



# J-1 "Student Intern" – Evaluation Form

To be Completed by BU Host Department on behalf of BU visitor sponsored in J-1 "Student Intern"

Mid-Point Evaluation     Final Evaluation

International Students & Scholars Office   ♦   888 Commonwealth Avenue, Second Floor   ♦   Boston, Massachusetts   ♦   02215  
Telephone: 617/353-3565   ♦   issosch@bu.edu   ♦   www.bu.edu/isso

**Purpose:** BU host departments supervising a foreign national intern sponsored under the J-1 "Student Intern" category are required by immigration regulations to submit evaluations to the ISSO to outline whether program objectives are being met. For internships lasting less than six months in duration, a **Final Evaluation** is required within 15 days of the end of the approved internship period. For internships lasting more than six months in duration, a **Mid-Point Evaluation** is also required and should be submitted to the ISSO no more than 15 days from the mid-point of the student's approved internship period. This Form can be used for both the Mid-Point Evaluation and the Final Evaluation.

A. Student Intern - Personal Information		
LAST Name / Family Name / Surname:	First Name / Given Name:	Middle Name(s), if applicable:

B. Evaluation
<i>Goals and Objectives established for Internship:</i>
<i>Knowledge, Skills, or Techniques to be learned during Internship:</i>
<i>Brief Evaluation as to how student intern has been able to achieve the goals, skills and knowledge expectations set out above:</i>
<i>For Mid-Point Evaluation Only:</i> <i>Recommendations for reaching internship goals objectives by the end of the internship period:</i>

C. BU Supervisor Certification
<b>By my evaluation:</b>
<input type="checkbox"/> The above-named student is making <b>satisfactory</b> progress towards reaching the goals and objectives outlined for the internship program.
<input type="checkbox"/> The above-named student is <b>not</b> making satisfactory progress towards reaching the goals and objectives outlined for the internship program.

<b>BU Supervisor</b>		
Signature	Print Name	Date (mm/dd/yyyy)