correspondence, printed materials; 2004-10-02 -- 2004-11-08.

231. "Metamorphoses," re: communication topics and strategies, n.d. [F. 21]

232. "Mission: Getting to Next," re: Mission: Getting to Next: Empowering Women Through Career Transitions event, speaker bios; includes printed materials; 2015-01-24.

Box 212

233. "MIT," re: SH's work with MIT, SH's presentation, "How to Talk so People Listen"; includes correspondence, printed materials; 2004-06-09 -- 2011-01-19.

234. "Motivation: Goals & Opportunities," re: Time Magazine, collaborative issues with Success Strategies, Inc., success strategies and motivation; includes printed materials; n.d.

235. "National League of Cities Nashville," re: SH's talk at the NLC – Risk Information Sharing Consortium Conference; includes correspondence, holograph notes; 2010-07-21 -- 2010-10-22. [F. 1]

236. "NBC TV: NBC Joel Goldberg," re: SH's handwritten notes, n.d. [F. 2]

237. "NBC TV: Today Show Addit. Material," re: the O.J. Simpson murder trial, 1995-02-23 -- 1995-03-01.

238. "NBC TV: TV 94/95 NBC News," re: SH's appearance on "Today in New York", SH's ideas for communications segments on the show, Noon News Show; includes correspondence, financial materials, holograph notes; 1995-02-08 -- 1996-02-19.

239. "NY Policewomen," re: SH's workshop for NYC Police, Women in Policing Conference IX (1994); includes correspondence, printed materials, manuscripts; 1994-08-09 -- 1994-08-12. [F. 3]

240. "NY Women Forum: NY Women's Forum Program Committee," re: Women's Forum meeting, information for the Women's Forum Program Committee to consider; 1999-04-21 -- 2000-08-07. [F. 4]

241. "NY Women Forum: New York Women's Forum," re: SH's membership of Women's Forum Inc., various Women's Forum events, SH workshops; includes correspondence, printed materials, manuscripts; 1996-12-04 -- 1999-09-10.

242. "NY Women in Film and TV," re: SH's membership of NY Women in Film & TV; includes correspondence; 2000-01-05 -- 2004-03-16. [F. 5]

243. "Oxygen," re: SH's service to Oxygen Media LLC, SH's article on communication skills; includes correspondence, legal materials, manuscripts; 1999-10-26 -- 2000-02-07. [F. 6]

244. "Prime Time Live ABC," re: SH's letter to Carrie Strasberg from Prime Time Live about SH's participation on the show; includes Correspondence; 1994-03-15. [F. 7]

245. "Political Comm: Dukakis," re: correspondence between SH and her son David Hamlin, Michael Dukakis on David Hamlin's documentary project about US presidential candidates who have lost elections; includes correspondence; 2011-09-23 -- 2011-10-05. [F. 8]

246. "Political Comm: Kerry," re: John Kerry's presidential election, SH's suggestions about communication skills for John Kerry;

includes correspondence, manuscripts; 2004-02-01 -- 2004-06-29.

247. "Political Comm: Hillary," re: Hillary Clinton's Senate election in New York, SH's suggestion about communication skills for Hillary Clinton; includes correspondence, manuscripts, printed materials; 2000-03-07 -- 2000-10-16.

248. "Political Comm. - VP Al Gore," re: correspondence between SH and Chet Atkins (Director A.D.S Ventures, Inc.) on the communication skills of Al Gore, Al Gore's presidential run; includes correspondence, printed materials; 1999-04-25 -- 2000-10-12.

249. "Radio 94," re: radio contact information, notes by SH; includes manuscripts; 1994-09-28 -- 1994-09-30. [F. 9]

250. "Rita Marcus," re: SH's communications training with Rita Marcus; includes correspondence; 2001-05-23 -- 2001-06-11.

251. "Roger Ebert Roast," re: television program script re: Roger Ebert, script drafts; includes manuscripts, printed materials; 1999-04-07.

252. "Salomon Smith Barney," re: SH's work with Salomon Smith Barney, SH presentations; includes correspondence, manuscripts; 1999-06-14 -- 2001-01-20.

253. "SASA Paris 1994," re: the S.A.S.E. Conference in Paris, the Sixth Annual International Conference on Socio-Economics, the Society for the Advancement of Socio-Economics, communication strategies; includes correspondence, printed materials, manuscripts; 1994-02-01 -- 1994-07-17.

254. "Seminar Techniques + Handouts," re: communication techniques, public speaking, one-on-one communication; includes printed materials, manuscripts; n.d. [F. 10]

255. "SHE Source," re: SheSource.org, SH's involvement with SheSource.org; includes printed materials; 1995.

256. "Skadden Arps," re: SH's work with Skadden, Arps, Slate, Meagher & Flom LLP, 20th Anniversary Retret; includes correspondence, manuscripts; 1996-11-14 -- 1997-10-22.

257. "Sonya Hamlin's Firsts," re: achievements of SH, situations in which SH was the first to do something; includes correspondence; 2011-11-02.

258. "Sonya Hamlin Services," re: services provided by SH, n.d.

259. "Speeches," re: HOW TO TALK SO PEOPLE LISTEN, SH notes; includes manuscripts; 2006-01-25. [F. 11]

260. "Speeches for John Hancock + Insurance Industry," re: SH's work with the insurance industry, workshop and training notes; includes manuscripts, printed materials, correspondence; 1978-12-24 -- 1981-12-31.

261. "Squire Rushnell Our Time TV," re: SH's letters & notes about cooperation with Rushnell (President of "Our Time TV"); includes

correspondence, manuscripts; 1995-08-05 -- 1995-08-05. [F. 12]

262. "The Today Show 2009," re: the job market for older Americans, "Age is Just a Number" segment ideas, communication with The Today Show; includes correspondence, printed materials; 2009-02-04 -- 2009-06-15. [F. 13]

264. "The Today Show - Age is Just a #," re: "Age is Just a Number," aging in the workforce, SH's work re: aging in the workforce; includes correspondence; 2009-03-26.

265. "Transitions," re: The Transitions Company, "Transitions" television show proposal, production costs; includes correspondence, manuscripts; 1996-09-18 -- 1997-01-13.

266. "The Transitions Company," re: the introduction of the TV series "Transitions," hosted by SH, and the Transitions Company; includes correspondence, printed materials; 1996-09-05 -- 1996-12-12. [F. 14]

267. "Transitions," re: concept, proposal, and production of the TV program "Transitions"; includes manuscripts, correspondence, electronic media; 1996-11-05 -- 1997-03-03. [F. 15]

268. "Transitions S Susan Werbe," re: sponsors, Susan Werbe resume, production of the TV program "Transitions"; includes correspondence, manuscripts; 1996-07-14.

269. "Transitions 99," re: the TV program "Transitions," segment proposals and show concept, "Your Own Show!" application; includes correspondence; 1999-06-29.

270. "Transitions 99: Pat Mitchell CNN," re: SH's communication with CNN and Pat Mitchell, the TV program "Transitions," SH information; includes correspondence; 1999-07-31 -- 1999-08-16.

271. "Transitions Info/Research," re: research about aging in the workforce, research for "Transitions"; includes printed materials; 1994-09-25 -- 1996-08-30.

272. "Transitions Press Kit," re: the press kit for "Transitions," TV program hosted by SH; includes correspondence, printed materials; 1996-11-05.

273. "Transitions Rejections," re: parties unable to participate in the production of "Transitions"; includes correspondence; 1996-11-15 -- 1996-12-16. [F. 16]

274. "Transitions TV Proposals," re: "Transitions" TV program proposals, budget, production, and statistics; includes correspondence, manuscripts, financial materials; 1995-11-01 -- 1996-08-13.

275. "Transitions Pitches," re: pitching the TV program "Transitions," hosted by SH; includes: correspondence; 1996-12-12 -- 1997-01-28.

276. "TV 94 Judge For Yourself," re: SH appearance on "Judge for Yourself," World of Wonder agreement; includes correspondence, financial materials, printed materials, manuscripts; 1994-09-23 -- 1995-02-17.

277. "TV 94 WPIX," business card of Valerie Coleman-Morris at WPIX Inc., n.d.

278. "TV 95 HBO Documentary," correspondence between SH and World of Wonder re: HBO's "America Undercover" and WOW's "Video Justice"; includes correspondence; 1995-02-17 -- 1995-02-17.

279. "TV Attitudes," re: SH's work with "Attitudes," script writing, "Script for Met Museum Piece"; includes correspondence, Manuscripts; 1989-09-19 -- 1990-04-23.

280. "TV Bryant Gumbel Show," re: SH's correspondence with Trish Peters about possible communications work with "The Bryant Gumbel Show"; includes correspondence; 1995-10-10 -- 1997-07-26.

281. "TV CNN," re: payment information for SH from CBS; includes correspondence, financial materials; 1995-06-07.

282. "TV CNN," re: SH on "TalkBack Live", other work with CNN; includes correspondence; 1994-09-26 -- 1996-11-28.

283. "TV Contacts," re: contact list for the staff of TV programs; n.d. [F. 17]

284. "TV Cultural Reporter," notes re: Cultural Reporter; includes manuscripts; n.d.

285. "TV Dateline," re: SH's communication with Dateline on NBC re: the O.J. Simpson case; includes correspondence; 1995-09-27.

286. "TV Day + Date," re: SH News Communication Segment proposal; includes correspondence; 1995-09-27.

287. "TV Food Network," re: SH's communications work with Food Network, Stephanie Beling; includes correspondence, financial materials, printed materials; 1993-01-11 -- 1993-12-20.

288. "TV F/X Network," re: SH's appearance on "Under Scrutiny"; includes correspondence; 1995-06-08.

289. "TV General Topics: Futurists – TV," re: an invitation for SH to join the pilot of a new TV program "Futurists," re: how new technology affects society; includes correspondence, printed materials; 2000-09-11 -- 2000-09-25. [F. 18]

290. "TV General Topics: TV General Politics, re: SH's notes of political comments, "communication Analysis of Politics," a project about viewing campaigns and candidates through the lens of communication; includes manuscripts; n.d.

291. "TV General Topics: TUPRO: Political news, Communication

Segments," re: SH's proposal for becoming a contributor in political TV news; includes correspondence; 1995-08-31.

292. "TV Good Day New York," re: SH's proposal/concept for a communication segment titled "How to Say It"; includes correspondence; 1995-03-21. [F. 19]

293. "TV Good Morning America," re: SH's proposal for a communication segment titled "How to Say It"; includes correspondence; 1995-03-31 -- 1995-04-15.

294. "TV Lifetime Network," re: SH's proposal/concept for a communication segment titled "How to Say It," notes; includes correspondence; 1995-04-14 -- 1995-05-16.

295. "TV Montel Williams Show," re: SH's communication with the Montel Williams Show about her press kit, Montel Williams Show contact information; includes correspondence; 1995-10-31.

296. "TV Multimedia/News Talk," re: story ideas for NBC News, SH appearance on News Talk; includes correspondence; 1995-02-08 -- 1995-10-09.

297. "TV NBC News Comm. Segments," re: correspondence about SH's TV comments, SH's communication segments for "Today in New York," SH's notes and TV proposals; includes correspondence, Manuscripts; 1996-03-19 -- 1996-05-24. [F. 20]

298. "TV Proposals Communication Segments Generic," re: possible topics for communications segments, n.d. [F. 21]

299. "De Santis," re: communication with Carl De Santis, SH work with Carl De Santis; includes correspondence; 1996-03-13.

300. "TV Proposal 'Getting What You Want OR How to Say It – TV Segments," re: TV segment proposal for a program called "Getting What You Want"; includes correspondence; 1996-08-25.

301. "TV Proposal - How to Say It," re: SH's proposal of communication segment titled "How to Say It," for NBC's "Today in New York"; includes correspondence, printed materials; 1996-04-02.

302. "TV Proposal Keeping Your Job," re: SH's proposal for a TV program, "Keeping Your Job" about communicating in the workplace, n.d.

303. "TV Proposals Making It on Your Own," re: SH's proposal for a half-hour program "Making It on Your Own," designed for entrepreneurs; includes correspondence, printed materials; 1996-11-16.

304. "TV Proposal People Talk," re: SH's proposals for "People Talk," a program about communication skills; includes correspondence, printed materials; 1991-05-11 -- 1999-10-28.

305. "TV Sally Jesse Raphael," re: SH's appearance on the "Sally Jesse Raphael Show"; includes correspondence; 1998-02-12 -- 1998-02-12.

306. "TV Proposals How to Talk so People Listen," re: proposals for a program titled "How to Talk so People Listen," n.d. [F. 22]

307. "Speak Up and Listen," re: communication topics, n.d.

308. "Comm/TV: TV Proposals," re: various TV program proposals by SH, including "People Talk," "How to Say It," and "Speak Up and Listen"; includes correspondence, manuscripts; 1980-07-11 -- 1995-10-31.

309. "TV Proposals Video Depositions," re: the use of visual evidence and its effect in trials; includes printed materials, correspondence; 1981-09-24 -- 1987-11-30.

310. "TV Transitions - TV Prime Life," re: proposals for programs titled "Transitions" and "Getting What You Want"; includes correspondence, manuscripts; 1995-08-29 -- 1995-09-11. [F. 23]

311. "TV Weekend Today in NY," re: SH's work with Weekend Today in New York, segments on communication, teleprompter scripts, advice questions on communication for SH; includes correspondence, manuscripts; 1996-06-26 -- 1996-12-15.

312. "Under Scrutiny," re: SH's appearance on "Under Scrutiny", 1995; includes correspondence; 1995-01-20 -- 1995-08-03.

313. "U. of Cambridge," re: possible communications work with University of Cambridge and associated parties; includes Correspondence; 1991-09-24 -- 2004-12-31. [F. 24]

314. "Univ. Cambridge - Ernst & Young," re: SH's communications work with the University of Cambridge; includes manuscripts, correspondence; 2003-01-01 -- 2004-05-20.

