



Boston University School of Hospitality Administration
Career Services



Event Planning Internship Guide



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Massachusetts

AJ Williams Events

www.ajwilliamsevents.com

Boston, MA

How to apply: email resume to events@ajwilliamsevents.com

Altieri Events

www.aeevents.com

Boston, MA

Phone: (617) 879-9779

How to apply: Email your resume/cover letter with desired semester several months before start date to elizabeth@aeevents.com

American Program Bureau

www.apbspeakers.com/

Newton, MA

Contact: Matt Dempsey

Email: send resume to hr@apbspeakers.com

Art of the Event

<http://www.artoftheevent.com/>

Wakefield, MA

Contact: Gayle Gilberto

Email: ggilberto@rcn.com

Phone: 781.670.9292

Au Soleil Catering

www.ausoleilcatering.com/

Boston, MA

Phone: (617) 535-6040

Contact: Maura Devaney, Catering Director Email:

maura@ausoleilcatering.com

Sarah Temple, Event Coordinator Email: sarah@ausoleilcatering.com

Avon Walk for Breast Cancer

www.avonwalk.org/

Boston, MA

How to apply: <http://www.avonwalk.org/jobs/jobs>

Barakat

www.barakatworld.org

Cambridge, MA

Contact: internships@barakatworld.org

How to apply:

barakatworld.org/Get-Involved/Volunteer-or-Intern.html

Boston Bakes for Breast Cancer

<http://www.bostonbakesforbreastcancer.org/>

Boston, MA

Contact: intern@bakes4bc.org



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Boston Bridal Lounge

<http://www.bostonbridallounge.com/>

Boston, MA

Contact: Eleni Granas

Email : Eleni@bostonbridallounge.com

Boston University Events & Conferences

www.bu.edu/evcon/

Boston, MA

Email: evcon@bu.edu

Brainshark

www.brainshark.com/

Waltham, MA

Email: send resume and cover letter to jobs@brainshark.com

How to apply: www.brainshark.com/company/careers

Boston Unique Events

www.bostonuniqueevents.com/

Boston, MA

Contact: Ms. Jennifer Crawford

Email: Info@BostonUniqueEvents.com

Broadview Marketing

www.broadviewmarketing.com/

S. Boston, MA

Email: info@boardviewmarketing.com

Broadway Gourmet

www.broadwaygourmet.com/

Boston, MA

Phone: (617) 581-1150

Contact: Cory Simeon

Email: cori@broadwaygourmet.com

The Catered Affair

<http://www.thecateredaffair.com/>

Hingham, MA

Contact: Kerianne Ketterer

Email: kerianne.ketterer@thecateredaffair.com

How to apply: <http://www.thecateredaffair.com/careers>

Conventures Inc.

www.conventures.com

Boston, MA

Phone: (617) 439-7700

How to apply: Please indicate if you are applying for the Student Internship or Post Graduate Internship program, and submit your resume and cover letter to:

David Choate

Attn: Internships

Conventures, Inc.

One Design Center Place

Boston, MA 02210

careers@conventures.com



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Cool Cat Events

www.coolcatevents.com/
Boston, MA
Contact: Carolyn Edwards
Email: ceo@coolcatevents.com

Corinthian Events

www.corinthianevents.com
Boston, MA
Phone: (617) 450-0600
How to apply: Send resume and cover letter to
rich@corinthianevents.com

The Country Club

www.tcclub.org/
Chestnut Hill, MA
Email: jobs@tcclub.org
How to apply: www.tcclub.org/ -> "job opportunities" -> "internships"

Easy Event Planning

www.easyeventplanning.com/
Binghamton, NY
Contact: Kathleen Kilmer
Phone: (877) 337-5261 x13
Contact: Colleen Houck
Phone: 877-337-5261 x19.

Email: internships@EasyEventPlanning.com

How to apply: www.easyeventplanning.com/jobs-and-internships

Event Temps

www.eventtemps.net/
Jamaica Plain, MA
How to apply: <http://www.eventtemps.net/temps-apply.html>

Faith Moore & Associates Events

www.fmaevents.com
Boston, MA

Food Truck Festivals of New England

www.foodtruckfestivalsofne.com
Allston, MA
How to apply: email info@foodtruckfestivalsofne.com

Gourmet Caterers

www.gourmetcaterers.com/
Roslindale, MA
How to apply: <http://www.gourmetcaterers.com/contact/careers.php>

Longwood Events

www.longwoodevents.com/
Boston & Cape Cod, MA, Newport, RI
How to apply: Call (617) 731-4800 and inquire about spring internship opportunities



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Mamma Maria Restaurant

www.mammamaria.com/

Boston, MA

Contact : Jennifer Mancuso, Director of Private Events

Email: mmfunctions@gmail.com

Marrero Events

www.marreroevents.com

Boston, MA

Phone: (978) 304-0773

How to apply: Email resume and cover letter to
info@marreroevents.com

M&M Elite Planning

mmeliteplanning.com

Boston, MA

Phone: 617-595-1980

Email: info@mmeliteplanning.com

Catering by Andrew www.cateringbyandrew.com/

Brookline, MA

Contact: Rachel Cohen

Email: Rachael@cateringbyandrew.com

NXTevent

nextevent.com/

Boston, MA

Contact: Irena Klein

Email: irena@nxtevent.com

How to apply: <http://nxtevent.com/job-opportunities/>

Press Pass TV

www.presspasstv.org

Boston, MA

Phone: (617) 288-4917

How to apply: Find Contact and email at

www.presspasstv.dreamhosters.com/contact-us-2

Rafanelli Events

www.rafanellievents.com/

Boston, MA

How to apply: <http://www.rafanellievents.com/career/>

Stone Event Planning

Boston, MA

Phone: (617) 470- 1946

How to apply:

*check <http://www.bu.edu/hr/> for available positions in the future



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Warren Conference Center

www.warrencenter.com/

Ashland, MA

Contact: Ashley Lohndorf, Director of Rooms

Email: A.Lohndorf@neu.edu

Contact: Nicky Esposito, Director of Sales and Marketing

Email: N.Esposito@neu.edu

The Warren Group

www.thewarrengroup.com/

Boston, MA

Contact: Emily Torres, Events Coordinator

Email: etorres@thewarrengroup.com

How to apply: <http://www.thewarrengroup.com/about-us/careers/>

West on Centre

www.westoncentreboston.com/

Boston, MA

Contact: Eleanor Greene

Email: Eleanor@westoncentreboston.com

Willowdale Estate

www.willowdaleestate.com

Topsfield, MA

Phone: 978-887-8211



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Outside Massachusetts

Colin Cowie Celebrations

www.colincowie.com
New York, NY
Contact: Julie Lindenman
Phone: 212-396-9007

Janice Blackmon Events

www.janiceblackmonevents.com
Moreland, GA

Lace Events

www.lace-events.com
Jeddah, Saudi Arabia
Contact: Sarah Al Dabbagh
Phone: 966126105559

MGM Resorts International

www.mgmresorts.com/
Las Vegas, Nevada
Email: collegerelations@mgmresorts.com

Restaurant Associates

www.restaurantassociates.com/
New York, NY

Email: nycstaff@restaurantassociates.com

How to apply: <http://www.restaurantassociates.com/careers/>