

EXPERIENCE

Mediator & Legal Consultant | Erin Alarcon Mediation | Woburn, MA | 2016-

❖ Conflict Management and Resolution

- Empower parties to resolve employment, personal injury, real estate and divorce matters through active listening, open dialogue and creative option-generating in MA and NH.
- Minimize risk of escalating conflict and costs to employers through strategic evaluation and revision of employment policies and practices, development of effective workplace dispute resolution plans and use of facilitative mediation.
- Mediate Massachusetts private party family mediations; draft Separation Agreement and/or assist parties with drafting and preparation other relevant materials required for filing (2017-present).

❖ Legal Consulting

- Strategically advise clients on employee-related concerns and contract negotiations.
- Design and implement anti-harassment and anti-discrimination workplace training and policies.

❖ Guardian Ad Litem Services

- Investigate and make recommendations to the Court on the best interests of the child; draft clear and concise written reports and provide testimony.

❖ Bar Additions, Licenses and Others Roles

- Admitted to Massachusetts and New Hampshire Bars (2002)
- New Hampshire Guardian Ad Litem, License (# 00097) (2023-present)
- Massachusetts Surrogate Educational Guardian ad Litem (2023-present)
- New Hampshire Certified Family Mediator (2021-present)
- Small Claims, Civil Writ, Landlord Tenant Mediator, Manchester District Court, NH (2018-present)
- Massachusetts Family Mediator (2017-present)
- Mediation Coach, Suffolk University Law School (2018-2019) & Boston College Law School (2018)
- Volunteer Mediator: NH Superior Court (2009-present) & NH Human Rights Comm. (2018-present)

Of Counsel | Melick & Porter, LLP | Boston, MA | 2005-

- ❖ Zealously litigate matters before the Mass. Commission Against Discrimination, the New Hampshire Human Rights Commission, the Mass. Dept. of Industrial Actions, the New Hampshire Department of Labor; and lawsuits in the small claims, district and superior courts of Massachusetts and New Hampshire.
- ❖ Conduct workplace investigations; develop strategic changes to workplace policies.

EARLY LEGAL CAREER EXPERIENCE

Staff Counsel, Law Office of John B. Schulte, Manchester, NH (2003-2005); Litigation Associate, Donovan Hatem, Boston, MA (2002-2003); Law Clerk, Mass. Superior Court, Boston, MA (2001-2002).

EDUCATION

Northeastern University School of Law, J.D., 2001

- Teaching Assistant, Legal Writing (Winter 2000-2001)
- Legal Internships: Massachusetts Superior Court, Volunteer Lawyers for the Arts (Boston), Nixon Peabody, LLP and Lurie & Krupp, LLP.

Mount Holyoke College, B.A. (Mathematics & Economics), *cum laude*, 1998

ADDITIONAL EDUCATION & TRAINING

Interdisciplinary Collaborative Law Training, Mass. Collaborative Law Council (2022)

Mediation Training for Faith Based Leaders, Lombard Mennonite Peace Center (2022)

Parent Consultant Training Institute, Federation for Children with Special Needs (2021)

Massachusetts Divorce Mediation Training, MWI (2017)

AWARDS & RECOGNITIONS

Massachusetts Lawyers Weekly Excellence in the Law in ADR Honoree (2022)

Massachusetts Super Lawyers (2016, 2019-2022); Massachusetts Rising Star (2013-2015)

PUBLICATIONS & PRESENTATIONS

“Mediation & The Pursuit of Happiness”, NH Bar News (October 2020).

"The Intersection & Impact of Personality Type and Conflict Management Style", NH Bar News (Oct. 2019)

“Two Simple Steps For A More Successful Mediation”, Mediate.Com (2018)

ABA's Wage & Hour Laws: State-by-State Survey, New Hampshire Section, Editor (2010-present)

Housing & Disability Law Basics Presentation, Stoneham Disability Commission, Presenter (2017)

Mediation Tips for Practitioners CLE, New Hampshire Women's Bar Association, Presenter (2017)

Employment Law Updates, Stoneham Chambers of Commerce, Presenter (2017 & 2018)

Mass Pay's Business Conference, “Growing Your Workforce”, Panelist (2017)

Intro to Entrepreneurship, Suffolk University, Guest Lecturer (2016, 2017)

“Changes and Potential Impact: The New ADA Regulations”, For the Defense (DRI, August 2012)

ABA's Wage & Hour Laws: State-by-State Survey, New Massachusetts Section, Co-Editor (2009)

PROFESSIONAL AFFILIATIONS

New Hampshire Women's Bar Association (Board Member 2006-2011; Secretary 2010-2011)

Massachusetts Women's Bar Association

Massachusetts Collaborative Law Council

New Hampshire Conflict Resolution Association

Academy of Professional Family Mediators

COMMUNITY ENGAGEMENT

Stoneham SEPAC, Co-Chair (2020-present)

Town of Stoneham Disability Commission, Stoneham, MA (2016-present); Chair (2018-2019)

Morville House, Boston, MA; Board Member (2017-present)

Episcopal City Mission, Boston MA; Board (2009-2018); Vice Chair (2014-2017); Chair (2017)