315. "Univ. Cambridge - Universities Judge Institute Fellows 2004," re: Judge Institute Fellows' communication training with SH, directions to the University of Cambridge; includes printed materials, manuscripts, correspondence; 1998-04-28 -- 2004-05-17.

316. "University of Cambridge/Legal - David Pittaway," re: SH's work in courtroom communication, correspondence with David Pittaway about SH delivering a talk to the Professional Negligence Bar Association about courtroom communication; includes correspondence; 2001-03-13 -- 2001-04-04.

317. "Univ. Oxford 2000," re: SH trial training with the American Bar Association in Oxford, Trial Practice Seminar; includes correspondence, printed materials; 1999-07-15 -- 2000-08-09.

318. "U.S. Holocaust Museum," re: SH's communication with the U.S. Holocaust Museum, SH's Jewish heritage; includes correspondence; 1996-12-29 -- 1997-01-04.

319. "Vision Information Services," re: SH's work with Vision Information Services, communications and management notes; includes correspondence, financial materials, manuscripts; 1998-11-23 -- 1998-12-08. [F. 1]

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320. "Walters Speaker Bureau," re: SH's work with Walters Speaker Services, Walters International Speakers Bureau, SH being booked to speak; includes correspondence, printed materials; 1996-08-18 -- 1999-03-10.

321. "Wellington Presentation," re: SH workshop with Wellington Management Company, meeting scenario exercises, workshops, SH presentations; includes correspondence, manuscripts; 2011-08-10 -- 2012-01-04.

322. "Wellington Women's Network," re: SH's event at Wellington Management Company, event expenses and organization; includes correspondence, financial materials, manuscripts; 2011-02-08 -- 2012-01-06.

323. "Wendy Ormond (GE) General," notes re: Wendy Ormond and others; includes manuscripts; n.d. [F. 2]

324. "Wendy Ormond (GE) Secretary Forum #1, Aug. 13, 1997," re: SH meeting with Wendy Ormond's secretaries, media communications training, public relations; includes correspondence, 1997-04-09 -- 1997-07-28.

325. "Wendy Ormond (GE) Seminar," re: GE Capital Services Lawyer Seminar with SH, notes; includes correspondence, manuscripts; 1997-05-20 -- 1997-07-30.

326. "Who's Who," re: SH's biography on Marquis Online Update System, inclusion in WHO'S WHO IN AMERICA; includes correspondence; 2007-03-01 -- 2007-03-02.

327. "Women's Business Conference, Dallas Nov. 1998," re: the Greater Dallas Chamber's Women's Business Conference in 1998, SH's speech at the event; includes correspondence, printed materials; 1998-08-27 -- 1998-12-03.

328. "Women + Co., May 5-7, 1999, The Breakers, FL," re: SH speech at the Women & Co. Executive Summit; includes correspondence, printed materials, manuscripts, memorabilia; 1999-03-01 -- 1999-05-10.

329. "Women Future," re: SH's communication with Women.Future, Women.Future conference; includes correspondence, printed Materials; 2000-01-11 -- 2000-02-27. [F. 3]

330. "Women's Issues in Business," re: articles about women in the professional world, SH speech, SH communications notes; includes manuscripts, printed materials; 1979-08-14 -- 2011-03-31.

331. "Women on Corporate Boards," re: women on corporate boards, articles re: women's positions on corporate boards; includes printed materials; 1994-09-01 -- 1999-06-28.

332. "World Future Society," re: the World Future Society's Eighth General Assembly, speakers, SH notes, SH speech; includes correspondence, printed materials, manuscripts; 1995-11-09 -- 1996-08-06. [F. 4]

333. "World Future Society '91 Business in the Future," re: SH's participation in the World Future Society Conference on Business and the Future, SH's discussions/speeches at the conference; includes correspondence, memorabilia, audio materials, printed materials; 1991-05-09 -- 1991-09-20. [F. 5]

334. "World Future Society '91 Conference," re: SH's notes at the World Future Society's '91 conference; includes printed materials, manuscripts, n.d.

335. "World Future Society '92 Anaheim," re: the World Future Society's Eighth General Assembly, scheduling, SH registration; includes correspondence, printed materials; 1992-01-22 -- 1992-10-03.

336. "World Future Society '93, Session + Luncheon Moderator," re: Creating the 21st Century event, SH notes, biographies; includes correspondence, manuscripts, printed materials; 1993-03-09 – 1993-07-01. [F. 6]

337. "World Future Society '93, Washington," re: the World Future Society's Seventh General Assembly, SH participation; includes correspondence, printed materials, 1992-08-21 -- 1993-07-01.

338. "World Future Society '94," re: the World Future Society's 1994 Annual Conference, SH participation as a speaker; includes correspondence, printed materials, manuscripts; 1994-06-21 -- 1994-08-08.

339. "World Future Society '95," re: the World Future Society's 1995 Annual Meeting; includes printed materials; 1995-07-18 -- 1995-07-20.

340. "World Future Society '96," re: World Future Society's Eighth General Assembly, SH participation; includes correspondence, printed materials, 1993-03-12 -- 1996-07-18. [F. 7]

341. "World Future Society '96, Michael Marien," re: Michael Marien, infotech and communication, 1996-02-08.

342. "World Future Society - 2006 Conference," re: "WorldFuture 2006: Creating Global Strategies for Humanity's Future," SH speaking engagement; 2006-01-25 -- 2006-07-30.

343. "Writing: Principles of Writing Cover Letters, Pitch Letters," re: writing cover letters, writing, a pitch to IBM for a speaking engagement; includes correspondence, manuscripts, printed materials; 1997-03-17 -- 2002-09-23. [F. 8]

344. "YWCA 1998," re: the Academy of Women Achievers' Salute to Women Achievers breakfast, SH keynote speech, YWCA, SH notes; includes correspondence, manuscripts; 1998-11-04 -- 1998-11-17.

345. Untitled files.

a. Carole Hyatt career seminar and workshop booklets; includes manuscripts; 2015-04-18. [F. 9]

- b. Harvard University John F. Kennedy School of Government's Women and Public Policy Program; includes memorabilia, printed materials; 1998-1999. [F. 10]
 - c. Presentation notes on jury persuasion and communication techniques; includes correspondence, manuscripts; 1991-04-29 -- 2007-01-11.
- B. Files re: legal clients.
 - 1. "ABA Arizona (A); ABA - Arizona 2002," re: CLE by the Sea 2002, the American Bar Association and the State Bar of Arizona, SH speeches and presentations; includes manuscripts, printed materials, correspondence; 1992-02-25 -- 2002-06-24. [F. 11]
 - 2. "ABA Arizona (B); State Bar of Arizona 4/04/03," re: SH's work with the State Bar of Arizona, SH speech in Phoenix; includes correspondence, manuscripts; 2002-10-30.
 - 3. "ABA Arizona (C); Arizona Bar 2003," re: SH speech in Phoenix, speech reception, communication with the State Bar of Arizona, "How Juries Listen, Learn and Are Persuaded"; includes correspondence, legal materials; 2002-04-01 -- 2003-04-22.
 - 4. "ABA Chicago (A); AIA – ABA," re: SH presentation at AIA/ABA litigation conference in Chicago, notes, travel information; includes correspondence, manuscripts, financial materials; 2007-03-30 -- 2007-11-08. [F. 12]
 - 5. "ABA Chicago (B); ABA Chicago," re: SH's speech at ABA TECHSHOW 99; includes correspondence; 1998-12-22.
 - 6. "ABA Chicago (C); ABA Conf. Chi. 2001," re: SH presentation at an ABA event, ABA 2001 Annual Meeting; includes correspondence, printed materials; 2001-06-05 -- 2001-08-04.
 - 7. "ABA Contract: Audio Tapes," re: SH audio tapes, contractual agreement with the American Bar Association; includes correspondence, legal materials; 2003-05-07 -- 2003-05-12. [F. 13]
 - 8. "ABA Hawaii," re: SH communications seminars with the ABA in Hawaii, ABA Section of Litigation Winter Council/Committee Chairs Meeting; includes manuscripts, correspondence; 1997-10-16 -- 1998-02-23.
 - 9. "ABA Hawaii 1998," re: SH's communication with the ABA about speaking at the 1998 ABA event in Hawaii; includes manuscripts; 1997-11-12 -- 1997-11-21.
 - 10. "ABA Membership Kit for SH," re: ABA membership, SH's ABA membership; includes printed materials, memorabilia, correspondence; 1999-2004.
 - 11. "ABA New York," re: The ABA Section of Litigation and Glasser LegalWorks' Litigation Technology Summit, SH presentation; includes correspondence, printed materials; 1999-03-29 -- 1999-06-08. [F. 14]

12. "ABA NYC Law Presentation 2011," re: SH NYC Law presentation notes; 2011-06-09.
13. "ABA NY 1," re: SH presentation notes and slides, n.d.
14. "ABA NY 2," re: SH presentation slides, n.d.
15. "ABA Orlando," re: ABA Annual Meeting in Orlando, Florida, the O.J. Simpson trial, SH presentation; includes correspondence, manuscripts, printed materials, 1996-03-13 -- 1996-08-04.
16. "ABA San Francisco 97," re: ABA Annual Meeting: "Bridge to the Future: Advocacy in a High-Tech World", SH program; includes manuscripts, correspondence, printed materials; 1997-04-20 -- 1997-08-04. [F. 15]
17. "ABA Santa Fe, New Mexico," re: SH presentation at ABA event in Santa Fe, travel and booking arrangements; includes correspondence, electronic media; 2008-08-21 -- 2008-10-04.
18. "ABOTA Hawaii 98," re: SH's presentation at the ABA Annual Meeting in Orlando, Florida, American Board of Trial Advocates event, SH participation; includes printed materials, correspondence, manuscripts; 1996-08-23 -- 1998-11-07.
19. "Abrams, Scott," re: trial juror information, n.d. [F. 16]
20. "AICPA - Outline OC Presen.," re: SH presentation outline for AICPA Atlanta, 1999.
21. "AICPA 10/18/99," re: the 1999 AICPA National Advanced Litigation Services Conference, SH's participation and presentation; includes manuscripts, printed materials, correspondence; 1999-09-16 -- 1999-11-30.
22. "ALI-ABA 2000 New York with presentations," re: ALI-ABA course of study, SH presentation, proposals, faculty; includes printed materials, correspondence; 1980-06-30 -- 2000-06-29.
23. "ALI-ABA 2001 San Diego with presentations," re: ALI-ABA event, "21st Century Litigation: Trial and Pretrial," SH notes; includes correspondence, manuscripts, printed materials; 2001-03-27 -- 2001-08-28.
24. "ALI-ABA 2002 New York," re: ALI-ABA annual course of study, "21st Century Litigation: Trial and Pretrial," SH's participation as a faculty member; includes correspondence, printed materials; 2002-01-02 -- 2002-07-24. [F. 17]
25. "Articles: ABA Journal Witness Preparation," re: SH's article, "Preparing a Witness to Testify," from ABA Journal, The Lawyer's Magazine, correspondence with ABA, article drafts; includes printed materials, manuscripts, correspondence; 1985-01-02 -- 1985-04-03.
26. "Asbestos Legal General," re: the Asbestos Litigation Information Bureau, news briefings on asbestos legal information, asbestos case materials; 1992-08-11 -- 1992-10-31.

Box 214

27. "Bar: DC - 2001," re: SH teaching for the DC Bar, SH notes; includes correspondence; 2001-03-15 -- 2002-05-07. [F. 18]
28. "BAR: Washington 5/6/03," re: DC Bar Education Program, SH notes and teaching; includes correspondence, manuscripts, printed materials; 2001-03-15 -- 2003-05-06.
29. "BAR: Indiana Trial Lawyers," re: the Indiana Trial Lawyers Association seminar program, SH speaking engagement; includes correspondence, manuscripts; 1979-07-20 -- 1979-12-07. [F. 1]
30. "Bibliography from Brosnahan," re: reading list from James Brosnahan, recommended trial books and films, n.d.
31. "Communications Speeches for Lawyers," re: SH's professional communications training for lawyers; includes manuscripts; 1998-09-09.
32. "Communications: Speeches Judge's Conference," re: SH presentation notes, n.d.
33. "D + B," re: "Credibility in the Courtroom" program transcript; includes manuscripts, audio; 1985-07-08 -- 1986-07-08.
34. "DC BAR Fund. Jury Selection," re: program titled "Fundamentals of Jury Selection"; includes printed materials; n.d. [F. 2]
35. "Dickstein 2001 (Law)," re: court notes and materials, verdict form, Disckstein/NatWest case; includes manuscripts, legal materials, correspondence; 2001-02-20 -- 2001-10-22.
36. "Dickstein AT+T Bob Higgins," re: AT&T v. GSA, Dickstein Shapiro Morin & Oshinsky LLP, SH notes; includes manuscripts, correspondence; 2000-05-02 -- 2003-03-29.
37. "Dickstein Shapiro Legal," re: Joseph Korb and Lynne Federman v. Merrill Lynch, Pierce, Fenner & Smith, Inc, and Fred Sherill case, SH notes; includes correspondence, manuscripts; n.d. [F. 3]
38. "Dickstein Shapiro Legal Clients," re: Michael Karfunkel v. Merrill Lynch Pierce Fenner & Smith, Inc., Frederic Sherrill, and Barry Gross, SH notes; 2004-05-03.
39. "DRI 2001," re: SH's presentation at the Defense Research Institute Seminar; includes printed materials, correspondence; 1995-05-08 - - 2001-05-04. [F. 4]
40. "DRI - May 1," re: the DRI Drug and Medical Device Seminar, event pamphlets, SH presentation; includes correspondence, printed materials, electronic media; 2007-07-12 -- 2008-09-30.
41. "DRI New Orleans Oct. 23," re: the DRI 2008 Annual Meeting, SH speaking engagement, SH notes; includes correspondence, printed materials, manuscripts, electronic media; 2008-03-15 -- 2008-10-26.
42. "DRI Luncheon SF 2002," re: SH's speech at DRI luncheon, SH notes, proposal for 1999 event in Hawaii, DRI Toxic Torts and

Environmental Law event 2005; includes manuscripts, correspondence; 1984-10-13 -- 2004-05-06. [F. 5]

43. "DRI New Orleans," re: DRI seminar, Toxic Torts and Environmental Law, SH bio, SH presentation; includes correspondence, printed materials; 2005-01-19 -- 2005-03-05.

