

Position:
In-House Counsel

Employer Type:
Corporation

Required Qualifications:
Must be admitted to practice in MA after sitting for the July 2016 bar. Financial services experience preferred. Strong writing, contract negotiation and organizational skills required. Should have good interpersonal skills and ability to interact with members of senior management as well as adaptability and willingness to take on a wide variety of new tasks. Position will be based in Boston, MA.

CORBIN D. BERNSEN

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September 30, 2015

Douglas Friselle, Esq.
Deputy General Counsel
Hyatt Corporation
One Lincoln Street
Boston, MA 02111

Dear Mr. Friselle:

I am a third-year student at Boston University School of Law, and I am applying for the legal counsel position in Hyatt's Boston office. My experience working on transactional matters and strong academic performance make me an excellent fit for this position.

This summer I gained experience in a transactional legal practice as a summer associate at McKenzie Brackman LLP. In that role, I drafted financing documents, conducted due diligence for an acquisition by a Fortune 100 company, and developed internal training materials on open-source licensing. I also drafted legal memoranda on issues including the potential conflict of interest in a corporate counsel's simultaneous representation of a parent and subsidiary, and the duties of a Board of Directors in a change of control context. In law school, I pursued my interest in transactional law by taking courses such as Contract Drafting, Secured Transactions, and Corporate Finance. I received Dean's Awards for attaining the highest grade of any student in Financial Reporting for Lawyers and Mergers and Acquisitions.

In addition to the skills I developed at McKenzie Brackman and BU Law, I have valuable experience working with startups and operating my own computer programming business prior to and during law school. Building web applications for small business owners and entrepreneurs has exposed me to a range of business issues, helped me hone a keen attention to detail, and taught me how to work under tight time and budget constraints to meet the needs of my clients.

I value building relationships and watching businesses grow, and am excited about the prospect of joining Hyatt Corporation. My experiences would make me a valuable member of your legal team, and I would appreciate the opportunity to discuss my candidacy with you. Thank you for your time and consideration.

Sincerely,

Corbin Bernsen