

Summer Internship at Burns & Levinson

Burns & Levinson is a mid-sized Boston based law firm. The attached link provides a historical overview of Burns & Levinson.

<https://www.burnslev.com/about-us/>

Summer Intern Position Description

The Summer Intern will rotate through the three main practice areas of the Private Client group at Burns & Levinson and receive assignments in each over the course of the 11-week internship:

This internship will be part of the Burns & Levinson Private Client group, rotating among the three main practice areas within that group: Trusts & Estates, Domestic Relations, and Fiduciary Litigation. The intern will operate as a junior paralegal, shadowing paralegals and associates in each of these areas. It is our goal to furnish the intern with a thorough understanding of the role of a paralegal in the Private Client group, including allowing the intern to attend department meetings, client meetings, and internal strategy discussions.

Interns should have an interest in the paralegal profession, specifically one or all of the practice areas described above. Excellent written and oral communication skills required.

Summer interns work as full-time employees for 11 weeks, which will run parallel with our summer associate program.