44. "Eastman," re: Eastman Chemical Company chemical release case, travel arrangements, SH notes; includes correspondence; 2016-09-15 -- 2016-10-13.

45. "Eastman/Nestle," re: SH's agreement of service with Eastman Chemical Co.; includes correspondence, legal materials; 2013-06-07 -- 2013-06-10.

46. "Eastman Cases," re: Eastman Chemical Company v Plastipure, Inc and Certichem, Inc, Eastman v. Nestle; includes printed materials, correspondence, legal materials; 2013-05-31 -- 2014-04-30.

47. "Federal Bar Council Article," re: an adapted excerpt from SH's book NOW WHAT MAKES JURIES LISTEN for the Federal Bar Council, Hawaii 2010, n.d. [F. 6]

48. "Federal Judicial Center," re: presentation slides printout, n.d.

49. "Florida Judge Video Conference," re: SH presentation preparation and slides; includes correspondence, memorabilia; 2008-12-15 -- 2008-12-19.

50. "Fulbright + Jaworski: N.Y.," re: SH notes and reminder; includes manuscripts; n.d. [F. 7]

51. "Fulbright + Jaworski. Video Tapes," re: MCM Productions bill estimate for Fulbright video; includes financial materials; 2003-01-06.

52. "Fulbright Bayer," re: agenda draft for meeting with Bayer employees, Bayer witness questions, technique slides, SH notes; includes manuscripts, correspondence; 2002-04-16.

53. "Fulbright Experts," re: Fulbright & Jaworski PPA Trial School program outline, notes from depositions, SH notes, SH script for Trial School, SH shoot location; includes manuscripts, correspondence; 2002-12-17 -- 2004-06-21.

54. "GA. Pacific," re: binder of examples of GP trial PowerPoints; includes correspondence; 2006-06-21.

55. "Glasser Brochure," re: SH's faculty position at the DRI's seminar, "Toxic Tort and Environmental Law," manuscript instructions, DRI Grant of Non-Exclusive Rights form, Glasser LegalWorks materials; includes printed materials, correspondence; 2004-09-17 -- 2004-11-19. [F. 8]

56. "Glasser Legal Works - April Seminar," re: Glasser Legalworks seminar in 1996, seminar speakers, cancellation, article and slide printouts; includes correspondence, printed materials; 1996-02-27 - 1996-04-18.

57. "Glasser Legal Works - The Woman Advocate," re: Glasser LegalWorks seminar, "The Woman Advocate 1997," planning, SH's participation; includes correspondence, printed materials, manuscripts; 1996-12-20 -- 1997-03-27.

58. "Harvard," re: a Medieval German theatrical project, performance at Harvard, "Embodying Women's Voices from the Middle Ages," travel plans, book printouts re: the subject; includes correspondence, printed materials, financial materials, manuscripts; 2014-11-06 -- 2015-05-09.

59. "IADC Orlando, FLA 2004," re: the International Association of Defense Counsel's 2004 Mid-Year Meeting and 2005 Mid-Year Meeting; includes correspondence, electronic media, printed materials; 2003-10-14 -- 2005-02-17. [F. 9]

60. "IADC Whistler 2011," re: the International Association of Defense Counsel's 2011 Annual Meeting, SH speaking engagement; includes manuscripts, correspondence; 2010-11-18 -- 2011-07-18.

61. "IASTED," re: the PowerPoint "What Makes Juries Listen Today" printouts, SH's tutorial presented at the IASTED, The International Association of Science and Technology for Development, International Conference, 1999. [F. 10]

62. "IASTED Hawaii Aug 9-12, 1999," re: the International Association of Science and Technology for Development's International Conference, August 9-12 1999, SH's presentation at this conference; includes correspondence, printed materials, manuscripts, memorabilia; 1999-04-19 -- 1999-08-12.

63. "ICLE 1996," re: The Institute of Continuing Legal Education's 47th Annual Advocacy Institute (1996), SH post-advocacy workshop; includes correspondence, printed materials, manuscripts; 1996-01-09 -- 1996-05-29. [F. 11]

64. "ICLE 1997," re: The Institute of Continuing Legal Education's 48th Annual Advocacy Institute, May 8-10 1997, SH attendance; includes correspondence, manuscripts, printed materials; 1996-09-25 -- 1997-10-23. [F. 12]

65. "ICLE Atlanta Nov. 98," re: The Institute of Continuing Legal Education's Trial Advocacy Seminar in November 98, SH's attendance; includes correspondence, manuscripts, printed materials, financial materials; 1998-09-16 -- 1999-02-03. [F. 13]

66. "Jury Research," re: SH's article, "Who Are Today's Jurors and How Do You Reach Them" and the article "Jury Research," which SH received; includes correspondence; 2001-04-05 -- 2009-05-18. [F. 14]

67. "Law/Client: Monsanto," re: Dow Chemical Company's herbicide business, EPA's investigation of Monsanto Company's falsified

scientific studies, the case Friddle v. Monsanto Company; includes legal materials, manuscripts; 1983-10-14 -- 2003-05-26. [F. 15]

68. "Law/Client: Monsanto," re: Kemner v. Monsanto Company, clippings about other cases; includes printed materials; 1986-10-23 -- 1986-11-18.

69. "Law/Client: Monsanto: Legal Monsanto Husch & Eppenberger," re: SH's consultation or Monsanto Company on the company's trials, Kemner et al. v. Monsanto Co. et al.; includes correspondence, manuscripts, printed materials; 1984-02-27 -- 1989-08-15.

70. "Law/Client: Monsanto: Monsanto: Bowles McDavid, Graff & Love 1988," re: SH's consultation for Monsanto on the case of Nitro, w. Va., PAB case; includes manuscripts, correspondence; 1987-11-11 -- 1988-06-15.

71. "Law/Client: Monsanto: Monsanto: Woodward," re: SH's consultation for Monsanto Company on the case James L. Slaughter, et al. v. Farm & Home Saving Association, et al.; includes correspondence, manuscripts; 1988-11-22.

72. "Law Client Susan Karten," re: Eliana Cohen-Orth & Alice Cohen v. Burton Krumholz, M.D.; includes correspondence, manuscripts; 2003-09-29. [F. 16]

73. "Law General: Multi Cultural," re: Multicultural Marketing Resources, Inc., reference book published by Multicultural Marketing Resources, Inc. for journalists and marketing executives; includes correspondence, printed materials; ca. 1998-2009. [F. 17]

74. "Law General Resumes," re: SH's resumes; includes correspondence; ca. 1992-02-13 -- 2001-11-20.

75. "Law General: When Do Juoror's [sic.] Make Up Their Minds"Re: an article titled "When Do Jurors Make Up Their Minds?"; includes printed materials; 1989-09-01 -- 1989-11-30.

76. "Law/Legal: NWMJL - P.R. - Marketing," re: SH's legal consultation on communication skills, SH's books WHAT MAKES JURIES LISTEN and HOW TO TALK SO PEOPLE LISTEN; includes printed materials, correspondence; 1980-05-01 -- 2009-02-03. [F. 18]

77. "Law: Printouts of Early Graphics," re: SH's PowerPoint printouts, "What Makes Juries Listen Today," n.d. [F. 19]

78. "Law Speeches: Credibility in the Courtroom," re: SH's training program, "Credibility in the Courtroom" for ABA; includes printed materials, 1986-07-08. [F. 20]

79. "Law Speeches," re: miscellaneous notes by SH for training programs; includes manuscripts, printed materials; 1991-09-15 -- 2004-06-19. [F. 1]

80. "Law Speeches: Best WMJL," re: SH's notes for training programs; includes manuscripts; 1990-12-05 -- 1998-11-03.
81. "Law Speeches: Classic," re: SH's notes about her training programs for communication skills in trials; includes correspondence, manuscripts; 1980-05-08 -- 1992-04-28.
82. "Law Speeches: Compl. Letters Ray: SH Communication Speeches," re: quotations praising SH and her programs; includes printed materials; n.d.
83. "Law Speeches: Credibility," re: SH's notes on her training programs; includes manuscripts; 1991-03-10 -- 1996-08-04.
84. "Law Speeches: Criminal," re: SH's notes on her training programs; includes manuscripts; 1982-01-30 -- 1985-09-28.
85. "Law Speeches: Gen X," re: SH's notes and clipping on Generation X; includes manuscripts, printed materials; 1995-05-08 -- 1995-05-08. [F. 2]
86. "Law Speeches Glasser," re: SH's notes on her training programs and the Legal Works New York '98 Conference; includes correspondence, manuscripts; 1988-06-01 -- 1998-09-08.
87. "Law Speeches Judges," re: SH's notes on her communication skills programs; includes printed materials, manuscripts; 1986-03-25 -- 1997-09-04.
88. "Law Speeches: Jury Comm.," re: SH's notes on her training programs; includes manuscripts; 1983-11-03 -- 1997-08-15.
89. "Law Speeches Legal Comms," re: legal trial communication skills; includes printed materials, manuscripts; 1985-04-01 -- 2001-08-31. [F. 3]
90. "Law Speeches: Media Panel IADC," re: SH's notes on her training program; includes manuscripts; 1996-07-08 -- 1996-07-08
91. "Law Speeches: MTV Generation, GenXers," re: SH's notes on MTV/X Generation; includes manuscripts; 1995-05-08 -- 1997-09-04.
92. "Law Speeches: New Comm. Skills" Re: SH's notes on lectures and seminar; includes manuscripts; 1990-07-24 -- 1990-08-02. [F. 4]
93. "Law Speeches: Non-Verbal Comm.," re: SH's notes on non-verbal communication; includes manuscripts; n.d.
94. "Law Speeches: Opening Statement," re: SH's note on communication training for opening statements in trials; includes printed materials, manuscripts; 1987-01-10 -- 1989-05-31.
95. "Law Speeches: Research on Generational Differences," re: SH's notes on generational differences; includes manuscripts; n.d.
96. "Law Speeches: Speech Descriptions & Ideas," re: SH's workshops and other training programs about communication and marketing skills for ABA, Rackemann, Sawyer & Brewster, Popham Haik;

includes correspondence, manuscripts; 1995-06-05 -- 1996-08-07. [F. 5]

97. "Law Speeches: Video Depositions," re: SH's notes for communication skills training program; includes manuscripts; 1984-07-13 -- 1989-05-05. [F. 6]

98. "Law Speeches: Voir Dire," re: SH's notes on voir dire, article about James Q Wilson; includes manuscripts, printed materials; 1979-12-01 -- 1997-08-29.

99. "Law: Trial Consultants," re: conference attended by SH, SH's notes on trials, articles about trials and juries, Richard Sogliuzzo; includes manuscripts, correspondence, printed materials; 1987-08-18 -- 1987-11-26.

100. "Law Video general," re: Judicial Circuit Conferences, SH's presentations, SH presentation on videotape depositions; includes manuscripts, correspondence, financial materials, printed materials; 1987-07-02 -- 1988-03-25. [F. 7]

101. "Law Video: Law Speeches Visual Aids," re: SH presentation materials, printed slides, overhead projector sheets, presentation notes; includes manuscripts; n.d. [F. 8]

102. "Law/Video Pixel," re: SH's work with Pixel, Inc. and Dispute Dynamics, Inc., communications work; includes correspondence, manuscripts, printed materials; 1994-04-11 -- 1996-08-10.

103. "Legal ABA Boston," re: SH's program at the ABA's 2002 Annual Meeting in Boston; includes correspondence, printed materials, manuscripts; 1996-08-06 -- 2002-04-27. [F. 9]

104. "Legal ABA 2000, London, England," re: the ABA's Annual Meeting in London; includes printed materials; 2000-07-17 -- 2000-07-20.

105. "Legal ABA Seattle, Washington," re: the WSBA Litigation Section Midyear, SH's speech, program preparation and expenses; includes correspondence; 2003-08-25 -- 2004-06-14.

106. "Legal ABA Teleconference," re: SH's "What Makes Juries Listen" teleconference with the ABA Section of Litigation, Center for Continuing Legal Education, conference notes; includes correspondence, audio materials; 2003-03-11 -- 2003-03-13.

107. "Legal ABA Texas," re: SH's speaking engagement at the Texas State Bar Medical Malpractice Seminar; includes correspondence, printed materials; 2006-05-28. [F. 10]

108. "Legal ABOTA US Constitution," re: the American Board of Trial Advocates list of juror rights, copy of the United States Constitution Bill of Rights and Amendments; includes manuscripts; n.d.

109. "Legal Ali-ABA 2008," re: the ALI - ABA Course of Study, "Trial Evidence in the Federal Courts: Problems and Solutions,"

Preparation, SH participation; includes correspondence, legal materials, printed materials; 2003-09-29 -- 2003-12-05.

110. "Legal Audio Visual," re: Legal Images press kit, correspondence with SH; includes correspondence, manuscripts, printed materials; 1999-09-03.

111. "Legal Australia," re: SH's participation in The Australian Bar Association's Conference in Ireland, correspondence with Australian professionals; includes correspondence, manuscripts; 1993-01-02 -- 1998-07-28.

