

Sample Invitation Letter for Enrolled Students

[Date]

U.S. [Consulate or Embassy] [City, Country location of U.S. Consulate or Embassy]

Dear Consular Officer,

I, [name as it appears on your passport, I-20/DS-2019], a citizen of [country of citizenship], am currently a [graduate/undergraduate/non-degree] student at Boston University in lawful [F-1 or J-1] status.

I would like to invite my [relationship], [full passport name], a citizen of [country of citizenship], to visit me in Boston. The purpose of the visit is to [state purpose of the trip] for the period of [date] to [date].

While visiting me, [name of the visitor] will be staying [detail where they are staying – hotel, your apartment, etc including address] [name of person covering costs of trip] will cover the costs of the trip.

[add any other itinerary details, for example, “after my graduation we will travel to New York City and Washington D.C. to sightsee”]

[name of visitor] will be applying for a tourist visa in the near future. If I can be of any further assistance, please contact me at [your BU email address].

Sincerely,

Your signature

[your name]

Sample Invitation Letter for Graduated Students

[Date]

U.S. [Consulate or Embassy] [City, Country location of U.S. Consulate or Embassy]

Dear Consular Officer,

I, [name as it appears on your passport, I-20/DS-2019], a citizen of [country of citizenship], graduated from Boston University with a [name of degree] in [field of study] on [date of graduation]. [Details of your current status in the US, for example, "I am currently working on my OPT"]

I would like to invite my [relationship], [full passport name], a citizen of [country of citizenship], to visit me in Boston. The purpose of the visit is to [state purpose of the trip] for the period of [date] to [date].

While visiting me, [name of the visitor] will be staying [detail where they are staying – hotel, your apartment, etc including address] [name of person covering costs of trip] will cover the costs of the trip.

[add any other itinerary details, for example, "after my graduation we will travel to New York City and Washington D.C. to sightsee"]

[name of visitor] will be applying for a tourist visa in the near future. If I can be of any further assistance, please contact me at [your BU email address].

Sincerely,

Your signature

[your name]