PhD Student Self-Assessment Check-Off List

Please fill out at the end of every academic year and return to the Director of Graduate Studies by May 15^{th} .

| Name | | BU ID | |
|--------------------|--|-------|--|
| Advisor | | Date | |
| Year in Program | Upon entering the program, did you already have an MA? | | |

End of First Year

Eight Approved Courses

- □ HI 800: European Historiography
- □ HI 801: The Historian's Craft
- □ HI 850: American Historiography
- □ HI 870: African Historiography
- □_____
- □_____
- D_____
- Ο_____

First 25-40 Page Research Paper

Can include HI 801 paper.

Approved by advisor?

Yes D No D

Proficiency in At Least One Foreign Language

Language: _____

Demonstrated by one of the following:

- A language exam given by a faculty member of the Department of History.
- A language reading course numbered 621 offered through the Graduate School.
- A reading exam from another accredited graduate school and a successful petition to the DGS to waive the departmental requirement.

Comment on these criteria, especially if any part has not been fulfilled:

End of Second Year

Proficiency in Second Foreign Eight Courses Language Only for candidates in European or African history. Must be completed before taking oral exams in third year. □_____ Language: □_____ Demonstrated by one of the following: □ _____ □ Language exam. □ _____ □ Language reading course. □ Reading exam from another □_____ accredited graduate school and a successful petition to the DGS.

Second 25-40 Page Research Paper

Approved by advisor?

Yes □ No □

Preparation for Oral Qualifying Exams

• Selecting a major and a minor field.

Yes D No D

- Creating an orals committee consisting of four examining faculty in the chosen fields.
 - Yes D No D
- Creating reading lists for the minor field and each area of the major field in consultation with the individual examiners.

Yes D No D

Comment on these criteria, especially if any part has not been fulfilled:

End of Third Year

Proficiency in Second Foreign Language

Only for candidates in European or African history. Must be completed before taking oral exams in third year.

Language: _____

Demonstrated by one of the following:

- □ Language exam.
- □ Language reading course.
- Reading exam from another accredited graduate school and a successful petition to the DGS.

Submit the <u>PhD Qualifying Oral</u> Examination Approval Form

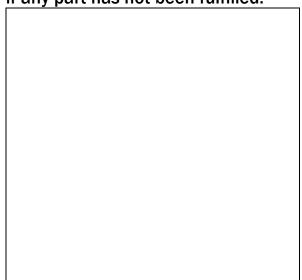
Must be before taking the exam.

Yes □ No □

Take and Pass the PhD Qualifying Oral Examination

Yes D No D

Comment on these criteria, especially if any part has not been fulfilled:



Submit Dissertation Prospectus

Must be at most twelve months after the oral exam.

Approved by first reader?

Yes 🛛 🛛 No 🗖

Approved by second reader?

Yes D No D

Submit the <u>Dissertation Prospectus</u> <u>Approval Form</u>

After the prospectus is approved by both readers.

Yes □ No □

Applications for External Grants to Fund Archival Research

| Grant | Date Applied | |
|-------|--------------|--|
| | Result | |
| Grant | Date Applied | |
| | Result | |
| Grant | Date Applied | |
| | Result | |
| Grant | Date Applied | |
| | Result | |
| Grant | Date Applied | |
| | Result | |
| | Neouit | |

Fourth Year and Beyond

Four Semesters of HI 900: **Dissertation Workshop**

Including annual presenta research.

Applications for External Grants to **Fund Archival Research**

| Including annual presentations on research. | Grant | Date Applied |
|---|-------|--------------|
| □ | | Result |
| | Grant | Date Applied |
| □ | | |
| □ | | Result |
| Conduct Archival Research | Grant | Date Applied |
| | | |
| Yes 🗆 No 🗖 | | Result |
| Start Writing Dissertation | Grant | Date Applied |
| Yes 🗆 No 🗖 | | Result |
| Finish Writing Dissertation Yes I No I | Grant | Date Applied |
| | | Result |
| | | |

Defend Dissertation Successfully Before Dissertation Committee

Submit GRS Intent to Graduate Form for the Doctoral Degree

Yes 🛛 No 🗖 Yes 🛛 No 🗖

Comment on these criteria, especially if any part has not been fulfilled:

For Administrative Use Only

Administrative Crosscheck of Student's Check-off and Self-Assessment

Additional Comments

Required Signatures

Director of Graduate Studies

Date

Department Chair

Date