112. "Legal: Bickel and Brewer," re: Bickel & Brewer's "Strategies for Success: The 5th Annual Hospitality Law Institute" conference, SH presentation; includes manuscripts, correspondence; 2002-08-15 -- 2004-06-23. [F. 11]

113. "Legal Brookings Symposium," re: the Symposium on the Future of the Civil Jury System sponsored by The Brookings Institution and ABA Section of Litigation, SH participation; includes correspondence, printed materials, manuscripts; 1992-04-24 -- 1993-03-08. [F. 12]

114. "Legal: Bar New Mexico," re: the case of Sally Brown v. The Mid-Rio Grande Express Railroad Company, Jim Martinez, and Mike Jones, The State Bar of New Mexico's 1985 Annual Convention, SH speech; includes manuscripts, legal materials, journal; 1983-03-30 -- 1985-09-26.

115. "Legal Carlton Fields," re: Carlton Fields Attorneys at Law Litigation & Dispute Resolution Practice Group Retreat, SH speaking engagement; includes correspondence; 2003-03-05 -- 2003-03-15. [F. 13]

116. "Legal Carolyn Lamm," re: SH correspondence with Carolyn Lamm about an election; includes correspondence; 2007-08-15.

117. "Legal Clients: Authors Unlim," re: SH event planning with Authors Unlimited; includes correspondence; 2003-07-31 -- 2003-11-06. [F. 14]

118. "Legal Clients A-Z: Minn Trial Attys.," re: the Minnesota Trial Lawyers Association's annual convention, SH speaking engagement; includes correspondence, printed materials; 1990-07-18 -- 1990-08-06.

119. "Legal Clients: Bar: Am. Coll trial Lawyers," re: the American College of Trial Lawyers 2004 Spring Meeting, SH speaking engagement, SH notes; include correspondence, printed materials, manuscripts; 1986-10-06 -- 2004-03-17.

120. "Legal Clients: Bar Int'l Acad Trial Lwys," re: the International Academy of Trial Lawyers Professional Programs, "Psychology in the Courtroom," SH participation; includes correspondence, printed materials; 1984-09-26 -- 1985-04-19.

121. "Legal Clients: Bar Middlesex Cty Lwyrs," re: SH's speech for the Middlesex County Trial Lawyers Association; includes correspondence, manuscripts; 1986-11-25 -- 1987-03-03.
122. "Legal Clients Bar Litigation Luncheon Clubs," re: SH's Litigation Luncheon Club speech, Litigation Luncheon members, SH notes; includes correspondence, manuscripts; 1985-06-07 -- 1985-09-03.
123. "Legal Clients: Bar Western Michigan Fed," re: SH's speaking engagement at the Federal Bar Association Annual Seminar, State Bar of Michigan speaking engagement; includes correspondence, legal materials, manuscripts; 1986-09-15 -- 1988-10-04. [F. 15]
124. "Legal: Barry Levin," re: SH correspondence with Claudia Allon and Barry Slotnick, SH speaking engagement at a luncheon; includes correspondence; 2010-03-16 -- 2010-03-25.
125. "Legal Clients: Bristol Myers '97," re: SH workshop with Bristol-Myers Squibb; includes correspondence, manuscripts; 1997-01-22 - 1997-10-16.
126. "Legal Client: Clifford, Robert," re: SH's work with Robert Clifford and Clifford Law Offices, SH workshops, Town Hall Meeting: The Role of Lawyers in a Democracy (ABA Section of Litigation Annual Meeting), Rachel Barton Case; includes correspondence, printed materials, manuscripts; 1993-02-17 -- 1999-07-21.
127. "Legal Client: Exxon Mobil/Scott" Re: Bruce Spillman's case against Exxon Mobil, SH notes; includes manuscripts, correspondence; 2004-09-17 -- 2006-08-15.
128. "Legal Clients: Federal Bar Council," re: SH presentation for the Federal Bar Council Fall Retreat, 2010; includes correspondence, manuscripts; 2009-03-16 -- 2010-11-11. [F. 16]
129. "Legal Clients: Louisiana Trial Lawyers," re: the Louisiana Trial Lawyers Association's 1988 Annual Convention and 1991 Annual Convention, SH's speaking engagements; includes correspondence, manuscripts, printed materials; 1988-09-09 -- 1991-10-21. [F. 17]
130. "Legal Clients: State Bar of Michigan," re: SH's correspondence with the Minnesota State Bar Association: Continuing Legal Education, SH speaking engagement, Minnesota State Bar Association's midyear conference; includes correspondence; 1983-12-16 -- 1984-04-16. [F. 18]
131. "Legal Dechert," re: SH's speaking engagement with Dechert LLP; includes correspondence, manuscripts; 2009-01-12 -- 2011-04-13.
132. "Legal Doar Communications," re: Doar trial, information about Doar Communications, Inc., technology in the courtroom; includes printed materials; n.d.
133. "Legal Dri Miami," re: SH's speech at DRI's seminar, 'Sharing Success - A Seminar for Women Lawyers; includes

Box 216

correspondence, printed materials, electronic media; 2010-06-21--2011-05-31.

134. "Legal/General: Adjunct Material," re: effective communication in the courtroom, conflict resolution; includes printed materials; 1981-03-16 -- 1991-03-31. [F. 19]

135. "Legal/General: Correspondence 1987," re: request to use quotations from SH's book, WHAT MAKES JURIES LISTEN; includes correspondence; 1987-03-09 -- 1987-04-04. [F. 20]

136. "Legal/General: Demonstrative Evidence: General - Video Tapes/Use in Courtroom," re: the use of video in the courtroom, articles about how to use video material in the courtroom; includes correspondence, printed materials; 1980-12-01 -- 1987-08-03. [F. 21]

137. "Legal/General: Demonstrative Evidence -- General," re: technology in the courtroom, video evidence, presentation of evidence in the courtroom; includes correspondence, manuscripts, printed materials; 1985-04-02 -- 1999-06-01. [F. 22]

138. "Legal/General: Depositions: T.V./Instructions," re: deposition tips, specific videotape depositions, depositions of Leon Golberg instructions; includes correspondence, manuscripts, printed materials; 1977-10-04 -- 2005-07-31.

139. "Legal/General: Depositions: Videotape Depositions," re: videotape depositions and deposition strategies; includes manuscripts, printed materials; 1989-01-13 -- 1990-12-31. [F. 23]

140. "Legal/General: Direct Exam," re: methods for direct examination, SH's notes on direct examination; includes manuscripts, printed materials; 1986-12-01 -- 1994-08-02. [F. 1]

141. "Legal/General: Expert Witnesses," re: methods for preparing and presenting expert witnesses, SH's notes on expert witnesses; includes correspondence, manuscripts, printed materials; 1982-01-01 -- 1997-09-25. [F. 2]

142. "Legal/General: Expert Witness Testimony," re: SH presentation, "What Makes Juries Listen to Expert Witness Testimony," SH notes; includes manuscripts; 1991-09-15 -- 1993-02-15.

143. "Legal/General: Expert Witnesses: Reprint from WMJLT," re: SH's expert witness notes, excerpt from WHAT MAKES JURIES LISTEN TODAY by SH; includes manuscripts, printed materials; 1980-09-01 - 1986-01-13. [F. 3]

144. "Legal/General: Final Argument," re: closing argument methods, SH's notes on closing arguments; includes manuscripts, printed materials; 1986-09-01 -- 1986-11-30.

145. "Legal/General: Jury Deliberation Perception," re: Zagnoli McEvoy Foley Ltd. communications services, SH notes, Advisory committee for the Symposium on The Future of Jury-Based

Litigation in the United States; includes printed materials, manuscripts; n.d. [F. 4]

146. "Legal - General - Jury Deliberation Perception," re: communication in juries, jury deliberation, SH notes; includes manuscripts, printed materials; 1982-03-01 -- 1982-03-31.

147. "Legal General Jury Nullification," re: an article by Mark Curriden, jury nullification; includes printed materials; 2001-08-01 --2001-08-31. [F. 5]

148. "Legal/General Law - General Communication," re: advocacy, communication in the courtroom, law schools, SH presentation; includes printed materials, correspondence, manuscripts, financial materials; 1979-09-01 -- 2002-02-28.

149. "Legal/General Law Language: Communication Techniques in the Courtroom," re: SH lecture materials and outlines; includes manuscripts; n.d. [F. 6]

150. "Legal/General Law Language: Law Language," re: language choices and their effects on communication; includes printed materials, manuscripts; 1979-01-01 -- 1983-08-31.

151. "Legal/General Law Mailing List: 96 Legal Mailing List," re: contact lists, legal contacts, legal associations; includes electronic media, correspondence; 1984-09-01 -- 2001-05-31. [F. 7]

152. "Legal/General Law Mailing List: Law Mailing List," re: contact lists, legal contacts; includes correspondence; 1987-10-27.

153. "Legal/General Law Seminars (Future)," re: SH program proposals and plans, event programs; includes printed materials, correspondence, manuscripts; 1979-06-02 -- 2002-01-07. [F. 8]

154. "Legal/General: Law Speeches: General," re: SH speech notes, outlines, and materials; includes manuscripts; 1984-01-28 -- 2003-04-04. [F. 9]

155. "Legal/General: Law Speeches: Witness Prep," re: SH's speech notes on various legal and communication subjects, including witness preparation; includes manuscripts; 1989-12-09 -- 1995-05-08.

156. "Legal/General: Law Speeches: Why People Hate Lawyers," re: SH notes, lawyers' communication with the public; includes manuscripts, printed materials; 1996-08-04.

157. "Legal/Gen: Litigation Sciences," re: SH's work with Litigation Sciences, information about Litigation Sciences; includes printed materials, manuscripts, correspondence; 1984-10-04 -- 1988-08-16. [F. 10]

158. "Legal/Gen: Negotiating," re: negotiation and conflict resolution, notes by SH or collected by SH; includes printed materials, manuscripts; 1981-10-01 -- 2010-09-14. [F. 11]

159. "Legal/Gen: Preparation of Witness," re: witness preparation

techniques; includes correspondence, manuscripts, printed materials; 1982-01-30 -- 1986-06-13. [F. 12]

160. "Legal/Gen: Seminars," re: SH program proposals, seminars, seminar information and schedules; includes correspondence, printed materials, manuscripts; 1977-02-21 -- 1986-08-07. [F. 13]

161. "Legal General Terminology," re: courtroom terminology, technology in the courtroom, humorous email; includes printed materials, correspondence; 2000-03-06 -- 2004-12-31. [F. 14]

162. "Legal/Gen: Visual Aids for Lawyers," re: video evidence, visual aids in the courtroom, video technology; includes manuscripts, correspondence, photo; 1984-03-16 -- 1987-05-01.

163. "Legal/General: Voir Dire," re: jury selection and preparation; includes manuscripts; 1979-12-01 -- 1991-12-31. [F. 15]

164. "Legal/General: Women's Issues," re: the Women's NITA Program, 1983, SH notes, article about women in litigation; includes manuscripts, printed materials; ca. 1983. [F. 16]

165. "Legal: Graphics, Decision Quest," re: Browne DecisionQuest, graphics consulting; includes correspondence; 2002-11-21 -- 2003-05-29. [F. 17]

166. "Legal Images," re: Legal Images, SH's communications and possible deal with Legal Images; includes correspondence, printed materials; 1999-02-26 -- 1999-04-19.

167. "Legal Images: Expert Witnesses," re: Legal Images brochures; includes correspondence, printed materials; 2003-06-03.

168. "Legal Eastman," re: SH's work with Eastman Chemical Company, Eastman Chemical Company case, legal fees; includes manuscripts, correspondence, financial material; 2013-05-13 -- 2014-11-30. [F. 18]

169. "Legal Gen Cross Exam," re: cross examination methods and skills, expert witnesses; includes correspondence, manuscripts, printed materials; 1980-03-01 -- 1988-12-17.

170. "Legal Genl: Plaintiffs Techniques," re: effective techniques and skills for plaintiffs, cross examination; includes printed materials; 1983-06-01 -- 1985-05-31.

171. "Legal Gen Opening Statement," re: methods for writing an effective opening statement; includes printed materials, manuscripts; 1992-10-07 -- 1999-07-04.

172. "Legal Gen Toxic Tort," re: the 48th Annual Advocacy Institute: Shaping the Jury's Verdict: Winning in the age of Tort Reform, SH's notes on her seminar for the Toxic Tort Cases; includes manuscripts; 1997-05-09 -- 1997-05-10.

173. "Legal Gen Voir Dire," re: picking a jury, the case of Gary Fetterolf, etc. v. Hoffman LaRoche, Inc., et al.; includes

Box 217

correspondence, printed materials, legal materials; 1996-06-07 -- 2002-04-30.

174. "Legal Graphics," re: SH's work with legal graphics companies, letters from legal graphics companies about rates and thanking SH for using their services; includes correspondence; 2000-10-27.

175. "Legal Jury Consultants/Focus," includes one manuscript note; n.d. [F. 19]

176. "Legal: Jury Research," re: research about juries, articles about juries, the future of juries, jury practices; includes printed materials; 1987-02-01 -- 2004-01-01.

177. "Legal KATA Kentucky Academy of Trial Attorneys," re: SH's presentation for KATA's 50th Anniversary Annual Convention Seminar; includes correspondence, printed materials; 2004-05-11 - 2004-08-20.

178. "Legal Law Negotiation," re: SH's negotiation seminars, AWED; includes manuscripts; 1988-02-20.

179. "Legal McElroy Deutsch Mulvaney," re: shipping information for McElroy, Deutsch, Mulvaney & Carpenter, LLP; includes financial, correspondence; 2007-06-26.

180. "Legal: Oxford/Cambridge; Oxford 2002," re: SH's presentation at a Professional Negligence Bar Association event in Oxford; includes correspondence, manuscripts; 2000-08-14 -- 2002-09-24. [F. 1]

181. "Oxford/Cambridge; Cambridge IWF Fellows, 2002," re: SH's presentation at an International Women's Forum event in Cambridge; includes correspondence, printed materials; 2002-03-18 -- 2002-09-12.

