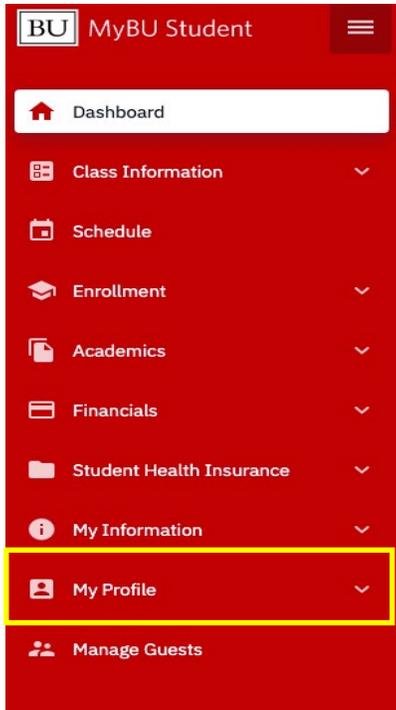
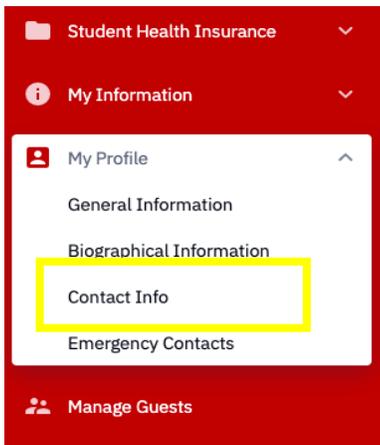


Updating your address in **MyBU Student** for SEVIS **F-1** and **J-1** address reporting:

- 1) Select **My Profile** once you are logged into MyBU Student. If the Dashboard options are not visible, click the expand collapse button to reveal the list of options.



- 2) Click the option **Contact Info** under **My Profile**.

A screenshot of the 'Contact Info' tab in the MyBU Student address reporting form. The form has four tabs: General Info, Biographical Info, Contact Info (selected), and Emergency Contacts. Below the tabs is a section titled 'Addresses' with two buttons: 'Add Future Address' and 'Add Address'. There are three address input fields: 'Billing:', 'Current:', and 'Home:'. The 'Current:' field is highlighted with a yellow box and has an arrow pointing to it from the text 'This is the US address reported to SEVIS.' Below it is the 'Immigration Foreign:' field, also highlighted with a yellow box and has an arrow pointing to it from the text 'This is the foreign address reported to SEVIS.' At the bottom of the form is a 'Phones' section with an 'Add Phone Number' button.

This is the US address reported to SEVIS.

This is the foreign address reported to SEVIS.

3) Click the **Edit** button on the right side of the address you wish to update.



Current address: Be careful to format your address to match standard US address formats. See sample:

Address section 1: 890 Commonwealth Avenue (enter door number before street name)

Address section 2: Apt #2 (enter apartment number, unit number if applicable)

Address section 3: (Leave blank)

Scroll down to postal

Postal: 02215 (enter zip code and your city, state and county will auto-populate)

A screenshot of a web form titled "Addresses". At the top right, there are two buttons: "Add Future Address" (with a dropdown arrow) and "Add Address" (in red). Below this is a "Billing:" field with a pencil icon. The main section is titled "CURRENT ADDRESS:" and is highlighted with a yellow box. It contains several input fields: "Country:" with a dropdown menu showing "United States"; "Address 1: *" with the text "890 Commonwealth Avenue"; "Address 2:" with "Apt #2"; "Address 3:" (empty); "City:" with "Boston"; "State:" with a dropdown menu showing "Massachusetts"; "Postal:" with "02215"; and "County:" (empty). At the bottom of the form are two buttons: "Cancel" and "Save" (in red). An arrow points from the "Save" button to the text "Don't forget to click Save".

Immigration Foreign Address: Be careful to enter your address information in a standard foreign address format.

Address labeled **Immigration Foreign** must reflect your permanent address in your home **country**. It cannot be deleted and cannot be a US address. Please select a country and enter different parts of your address in the corresponding fields accordingly.

A screenshot of a web form titled "IMMIGRATION FOREIGN ADDRESS:". It contains several input fields: "Country: *" with a dropdown menu showing "India"; "Address 1: *" with "24-25 B4 ABCD apartments"; "Address 2:" with "New Main Street"; "Address 3:" (empty); "Address 4:" (empty); "City:" with "Kumbakonam"; "PIN Code:" with "612001"; and "State:" with a dropdown menu showing "Tamil Nadu". At the bottom of the form are two buttons: "Cancel" and "Save" (in red). An arrow points from the "Save" button to the text "Don't forget to click Save".

It is critical that you always have a valid US & foreign address in these two fields as these are the only addresses that will be sent to SEVIS.