

INTENT TO COMPLETE: Research and Information Literacy (RIL) in Honors Thesis/ Directed Study

(FORM 1 of 2)

Due date: April 3, 2026 (Last day of semester to withdraw)

This form is intended for undergraduate students who are completing an honors thesis or other directed-study project with a faculty mentor and are still in need of fulfilling one requirement in the BU Hub area Research and Information Literacy (RIL).

To fulfill the requirement, the student must consult with the faculty mentor early in the semester regarding how they will meet the learning outcomes for the area and submit this first of two forms: **“Intent to Complete: Research and Information Literacy (RIL) in Honors Thesis/ Directed Study”** by the withdrawal date of that semester. Form (1) and (2) must be submitted to thehub@bu.edu.

Both the student and faculty mentor must sign this form declaring the student’s intent to complete RIL requirement.

The student will then submit a written reflection about how the student achieved the learning outcomes by the conclusion of the semester. The student must submit the “Final Reflection” form along with their written reflection to the Hub Office by the last day of classes of the semester. Approximately two pages of reflection will be sufficient to address how a student’s research and vetting of information sources was sufficient to meet the RIL learning outcomes. Examples of activities that the student engaged in and then reflects on could include, but are not restricted to:

- Meetings with research mentors
- Any training with pertinent research librarians
- Consideration of the quality and ethical use of sources
- Refinement of research questions and/or methodologies
- Scaffolded components of writing a paper (e.g., literature review, annotated bibliography, research question, hypothesis, methodology, progressive drafts)
- Summative reports
- Surveys

Both the student and faculty mentor must also sign the second, “Final Reflection” form affirming the content of the statement and submit it with the final written reflection paper.

After submission of the second form and the written reflection paper, the student will be awarded a Hub unit in RIL, which will appear on the student’s transcript as a 0-credit course with a P (passing) grade: “HUB RL 401: Research and Information Literacy in Honors Thesis/Directed Study.

Below are the two learning outcomes for RIL. To fulfill the requirement, a student must reflect on how they have met both learning outcomes.

BU Hub Area Research and Information Literacy: Learning Outcomes

1. Students will be able to search for, select, and use a range of publicly available and discipline-specific information sources ethically and strategically to address research questions.
2. Students will demonstrate understanding of the overall research process and its component parts and be able to formulate good research questions or hypotheses, gather and analyze information, and critique, interpret, and communicate findings.

By signing below, I affirm that I intend to meet the learning outcomes of the Hub area Research and Information Literacy (RIL) and will submit a written reflection on the activities of the semester that I engaged in with my faculty mentor during the production of my honors thesis or directed study that supported this learning.

Student Signature: _____

Printed name: _____

Date: _____

BUID: _____

Name of Course: _____

Course Number: _____

Name of Faculty Mentor: _____

Printed name: _____

Date: _____

* Please submit completed and signed form as an attachment and send via email to thehub@bu.edu by the deadline above *