182. "Legal Sedgwick," re: SH's Sedgwick speaking engagement; includes correspondence, financial materials, manuscripts; 2010-08-24 -- 2012-03-21.

183. "Legal: National Law Journal," re: an article by SH; includes correspondence, holograph notes; 1996-08-22 -- 1996-08-30. [F. 2]

184. "National League of Cities (2010)," re: SH speaking engagement at an NLC-RISC Staff Conference; includes correspondence; 2010-09-09.

185. "Legal: New York City Law, Continuing Education Dept., Patricia Miller," re: SH's role as an instructor at the New York City Law Department Continuing Legal Education Program program, Selecting and Communicating with Juries; includes correspondence, printed materials, manuscripts; 2011-03-22 -- 2011-06-09.

186. "Oklahoma City Bombing Trial," re: the Oklahoma City Bombing trial, press coverage, jury selection; includes printed materials, notebooks; 1997-03-31 -- 1997-06-12.

187. "Legal Seminar: Glasser 1998, Legal Works New York," re: SH's Speaking engagement at LegalWorks New York '98 event; includes correspondence, printed materials; 1998-06-19. [F. 3]

188. "Legal Sidley Austin Chicago," re: SH workshop with Marjorie Drucker, work with Sidley Austin LLP, travel information; includes correspondence, printed materials, financial materials; 2010-10-20 -- 2011-01-10.

189. "Legal: Sonya Hamlin Trial School," re: SH presentation recording, reception of presentation; includes manuscripts, correspondence, electronic media; 2003-01-29 -- 2003-02-12.

190. "Legal: Sullivan + Cromwell," re: SH presentation for Sullivan and Cromwell, presentation reception; includes correspondence, printed materials, manuscripts; 2011-01-04 -- 2011-02-18.

191. "Legal: US Attitude Toward Lawyers," re: the attitudes of Americans towards lawyers, statistics re: trials and trends in number of trials; includes printed materials; 2002-04-01 -- 2004-03-31. [F. 4]

192. "Legal/Visual Aids: Acorn Group," re: SH's work with The Acorn Group, SH's agreement with The Acorn Group re: referrals from SH, The Acorn Group's work with visual aids for litigation; includes correspondence, legal materials; 1987-03-02 -- 1995-10-25.

193. "Legal - Voir Dire," re: jury selection methods and skills, jury questionnaires; includes printed materials; 1989-09-28 -- 1989-11-16. [F. 5]

194. "Legal Works NY Conference 9/98," re: the 1998 conference, Legal Works New York: Technology & Business Solutions for the Law Office Today; includes printed materials, electronic media; 1998-09-17 -- 1998-09-18. [F. 6]

195. "Litigation Magazine Articles 2001 (Drafts)," re: drafts of work by SH, articles by SH, excerpts from SH's work, other articles; includes correspondence, printed materials, manuscripts, electronic media; 1981-09-14 -- 2001-05-29. [F. 7-10]

196. "Louisiana State Bar Mtg June 99," re: SH's speaking engagement at the Louisiana State Bar Association's Sandestin Summer School; includes correspondence; 1998-10-26. [F. 11]

197. "Massachusetts Commonwealth of Superior Court" Re: SH's speaking engagement at the Commonwealth of Massachusetts Superior Court Judicial Education Conference; includes manuscripts, correspondence, legal materials; 1995-03-14 -- 1995-05-10. [F. 12]

198. "McGuire Woods," re: a presentation by SH, 2015-02-18.

199. "MCLE," re: SH's program for Massachusetts Continuing Legal Education, Inc., "Communication Skills for Lawyers"; includes

correspondence, manuscripts, financial materials; 1994-07-27 -- 2003-01-09.

200. "Meditation," re: approaching a mediation, articles about mediation; includes printed materials; 2006-04-01 -- 2006-06-16. [F. 13]

201. "Monsanto," re: Monsanto case, SH's trial notes, graphics for the case; includes correspondence, manuscripts; 1984-05-24 -- 1987-03-26.

202. "Monsanto (B)," re: the Mycogen v. Monsanto mock trial exercise, trial graphics, presentation notes; includes correspondence, manuscripts; 1994-01-03 -- 1997-11-26. [F. 14]

203. "Monsanto (B): Monsanto Pioneer," re: the Monsanto v. Syngenta case, Monsanto v. Pioneer mock trial; includes correspondence, legal materials; 1999-11-16 -- 2005-03-07.

204. "Monsanto (B); Maisemt (Law) - Taebert," re: a mock trial for Sidley Austin Brown & Wood LLP, mock defense, opening statement rough draft; includes manuscripts; 2003-07-03. [F. 15]

205. "NACUA," re: SH's speech at NACUA's Thirty-Seventh Annual Conference; includes correspondence, manuscripts, printed materials; 1997-03-10 -- 1997-06-21.

206. "Newport/N. Engl. Health Risk Mngrs.," re: the New England Healthcare Risk Management Conference in Newport, Rhode Island, SH speaking engagement, the American Society of Healthcare Risk Managers; includes correspondence, printed materials; 2000-01-27 -- 2000-05-02.

207. "Northwestern Bartlit Inst.," re: SH's participation in the Fred Bartlit Center for Strategy First Annual Conference on Trial Strategy; includes financial materials, printed materials, correspondence; 2000-05-04 -- 2000-07-14. [F. 16]

208. "NWMJL - Permissions," re: permission to use excerpts and images from SH's work, WHAT MAKES JURIES LISTEN TODAY; includes correspondence; 2008-11-10 -- 2009-09-12.

209. "Oregon Ass. Defense Counsel," re: the Oregon Association of Defense Counsel Annual Convention, SH speaking engagement, OADC President's Party; includes correspondence, financial materials, legal materials; 2006-01-30 -- 2007-06-17.

210. "Oregon Assoc. of Defense (OADC) Counsel," re: the OADC 2006 Annual Convention; includes printed materials; 2006-06-15 -- 2007-06-17.

211. "OJ Simpson Case," re: press coverage of the O.J. Simpson trial, reports on the O.J. Simpson trial; includes printed materials, manuscripts, correspondence; 1996-11-18 -- 1996-11-26. [F. 17]

212. "Recommendations for Services of S.H.," re: clients

recommending SH to other potential clients; includes correspondence; 1987-03-10 -- 1987-12-15.

213. "Recommendations: Legal/General: Complimentary Letters," re: letters complimenting SH's work and speeches; includes correspondence; 1987-01-12 -- 2000-06-02.

214. "Recommendations: Public Relations," re: communicating with executives; includes printed materials; 1985-05-01 -- 1985-05-31.

215. "Simpson Civil Trial," re: press coverage of the O.J. Simpson trial, SH's appearances as a jury expert for the trial, picking the jury for the O.J. Simpson trial; includes printed materials, manuscripts; 1996-09-26 -- 1997-02-17. [F. 18]

216. "Simpson Civil Trial; OJ Civil Jury," re: jury selection for O.J. Simpson's civil trial; includes manuscripts; 1996-10-18 -- 1997-03-25.

217. "Steve Seemer," re: CLE recording a panel that SH participated in and selling it without her explicit consent, "What They Don't (and Can't) Teach You In Law School," 2011-04-15.

218. "Trial Graphix," re: Z-Axis Corporation, The Oklahoma City Bombing Trial, Trial Graphics, Inc., the use of visual materials in court; includes printed materials; 1992-01-14 -- 1999-02-24.

219. "VOIR DIRE - Questions," re: questions for jury selection/voir dire; includes manuscripts; n.d.

220. "West + Co, Chambers," re: The Chambers Awards for Excellence 2006; includes correspondence, manuscripts; 2006-06-08 -- 2006-06-09. [F. 19]

221. "West + Co, Michael Chambers U.K.," re: The Chambers Awards for Excellence 2006; includes correspondence, printed materials; 2006-06-07 -- 2006-06-09.

222. "White and Case: Carolyn Lamm," re: Carolyn Lamm speech for the ABA Open Forum, 2007, Carolyn Lamm's work with SH, invoice information, speech drafts; includes manuscripts, correspondence, legal materials; 2007-03-15 -- 2007-08-12

223. Untitled files.

- Voir dire, WHAT MAKES JURIES LISTEN TODAY, SH's notes; includes manuscripts, printed materials; 1984-07-13 -- 2002-07-31. [F. 20]
- SH's article/excerpt on "Communication Challenges of the New Jury"; includes printed materials; n.d. [F. 21]

C. General files.

Box 218

- "ABC 1985: Shows: Mid-day Show," re: SH standing in for Bill Boggs on Midday with Bill Boggs, press kits for theatrical shows, "The Subway Vigilante Game", SH notes; includes manuscripts, printed materials; 1985-05-12 -- 1985-12-26. [F. 1]
- "All Pictures of Earliest Graphics Presentation," re: SH

presentation slide images with notes; includes manuscripts; 1989-03-23.

3. "Art for Book," re: inserts and images for SH's book, HOW TO TALK SO PEOPLE LISTEN by SH, printing permission; includes manuscripts, correspondence; 2005-05-04 -- 2005-08-16. [F. 2]
4. "The Art of Listening," re: The Art of Active Listening Program, SH's "How To Conduct a Meeting; includes printed materials, correspondence; 2002-12-01 -- 2004-06-25. [F. 3]
5. "Articles: 'How to Say It'" Re: "How to Say It" by SH, SH advice; includes manuscripts, printed materials, legal materials; 1986-10-05 -- 1986-11-07. [F. 4]
6. "Articles & Reviews re: Speeches all over & book presentation," re: SH speeches and speech programs, SH book reviews, press coverage of SH speeches and books; includes printed materials, correspondence; 1981-04-12 -- 2006-07-25. [F. 5]
7. "Articles & Reviews etc. re: Sonya's Career," re: SH's career, talkshow, work with speakers, books, work with women; includes printed materials, correspondence; 1971-03-25 -- 2010-07-27. . [F. 6]
8. "Australia Permission to Print 'How to Talk...!', " re: permission for Random House Australia to use quotation from SH's book, WHAT MAKES JURIES LISTEN? A COMMUNICATIONS EXPERT LOOKS AT THE TRIAL; includes memorabilia; 2002-06-24.
9. "Barbara Barry Corresp Gen," re: orders for WHAT MAKES JURIES LISTEN TODAY by SH, business correspondence with Barbara Barry; includes correspondence; 1993-01-12 -- 2003-02-11.
10. "Barbara Barry Fulfillment for Mail Orders, WMJL," re: book orders, order through Barbara Barry Book Fulfillment, WHAT MAKES JURIES LISTEN; includes correspondence, financial materials; 1993-01-14 -- 1996-09-06.
11. "Barbara Barry Fulfillment for Mail Orders HTTSPL," re: book order of HOW TO TALK SO PEOPLE LISTEN, n.d.
12. "Barbara Walters," re: SH's interview with Barbara Walters, Barbara Walters materials; includes correspondence, manuscripts, photos; 1981-12-01 -- 1982-02-22. [F. 7]
13. "Book Consent Forms," re: permission to reprint excerpts from SH's work, materials about Generation X, bookstore surveys; includes correspondence, printed materials, manuscripts; 1987-08-21 -- 1999-10-15. [F. 8]
14. "Book: How to Fight Back + Win," re: proposals for SH book, HOW TO FIGHT BACK AND WIN; includes manuscripts; 1996-11-18 -- 1996-11-21. [F. 9]
15. "Book: When You Talk, Do People Listen," re: WHEN YOU

TALK, DO PEOPLE LISTEN? by SH, proposal and concept; includes manuscripts, correspondence; 2003-04-25.

16. "Book Quotes," re: quotations about SH's book, HOW TO TALK SO PEOPLE LISTEN from various people; includes correspondence; 2005-07-11 -- 2005-11-14.
17. "Business Communications," re: SH communication training services/outline; includes printed materials; 1981-03-17.
18. "Business Schools," re: the top MBA programs, SH programs at various business schools; includes correspondence; 2005-09-28 -- 2006-11-14.
19. "China: A Different Path," re: SH's Edit notes from her documentary on A Different Path, China, 1978; includes manuscripts; ca. 1978.
20. "Comm-Aspen Design Conference," re: the International Design Conference in Aspen, SH participation; includes correspondence, printed materials, manuscripts; 1984-12-10 -- 1985-07-16. [F. 10]
21. "Communication Skills," re: communication skills and methods, SH notes; includes printed materials, manuscripts; 1983-05-01-- 1985-12-13.
22. "D.D. Questions + Proposal," re: questions for Different Drummer, proposal for program, "A Different Drummer"; includes manuscripts; 1980-07-14. [F. 11]
23. "Different Drummer," re: proposals for "A Different Drummer," Celebrities for ABC/Hearst Cable, poems; includes manuscripts; 1971-04-13 -- 1981-12-31.
24. "Electronic Media Paperless Trial," re: the chapter, "Electronic Media and the Paperless Trial" from WHAT MAKES JURIES LISTEN TODAY; includes printed; 1999-03-18.
25. "England Book Mktg + P.R.," re: SH's work in England, marketing of SH's book in England; includes correspondence; 2005-11-17 -- 2006-08-21.
26. "Exec Women Lotus," re: SH presentations for Lotus Development, SH women's leadership presentations; n.d.
27. "Glasser," re: SH work with Glasser LegalWorks, fees and royalties for SH's services; includes financial materials, correspondence; 1999-02-11 -- 2004-07-22. [F. 12]
28. "Graphic Presentations," re: SH presentation printouts; n.d.
29. "Generations #1," re: articles and powerpoint printouts on generational differences, sources for SH's book; includes printed; 2003-10-28 -- 2003-12-08. [F. 13]
30. "Generations #1: Gen X-Y #3," re: articles on generational differences in post-WWII US, Sources for SH's book; includes printed material; 1992-12-01 -- 2004-06-29.
31. "Generations #2: Gen X research," re: articles on generational

differences, research for SH's book; includes printed materials, manuscripts; 1999-02-15 -- 2004-06-15. [F. 14]

32. "Generations #2: Gen-Y #1," re: articles and notes on generational differences in Post WWII US, Gen-X and Gen-Y, research for SH's book; includes correspondence, manuscripts, printed material; 1995-05-05 -- 2006-09-30. [F. 15]

33. "Hamlaw Entire Presentation," re: SH's presentation, presentation printout; n.d. [F. 16]

34. "Home Show - Woody Fraser," re: SH letters to Woody Fraser, tapes of SH on talk shows/in interviews; includes correspondence; 1987-03-11 -- 1987-03-17.

35. "Hearst/ABC - Lifetime - Planning," re: Hearst/ABC Video Services Cable Television Symposium, task force participants, SH participation in meeting, BETA, Hearst/ABC program planning; includes correspondence, financial material; 1981-09-01 -- 1981-09-25.

36. "Huge Proposal for Women's Show," re: SH's proposal for a Prime Time show for Women, n.d.

37. "How To Talk Publicly: Author Questionnaire" Re: author questionnaire, SH TV/radio appearances, SH's work, HOW TO TALK SO PEOPLE LISTEN, communication skills; includes printed materials, correspondence; 1988-03-18 -- 2005-09-13. [F. 17]

38. "How to Talk Publicly: HTT Foreign Books," re: foreign sales of HOW TO TALK SO PEOPLE LISTEN; includes correspondence; 2007-04-09 -- 2007-11-23.

39. "HTT Art Permissions," re: SH's requests to use images in her book, HOW TO TALK SO PEOPLE LISTEN, permission for SH to use images in her book; includes correspondence, legal materials; 2005-06-21 -- 2005-07-26. [F. 18]

40. "HTT Book Expense," re: expenses for photography used in HOW TO TALK SO PEOPLE LISTEN; includes financial materials; 2005-07-24 -- 2005-07-28.

41. "H.T.T. Kudos 2009-10," re: SH's work, reviews for HOW TO TALK SO PEOPLE LISTEN, SH interviews, press coverage of SH's book, SH's communications work; includes correspondence, printed materials; 2006-01-04 -- 2006-10-17.

42. "HTT - Paperback ed.," re: editor's notes for HOW TO TALK SO PEOPLE LISTEN by SH for the paperback edition, foreign language rights for HOW TO TALK SO PEOPLE LISTEN; 2006-08-21 -- 2006-09-06. [F. 19]

43. "H.T.T. Parties," re: SH's celebration for her book HOW TO TALK SO PEOPLE LISTEN, party invitations, guest lists;

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includes printed materials, correspondence; 2005-12-16 -- 2007-12-31.

44. "HTT Permissions Quotations (HBP/S&S)," re: permission from Harvard Business School Press to use an excerpt from GOT GAME: HOW THE GAMER GENERATION IS RESHAPING BUSINESS FOREVER; includes correspondence; 2005-05-23 -- 2005-08-09.

45. "HTT-PR: Boston University," re: proposals to Boston University for a talk about SH's HOW TO TALK SO PEOPLE LISTEN; includes correspondence, printed materials; 2009-02-04 -- 2009-03-20.

46. "HTT-PR-Paperback HTTSPL-Various PR Mailers," re: SH's biography and information about her book HOW TO TALK SO PEOPLE LISTEN, SH's talk about her book at brandeis; includes printed materials; 2006-10-26 -- 2006-10-26.

47. "HTTSPL Book P.R. + articles about book," re: press coverage about SH's book, HOW TO TALK SO PEOPLE LISTEN, SH interviews, articles about SH's book; includes correspondence, printed materials; 2005-11-18 -- 2006-10-26.

48. "HTTSPL - Book Sales," re: correspondence about SH's book sales; includes correspondence; 2009-03-13.

49. "HTTSPL," re: HOW TO TALK SO PEOPLE LISTEN: CONNECTING IN TODAY'S WORKPLACE/BRANDING YOURSELF OFFLINE, editor's notes, excerpts from SH's book, royalty statements; includes correspondence, manuscripts, legal materials; 2006-02-04 -- 2015-06-01. [F. 20]

50. "How to Talk so People Listen," re: the manuscript of SH's updated version of her 1988 book, HOW TO TALK SO PEOPLE LISTEN, 2006; includes manuscripts, printed materials; 2005-09-20. [F. 21]

51. "HTTSPL 2," re: the updated version of SH's 1988 book, HOW TO TALK SO PEOPLE LISTEN, correspondence, outline, chapter manuscripts; includes correspondence, printed materials, manuscripts; 2004-01-12 -- 2004-01-27. [F. 1]

52. "HTTSPL #2 Contract," re: a fully-executed copy of SH's contract with HarperCollins & payment; includes legal materials, correspondence; 2004-01-26 -- 2004-02-12.

53. "HTTSPL-2 Contract: Book Cover - HTTSPLT #2," re: correspondence and pictures for the cover design of SH's updated version of her 1988 book, HOW TO TALK SO PEOPLE LISTEN; includes correspondence, manuscripts, printed materials; 2005-08-03 -- 2005-11-21.

54. "HTTSPL-2 Contract: HTT2 new book proposal 2003-4," re: SH's

proposal for the updated version of her 1988 book, HOW TO TALK SO PEOPLE LISTEN; includes printed materials; n.d.

55. "HTTSPL-2 Contract: HTTP [sic.] Charts," re: SH's comparison of the old rules versus the new rules for connecting in a workplace from her book HOW TO TALK SO PEOPLE LISTEN and her discussion and charts on generational differences; includes printed materials; n.d.

56. "HTTSPL: Audio Tapes McMillan," re: liers of the audio book version of SH's HOW TO TALK SO PEOPLE LISTEN, the cassette company The Fast Track; includes printed materials, correspondence; n.d. [F. 2]

57. "HTTSPL: Book Proposal," re: SH's book proposal for the updated version of her 1988 book HOW TO TALK SO PEOPLE LISTEN, SH's correspondence with HarperCollins' Bob Levine on this project; includes correspondence, printed materials; n.d.

58. "HTTSPL: Book Proposal: Fitst Proposal For HTTSPL," re: SH's proposal for the updated version of her 1988 book, HOW TO TALK SO PEOPLE LISTEN, correspondence about this project; includes correspondence, printed materials; 2003-06-12 -- 2003-07-10.

59. "HTTSPL: Catalog Copy," re: copies of a page from SH's updated version of her 1988 book, HOW TO TALK SO PEOPLE LISTEN, correspondence about the changes for the drafts of this page; includes correspondence, printed materials; 2005-08-11 -- 2006-01-04.

60. "HTTSPL - Connie Clausen: HTTSPL: Royalties," re: royalties for SH's book, HOW TO TALK SO PEOPLE LISTEN; includes correspondence, financial materials; 1988-01-12 -- 2003-02-14. [F. 3]

61. "HTTSPL Contract," re: royalties for SH's book HOW TO TALK SO PEOPLE LISTEN; includes correspondence, manuscripts, financial materials; 2001-06-30 -- 2009-04-01. [F. 4]

62. "HTTSPL Contract: HTTSPL-2 - Contract," re: an amendment to SH's agreement with her publisher, HarperCollins; includes correspondence, legal materials; 2005-10-27 -- 2010-06-30.

63. "HTTSPL Contract: HTTSPL - Contract Agreement," re: an amendment to SH's contract with her publisher, HarperCollins; includes correspondence, legal materials; 2005-11-01 -- 2010-03-29.

64. "HTTSPL: Final Manuscript (for 1st pages): HTT 2nd Book 2005," re: manuscript of SH's updated version of her 1988 book HOW TO TALK SO PEOPLE LISTEN; includes printed materials; ca. 2005. [F. 5]

65. "HTTSPL - Final Manuscript (for 1st pages) HTT 2nd book 2005: HTT 1988: Promotion/Publicity - Rita Marcus," re: publicity campaign and events for SH and her books; includes correspondence, manuscripts, financial materials; 1985-02-28 -- 1989-12-31.

66. "HTTSPL Final Manuscript (for 1st pages) HTT 2nd Book 2005: Old Original Contract (1987-88) for HTTSPL 1 Original," re: contracts and royalties for SH's book, HOW TO TALK SO PEOPLE LISTEN and a talk about this book; includes legal materials, financial materials, printed materials, correspondence, holograph notes; 1986-03-20 -- 2003-11-24.

67. "HTTSPL Foreign Rights," re: press coverage for SH's book, HOW TO TALK SO PEOPLE LISTEN, book orders, foreign rights for SH's books, 1988-04-13 -- 1995-12-11. [F. 6]

68. "HTTSPL - Generation research speech Boomers + X" Re: articles about generations and generational differences; includes printed materials; 2001-02-01 -- 2005-12-12. [F. 7]

69. "HTTSPL HarperCollins Royalties," re: royalties for SH's book, HOW TO TALK SO PEOPLE LISTEN, royalty statements; includes financial materials; 1995-06-01 -- 1998-04-13.

70. "HTTSPL: MacMillan Book Clubs" Re: SH's agreement with MacMillan Book Clubs, Inc., script for MacMillan Book Clubs, Inc.; includes correspondence, manuscripts; 1988-06-10 -- 1988-07-25.

71. "HTTSPL Original Presskit," re: press coverage of HOW TO TALK SO PEOPLE LISTEN, other re: SH's book; includes printed materials; n.d.

72. "HTTSPL - Outline + Notes," re: outlines and concepts for HOW TO TALK SO PEOPLE LISTEN; includes printed materials, manuscripts; n.d.

73. "HTTSPL: HTT-1988-PR," re: PR for SH's 1988 book, HOW TO TALK SO PEOPLE LISTEN, book information, author's biography, reviews; includes correspondence, printed materials; 1987-10-28 -- 1996-09-30. [F. 8]

74. "HTTSPL My Speech," re: an article about SH's book HOW TO TALK SO PEOPLE LISTEN; includes printed materials; 2006-06-01 -- 2006-06-30. [F. 9]

75. "HTTSPL Poland," re: printing SH's book, HOW TO TALK SO PEOPLE LISTEN, in Poland, royalties and agreements; includes correspondence, legal materials; 1992-12-21 -- 1997-12-20.

76. "HTTSPL P.R. media tour (TV + Radio)," re: SH radio and TV appearances to talk about her book, HOW TO TALK SO PEOPLE LISTEN, PR for HOW TO TALK SO PEOPLE LISTEN; includes correspondence; 2004-11-06 -- 2006-1-30. [F. 9]

77. "HTTSPL P.R. Tour," re: PR for SH's book, HOW TO TALK SO PEOPLE LISTEN; includes correspondence, financial materials; 2005-12-01 -- 2006-10-26.
78. "Htspl P.R. Stuff," re: PR for SH's book, HOW TO TALK SO PEOPLE LISTEN; includes manuscripts; 1988-04-13.
79. "HTTSPL Royalties," re: royalties for SH's book, HOW TO TALK SO PEOPLE LISTEN, royalty statements; includes financial materials, correspondence; 1990-02-06 -- 2009-10-01. [F. 10]
80. "HTTSPL - Royalties + Foreign Rights," re: correspondence about royalties and foreign rights for SH's book, HOW TO TALK SO PEOPLE LISTEN; includes correspondence; 1989-08-04 -- 2009-03-13.
81. "HTTSPL Russia," re: printing of the Russian edition of SH's book, HOW TO TALK SO PEOPLE LISTEN; includes financial materials, legal materials, correspondence; 1997-04-18 -- 1997-07-10.
82. "HTTSPL: Trade Paperback," re: a trade paper, articles about SH's book, HOW TO TALK SO PEOPLE LISTEN; includes correspondence, printed materials; 1988-03-18 -- 1988-12-17.
83. "HTTSPL: Section - Permission, Royalties," re: royalty statements for HOW TO TALK SO PEOPLE LISTEN, discussion of deals and contracts, proposal for WHEN WILLPOWER'S NOT ENOUGH by Arnold M. Washton and Donna Boundy; includes correspondence, financial materials, manuscripts; 1987-12-10 -- 2019-04-01. [F. 11]
84. "IBM 7/99," re: SH's presentation for IBM, 1999-07-27. [F. 12]
85. "Interviewed Stars, Show Ideas," re: SH's notes, show ideas and celebrity interviews; includes manuscripts; n.d.
86. "Intensive Writings + SH Journal," re: SH's notes and writing; includes correspondence, manuscripts; 2002-06-01 -- 2002-06-30.
87. "Job Search After SHS," re: SH programs and appearances, correspondence about possible future speaking engagements and other appearances; includes correspondence, manuscripts; 1981-01-19 -- 1981-07-14. [F. 13]
88. "JP Morgan Speech," re: SH communications skills workshop with JP Morgan Chase, 2005-08-03.
89. "Juries - Web Content," re: SH event fliers for "What Makes Juries Listen Today"; includes printed materials; n.d.
90. "Legal Curricula," re: SH communications training workshops outlines, article printout; includes printed materials; 1981-11-01 -- 1982-05-01.
91. "Master Tapes," re: information about tape recordings, master lists of interviews and communication segments; n.d. [F. 14]

92. "Meet the Arts (Made in 1965-1968 at PBS/WGBH)," re: SH's ideas for the "Meet the Arts" series, SH's participation and proposals, legal agreements for the "Meet the Arts" series; includes printed materials, legal materials, correspondence, financial materials; 1966-05-24 -- 1981-10-06.

93. "My Farewell Speech + teleprompter + article written re: my being fired!" Re: SH's resignation from her TV program and it being replaced, farewell address, an article about SH's resignation; includes correspondence, printed materials; 1975-01-17 -- 1975-06-16.

94. "NBC 'Sunday Today' Proposal," re: SH's proposals for "Sunday Today," letters to Sid Feders; includes correspondence, manuscripts; 1988-07-14. [F. 15]

95. "New Idea: Global Communication/Comm. Book HTT [How To Talk] 2," re: SH book proposal and concept, SH's resume, SH communications work; includes correspondence; 1981-02-17 -- 1998-03-05.

96. "NWMJL [Now What Makes Juries Listen] Webcast Contract," re: a webcast based on SH's book NOW WHAT MAKES JURIES LISTEN, royalty statement; includes printed materials, financial materials; 2010-02-08 -- 2010-10-01.

97. "NWMJL - Book Covers," re: book covers for SH's book NOW WHAT MAKES JURIES LISTEN; includes printed materials; n.d. [F. 16]

98. "NWMJL Contract Thomson Weis," re: SH's publishing contract for NOW WHAT MAKES JURIES LISTEN; includes legal materials; 2006-12-15.

99. "NWMJL Marketing: Samples & Book Print," re: excerpts from SH's book, NOW WHAT MAKES JURIES LISTEN; includes correspondence, printed materials; 2008-04-25.

100. "NWMJL Marketing 2008," re: PR and marketing for SH's book NOW WHAT MAKES JURIES LISTEN; includes correspondence, manuscripts, printed materials; 2008-06-09 -- 2008-10-23.

101. "NWMJL - Quotes/Permissions," re: permission to use excerpts from SH's book NOW WHAT MAKES JURIES LISTEN; includes printed materials, correspondence; 2008-11-16.

102. "OJ Simpson," re: press coverage of the O.J. Simpson trial; includes printed materials; 1995-01-25 -- 1995-02-15. [F. 17]

103. "OJ Simpson: Los Angeles-Court Room," re: SH's notes, contact information; includes printed materials, manuscripts; 1995-02-24 - 1995-02-28. [F. 18]

104. "OJ Simpson: OJ Closing Argument," re: SH's notes on the O.J.

Simpson trial, press coverage, O.J. Simpson trial closing argument; includes printed materials, manuscripts; 1995-09-24 -- 1995-10-02.

105. "OJ Simpson: OJ Opening Statements," re: press coverage and SH's notes on the O.J. Simpson trial, O.J. Simpson opening statements; includes printed materials, correspondence; 1995-01-20 -- 1995-01-26.

106. "OJ Simpson: OJ Print Clips - Quotes," re: the O.J. Simpson trial, clippings about the trial, Marcia Clark, O.J. Simpson trial jury; includes printed materials; 1994-08-12 -- 1995-06-16. [F. 19]

107. "OJ Simpson: OJ Verdict," re: press coverage of the verdict in the O.J. Simpson trial; includes printed materials, manuscripts; 1995-10-03 -- 1995-10-05.

108. "OJ Simpson: Sonya Press OJ," re: press coverage of the O.J. Simpson trial verdict, clippings about the verdict, clippings about SH's opinions on the case and verdict; includes printed materials; 1994-09-16 -- 1995-10-03.

109. "OJ Simpson Case," re: press coverage and SH notes on the O.J. Simpson trial; includes printed materials, manuscripts, correspondence; 1994-09-02 -- 1995-09-05. [F. 20]

110. "People Games," re: "A Different Drummer," SH Ideas for "People Games"; includes correspondence, manuscripts; 1971-04-14 -- 1983-09-07. [F. 21]

111. "People Games: John F. Kennedy Audition," re: the Hamlin Show pilot concept, SH notes; includes manuscripts; n.d.

112. "People Games: Macleish [Archibald]," re: SH show outline, SH notes, newspaper clippings about Archibald MacLeish; includes printed materials, manuscripts; 1971-04-10 -- 1971-04-17.

113. "People Games: Primetime Show (Fall of '70-'72)," re: SH's show episode outlines, episode guests, episode and show topics; includes manuscripts; 1972-08-04 -- 1973-03-05.

114. "People Games: Questions for Books," re: questions list, co-host list, list of names; n.d.

115. "Permissions for Graphics for Speech," re: permission for SH to use graphics in her presentation from original content creators; includes correspondence, legal materials; 2005-07-26 -- 2005-08-03. [F. 22]

116. "Pitches + Bios," re: SH's pitches for communications training and for SH's books, SH biographical information and work history; includes printed materials, correspondence; 2005-11-02 -- 2006-10-12.

117. "Poland Book-Year 2000," re: the Polish edition of SH's book, HOW TO TALK SO PEOPLE LISTEN, printing contracts for the Polish edition of SH's book; includes correspondence, legal materials, financial materials; 1995-01-01 -- 2000-10-26.

118. "P.R. Graphics," re: graphics for NOW WHAT MAKES JURIES LISTEN; includes printed materials; n.d. [F. 23]
119. "PR: HTTSPL Foreign Rights + PR," re: foreign rights for HOW TO TALK SO PEOPLE LISTEN, foreign editions of SH's book; includes photos, correspondence; 2009-02-12 -- 2010-04-01.
120. "PR: HTTSPL PR Proposals," re: PR proposals for HOW TO TALK SO PEOPLE LISTEN, organizing PR for SH's book; includes correspondence; 2005-10-06 -- 2007-02-06.
121. "PR: Photos from Boston Globe," re: pictures of SH used in a story about her in the Boston Globe; includes correspondence; 1975-01-13 -- 1990-08-21.
122. "PR: PR to groups + professionals, press release," re: address lists to send PR to and press release for SH's book, HOW TO TALK SO PEOPLE LISTEN; includes manuscripts; 2005-09-30 -- 2006-01-01.
123. "PR: Resumes + PR," re: press coverage of SH's work, SH biographical information and resume; includes printed materials, manuscripts; 1981-04-12 -- 1982-03-17.
124. "PR: Resumes MANY - over the years," re: SH's resumes and biographical information; includes printed materials, memorabilia; 1981-01-01 -- 1987-10-28. [F. 24]
125. "PR: Rita Marcus," re: PR for SH's book, HOW TO TALK SO PEOPLE LISTEN, SH's work with Rita Marcus; includes correspondence, legal materials; 2006-01-04 -- 2006-12-11.
126. "PR: Thomson Reuters my Royalty.com," re: SH's account on myroyalty.com, royalty statements; includes correspondence, financial materials, printed materials; 2012-07-13 -- 2018-05-27.
127. "Presskit," re: SH's biographical information and resume, reviews of her work; includes printed materials, photos; 1999-04-25. [F. 25]
128. "Press Kit Material: For Latest Book," re: SH's biographical information and information about her book, HOW TO TALK SO PEOPLE LISTEN, praises of SH's presentations and book; includes correspondence, manuscripts, printed materials; 2004-05-12 -- 2009-06-22. [F. 26]
129. "Regis Philbin Show," re: SH's notes and biographical information for Regis Philbin's show; includes correspondence, manuscripts, printed materials; 1987-02-24.
130. "Reviews," re: reviews of SH's updated version of HOW TO TALK SO PEOPLE LISTEN; includes correspondence, printed materials; 2005-12-26 -- 2006-03-06.
131. "Quotations," re: quotations from notable authors, lists of quotations from websites; includes printed materials, manuscripts; 2004-06-16. [F. 1]

132. "Research - Color - Psych of.," re: perception of color, perception of color by different genders, how color affects the mind; includes printed materials; 2004-05-31.

133. "Scrapbook Articles," re: articles collected by SH re: her work, articles about SH's books; includes printed materials, correspondence; 1977-01-28 -- 2002-02-01. [F. 2]

134. "Scripts: Acting," re: scripts, script excerpts, SH acting experience; includes correspondence, printed materials; 2003-10-23 -- 2016-04-08. [F. 3]

135. "SH Seminars; Architecture (Spring 1985)," re: SH's seminar on how to present new building ideas; includes photos, printed materials; 1990-08-21 -- 1990-08-21. [F. 4]

136. "SH Seminars: Dartmouth Speech, Interview Techniques," re: SH workshop on interview techniques, the National Federation of Press Women, Inc.; includes correspondence, manuscripts, printed Materials; 1980-10-21 -- 1981-11-22.

137. "SH Seminars: Possible Seminars," re: choosing between jobs, ideas for future activities, future seminars; includes manuscripts; 1983-04-17.

138. "SH Seminars: Women in Meetings," re: SH program at Regis College, asking for a raise, Regis College Women in Management Seminar; includes correspondence, printed materials; 1980-10-28 - - 1981-01-26.

139. "Shakespeare + Co. Board of Overseers," re: SH serving on the Shakespeare & Company Board of Overseers; includes correspondence, printed materials; 2004-04-12 -- 2004-05-21. [F. 5]

140. "Shakespeare + Co. Intensive Training Program," re: SH's participation in the Shakespeare & Company's 2002 month long Intensive Training program; includes correspondence, printed materials; 2002-05-15 -- 2002-09-13.

141. "Shakespeare + Co. Taming of the Shrew," re: SH's participation in Shakespeare & Company's production of "The Taming of The Shrew"; includes correspondence, printed materials; 2005-06-20 -- 2005-09-12.

142. "Shows: General/List of Co-Hosts + Guests," re: lists of names of co-hosts and guests for shows; includes manuscripts; n.d. [F. 6]

143. "Shows: Good Morning America - How to Communicate," re: SH's program on Good Morning America about how to communicate; includes correspondence, manuscripts, financial materials; 1980-09-29 -- 1991-01-05.

144. "Shows: Good Morning New York/ABC," re: SH's proposals for "Good Morning New York, ABC, ; includes correspondence, financial materials; 1980-02-01 -- 1982-04-01.

145. "Shows: Lifetime TV 1982," re: notes by SH; includes manuscripts; n.d.
146. "Shows: Lifetime TV 1989," re: SH's appearance on "Attitudes," Lifetime Television, 1989-03-24.
147. "WFSB - Jim Lutton - Hartford," re: SH's WFSB special, Hartford; includes correspondence, manuscripts, printed materials; 1985-11-24 -- 1986-03-11. [F. 7]
148. "Sonya Hamlin Show: Planning," re: planning for the Sonya Hamlin Show, subject proposals; includes correspondence; 1969-11-12 -- 1974-11-04.
149. "Sonya Hamlin Show: Total Schedules + Guests, 1972-1975," re: full schedule and guest list for SH's Show; includes manuscripts; 1972-09-01 -- 1974-12-31.
150. "Speak Up + Listen," re: SH's show, "Speak Up and Listen," Different Drummer Productions, workshop registration, SH biographical information; includes printed materials; 1980-11-01 -- 1982-05-05. [F. 8]
151. "Speak Up + Listen," re: "Speak Up and Listen," program proposals and ideas, teleprompter scripts, SH's notes; includes correspondence, manuscripts; 1982-09-16.
152. "Speak Up + Listen: Contracts + Copyright," re: legal materials for "Speak Up and Listen," Player contract, audio services; includes legal materials, printed materials; 1981-12-16.
153. "Speak Up + Listen: Daytime/Lifetime National Show Series," re: show planning, press releases, Daytime show; includes manuscripts, printed materials; 1981-12-07 -- 1982-07-02.
154. "Speak Up + Listen: Daytime TV Press Kit," re: the press releases for Daytime programs, women's issues, other materials about Daytime; includes printed materials; 1982-01-22 -- 1982-05-07.
155. "Speak Up + Listen: Episode #1," re: the first episode of "Speak Up and Listen," episode outlines, contracts; includes manuscripts, legal materials; 1982-01-25. [F. 9]
156. "Speak Up + Listen: Episode #2, Sharing The Power," re: the second episode of "Speak Up and Listen," "Sharing the Power," episode outlines and scripts, contracts; includes manuscripts, legal materials; 1982-01-25.
157. "Speak Up + Listen: Episode #3, Givers + Takers," re: the third episode of "Speak Up and Listen," "Givers and Takers," episode outlines and scripts, contracts; includes manuscripts, legal materials; 1982-01-25.
158. "Speak Up + Listen: Episode #4, First Moves," re: the fourth episode of "Speak Up and Listen," "First Moves," episode outlines and scripts; includes manuscripts; 1982-01-25. [F. 10]

159. "Speak Up + Listen: Episode #5, Parent/Adult Child," re: the fifth episode of "Speak Up and Listen," "Parent/Adult Child," episode outlines and scripts, contracts; includes manuscripts, legal materials; 1982-01-25.

160. "Speak Up + Listen: Episode #6, 'Anger'," re: the sixth episode of "Speak Up and Listen," "Anger," episode outlines and scripts; includes manuscripts; 1982-03-01.

161. "Speak Up + Listen: Episode #7, 'Criticizing'," re: the seventh episode of "Speak Up and Listen," "Criticizing," episode outlines and scripts, contracts; includes manuscripts, legal materials; 1982-03-01. [F. 11]

162. "Speak Up + Listen: Episode #8, 'Apologizing'," re: the eighth episode of "Speak Up and Listen," "Apologizing," episode outlines and scripts, contracts; includes manuscripts, legal materials; 1982-03-04.

163. "Episode 9, 'Explaining'," re: the ninth episode of "Speak Up and Listen," "Explaining," episode outlines and scripts, contracts; includes manuscripts, legal materials; 1982-02-04 - 1982-03-01. [F. 12]

164. "Episode #10, How to Help a Friend," re: the tenth episode of "Speak Up and Listen," "How to Help a Friend," episode outlines and scripts, contracts; includes manuscripts, legal materials; 1982-03-16 -- 1982-03-23. [F. 13]

165. "Episode #11, How to give a comment," re: the eleventh episode of "Speak Up and Listen," "How to Give a Comment," episode outlines and scripts, contracts; includes manuscripts, legal materials; 1981-12-16 -- 1982-05-23. [F. 14]

166. "Episode #12, How to get what you want," re: the twelfth episode of "Speak Up and Listen," "How to Get What You Want," episode outlines and scripts; includes manuscripts; 1982-03-18. [F. 15]

167. "Episode #13 How to Return Something," re: the thirteenth episode of "Speak Up and Listen," "How to Return Something contracts," episode outlines and scripts; includes manuscripts, legal materials; 1982-03-22. [F. 16]

168. "Speak Up + Listen: Proposals," re: proposals and plans for "Speak Up and Listen"; includes correspondence, manuscripts; 1982-01-15 -- 1985-08-01. [F. 17]

169. "Speak Up + Listen: Syndication," re: tapes of the show, SH's notes; includes correspondence; 1987-01-15 -- 1987-01-18.

170. "Speak Up + Listen: Scripts," re: scripts for "Speak Up and Listen"; includes manuscripts; 1987-01-25 -- 1987-03-20.

171. "Speak Up + Listen: Scripts 5-9," re: scripts for "Speak Up and Listen" episodes five through nine; includes printed materials, manuscripts; 1982-03-01.

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172. "Speak Up + Listen: Scripts 5-9, Final Show," re: episode outlines and scripts for "Speak Up and Listen," episodes six through nine; includes manuscripts; 1982-03-01.
173. "The Today Show (1985) Comm. Segments," re: The Today Show, SH's segments on communication; includes correspondence, financial materials, manuscripts, notebooks, printed materials; 1983-08-18 -- 1987-10-12. [F. 18]
174. "Tony Visuals," re: graphics and visual aids, graphics examples; includes correspondence; 2008-01-06 -- 2008-05-28. [F. 1]
175. "Think piece after 1976 first women's conf. ub S. America I hosted," includes manuscripts; ca. 1980.
176. "Thompson Reuters/West Publishing," re: SH's work with Thomson Reuters and West Publishing, contracts with Thomson Reuters and West Publishing, publishing of SH's work; includes correspondence, printed materials; 2004-11-01 -- 2018-10-01.
177. "TV Show 1975 Farewell Speech," re: SH's TV farewell speech; includes manuscripts; 1975-01-17.
178. "Typical Invoice for Case Consulting," re: an invoice for SH's services; includes financial materials; 2002-07-02.
179. "Various," re: autobiography and interview tapes; includes correspondence; 2001-11-19 -- 2009-06-28. [F. 2]
180. "Visuals," re: information on visual aids, visual aids for SH's presentations; includes printed materials; 2005-02-01.
181. "Visuals: Book Visuals," re: visual aids, visuals for SH's book; includes printed materials, correspondence; 2005-05-08 -- 2005-06-04.
182. "WBZ: Cultural Reportes [sic.]," re: SH's program on WBZ-TV 4, coverage of cultural topics; includes correspondence, manuscripts, printed materials; 1961-08-23 -- 1969-12-29. [F. 3]
183. "Webcast 1-2-3: Legal: Webcasts #2," re: SH's webcast titled "Generational Differences"; includes manuscripts; 2010-04-20. [F. 4]
184. "Webcast 1-2-3: Webcast Jan. 28th," re: SH's Webcast titled "How Technology Has Affected Today's Jurors - What Litigators Need to Do Now"; includes manuscripts; 2010-01-28.
185. "Webcast 1-2-3: Webcast #4 - March 29 Comm. 101," re: SH's webcast titled "Jury Communication 101: The Basics"; includes correspondence, manuscripts; 2011-02-14 -- 2011-03-29.
186. "Webcast 1-2-3: Webcast '5'," re: SH's webcast titled "Making Your Message Visual! Today's Imperative"; includes correspondence, manuscripts; 2011-05-20. [F. 5]
187. "Webcast #3 - 9/28/10," re: SH's webcast titled "Multicultural Differences," a table of contents of all chapter of her webcasts about her book, NOW WHAT MAKES JURIES LISTEN; includes

correspondence, manuscripts, printed materials; 2010-03-13 -- 2010-09-12.

188. "Webcast #7 - March 27, 2012," re: SH's two webcast chapters on voir dire; includes correspondence, manuscripts; 2012-02-15 -- 2012-03-27.

189. "Webcast Thompson [sic] Reuters Payments," re: payments to SH for her webcast for Thomson Reuters, NOW WHAT MAKES JURIES LISTEN; includes correspondence, financial materials, manuscripts; 2008-10-29 -- 2011-05-23.

190. "Website," re: proposals for and the creation of SH's website, correspondence with other professionals; includes correspondence; 2005-12-25 -- 2009-09-25. [F. 6]

191. "WMJLT," re: publishing and publicity for SH's book, WHAT MAKES JURIES LISTEN TODAY, events for the book; includes correspondence, printed materials; 1997-04-24 -- 2004-09-03. [F. 7]

192. "WMJL Today," re: SH's book WHAT MAKES JURIES LISTEN TODAY, publicity for the book, book manuscripts, research materials for SH's work, transcription of SH TV appearance; includes correspondence, printed materials, audio, electronic media; 1997-05-02 -- 2003-02-29. [F. 8]

193. "WMJLT (Royalty)," re: royalties for SH's book, WHAT MAKES JURIES LISTEN TODAY, royalty statements; includes financial materials; 2001-12-21 -- 2018-04-01. [F. 9]

194. "WMJL Chelsea Forum," re: correspondence about SH's book, WHAT MAKES JURIES LISTEN, information about SH's book HOW TO TALK SO PEOPLE LISTEN, SH biographical information; includes memorabilia, correspondence; 1989-01-31 -- 1989-12-08.

195. "The whole set of shows on fat people," re: SH's program on weight and overweight people; includes manuscripts; n.d. [F. 9]

196. "Yes We Can 1971," re: a women's fair, press coverage of a women's demonstration, this aired program, titled "Yes We Can"; includes manuscripts, printed materials; ca. 1972.

197. "WMJL Re-Prints," re: SH's book, WHAT MAKES JURIES LISTEN, fliers for the book, reprinting the book, SH presentations, "The Communication Challenges of the New Jury"; includes manuscripts, correspondence; 1997-07-29 -- 2001-04-05. [F. 10-11]

198. Untitled file, re: communication speeches, syndication, "Proposal for Syndicated Spots on how to Communicate"; includes correspondence, manuscripts; 1984-12-03 -- 2006-05-17. [F. 12]

199. Untitled file, re: SH's book, HOW TO TALK SO PEOPLE LISTEN, correspondence about the book; includes correspondence; 1988-01-05 -- 1988-04-05. [F. 13]

200. "WMJL audio tapes" Re: SH's book, WHAT MAKES JURIES LISTEN, audio tapes based on the book; includes correspondence, printed materials, manuscripts; 1989-01-04 -- 1989-05-04. [F. 14]

II. Manuscripts.

A. HOW TO TALK SO PEOPLE LISTEN.

1. "How To Talk So People Listen - Tables of Contents drafts," 2005-03-18 -- 2005-03-21. [F. 15]
2. "How To Talk So People Listen - Acknowledgments + Intros," 2005-02-09. [F. 16]
3. "How To Talk So People Listen - Ch. 1," includes correspondence; 2005-01-06 -- 2005-06-27. [F. 17]
4. "How To Talk So People Listen - Ch. 2," includes correspondence; 2005-01-06 -- 2005-06-27. [F. 18]
5. "How To Talk So People Listen - Ch. 3," includes correspondence; 2005-02-11 -- 2005-06-29. [F. 19]
6. "How To Talk So People Listen - Ch. 4," includes correspondence; 2005-02-11 -- 2005-05-24. [F. 20]
7. "How To Talk So People Listen - Ch. 5," includes correspondence; 2005-04-20 -- 2005-06-30. [F. 21]
8. "How To Talk So People Listen - Ch. 6," includes correspondence, printed materials; 2005-01-20 -- 2005-06-28. [F. 1]
9. "How To Talk So People Listen - Chapter 7," includes correspondence, printed materials; 2004-11-07 -- 2005-06-27. [F. 2-3]
10. "How To Talk So People Listen - Ch. 8," includes correspondence; 2005-01-17 -- 2005-06-05. [F. 4-5]
11. "How To Talk So People Listen - Chapter 9," includes correspondence; 2005-01-09 -- 2005-06-27. [F. 6-7]

B. NOW WHAT MAKES JURIES LISTEN.

1. "Now What Makes Juries Listen - Ch. 1," n.d. [F. 8]
2. "Now What Makes Juries Listen - Ch. 1 Final," n.d. [F. 9]
3. "Now What Makes Juries Listen - Ch. 2," n.d. [F. 10]
4. "Now What Makes Juries Listen - Ch. 2: Charts," includes correspondence; 2007-08-15. [F. 11]
5. "Now What Makes Juries Listen - Ch. 2 Final," includes correspondence; 2008-05-16. [F. 12]
6. "Now What Makes Juries Listen - Ch. 3 Final," n.d. [F. 13]
7. "Now What Makes Juries Listen - Ch. 3 Notes," includes correspondence; n.d.
8. "Now What Makes Juries Listen - Ch. 4 Final," n.d. [F. 14]
9. "Now What Makes Juries Listen - Ch. 4 Final Edit," 2008-01-31. [F. 15]
10. "Now What Makes Juries Listen - Ch. 4 Notes/Ref., next to final,"

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final notes and reference materials; includes printed materials; 2006-01-22 -- 2008-04-15. [F. 16]

11. "Now What Makes Juries Listen - Ch. 5 Carol Edit w/ Track Changes," includes printed materials; 2008-05-23. [F. 17]
12. "Now What Makes Juries Listen Ch. 5 Final," n.d. [F. 18]
13. "Now What Makes Juries Listen - Ch. 5 Next to Last Rewrite," 2008-06-17. [F. 19]
14. "Now What Makes Juries Listen - Ch. 6 - Early, Next to Final, + Final," n.d. [F. 20]
15. "Now What Makes Juries Listen - Ch. 7 early edit + final," n.d. [F. 21]
16. "Now What Makes Juries Listen - Ch. 8 early drafts, edit, + final," n.d. [F. 22]
17. "Now What Makes Juries Listen - Ch. 9 early + final," n.d. [F. 23]
18. "Now What Makes Juries Listen - Ch. 10 Final," n.d. [F. 24]
19. "Now What Makes Juries Listen - Ch. 11 early + final," n.d. [F. 25]
20. "Now What Makes Juries Listen - Ch. 12," n.d. [F. 26]
21. "Now What Makes Juries Listen - Ch. 13 early drafts + notes," n.d. [F. 27]
22. "Now What Makes Juries Listen - Ch. 13 Final," n.d. [F. 28]
23. "Now What Makes Juries Listen - Generation Gap," n.d. [F. 29]

C. WHAT MAKES JURIES LISTEN.

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1. "What Makes Juries Listen - Acknowledgments, Ch. 1-2," n.d. [F. 1]
2. "What Makes Juries Listen - Ch. 3-4," n.d. [F. 2]
3. "What Makes Juries Listen - Ch. 5-6," n.d. [F. 3]
4. "What Makes Juries Listen - Ch. 7-8," n.d. [F. 4]
5. "What Makes Juries Listen - Ch. 9-11," n.d. [F. 5]
6. "What Makes Juries Listen - Notes"; notes, writing agreement, book plans; includes legal materials, correspondence; 1982-08-16 - 1984-06-12. [F. 6]

D. "What Makes Juries Listen - Notes + Data for Ch. 2," notes and research; includes correspondence; 2007-09-09 -- 2007-10-03.

III. Professional Material (continued).

A. "WMJL Prentice Hall Audio Tapes," re: advertisements for audiotapes of SH's lectures; includes printed materials, correspondence; 1989-07-06.

IV. Correspondence.

A. "Personal - Matchmaker.com," re: SH's dating profile and correspondence with others, 2002-02-07 -- 2002-05-19. [F. 7-8]

B. Greeting cards for various occasions and achievements, 1979-12-04 -- 2018-09-27. [F. 9]

V. Printed Materials.

A. Pictures of the book jackets of SH's HOW TO TALK SO PEOPLE LISTEN, 2006 version, and NOW WHAT MAKES JURIES LISTEN, n.d. [F. 10]

B. "Harper & row Hardcovers; Winter/Spring 1988," new-book catalog including SH's HOW TO TALK SO PEOPLE LISTEN, 1988-01-01 -- 1988-04-30. [F. 11]

VI. Film and Video.

A. VHS video cassettes.

1. "Speak Up and Listen."
 - a. "Episode 1 12/17/82," 1982-12-17. [Loose]
 - b. "Episode 2 1/25/82; Episode 3 1/25/82," 1982-01-25.
 - c. "Episode 5 1/25/82," 1982-01-25.
 - d. "Episode 8 3/1/82; Episode 9 3/1/82," 1982-03-01.
 - e. "Episode 10 3/18/82; Episode 12 3/18/82," 1982-03-18.
 - f. "Episode 11 3/22/82," 1982-03-22.
 - g. "Episode 13 3/22/82," 1982-03-22.
2. "Good Morning New York."
 - a. "3 1982-1983 Segments 'Boring'," ca. 1982-1983.
 - b. "4 3-23-82 Parts 1 and 2," 1982-03-23.
3. "3/14 Trial Heat Host: Nancy Grace; Guest: Sonya Hamlin," n.d.
4. "Law Videos ABA Presentation," 1987-10-27.
5. "Today," n.d.

VII. Audio.

A. Approximately 40 compact discs re: law and communication presentations, documents, and HOW TO TALK SO PEOPLE LISTEN; n.d.

B. Audio cassettes.

1. 10 cassette tapes re: the audiobook of WHAT MAKES JURIES LISTEN, n.d.
2. "27. October 1997 How to talk as IBM Exec.," 1997-10-27.
3. "27. October 1997 How to make good speeches," 1997-10-27.
4. "28. October 1997 How to take and cope with as a Regional Exec.," 1997-10-28.
5. "28. October 1997 How to make good speeches," 1998-10-28.
6. "30. October 1997 How to make good speech. Handling Q&A with audience," 1997-10-30.