

GSO Meeting Meeting Notes
17:30, Wednesday, December 2nd, 2020

Time	Item	Notes
17:30	Welcome (President - Khadija El Karfi)	<ol style="list-style-type: none">1. Representative Email List: Please fill out this Google Doc if you haven't already with your name and department to help us keep track of the rep email list. https://docs.google.com/document/d/1mCkkmd1usU1SkyFqqXZgW4WJ0tbkbVfcvB3_kOkwQI/edit?usp=sharing2. The Proxy System: If you can't make a meeting rather than finding a replacement student, we have a designated proxy - our Vice President, Shannon Bewley. To use our proxy system, your representative simply has to read through our agenda ahead of time and coordinate their comments and votes with the vice president before the meeting, preferably via email (sbewley@bu.edu).3. GSO's Mailing List: You can subscribe/unsubscribe from our mailing list by following this link: https://www.bu.edu/gso/join-our-mailing-list/4. Collaboration form for GSO non-monetary requests https://www.bu.edu/gso/cosponsoredevents/5. Updates from 11/23/20 Meeting with Provost Kleinman and Sarah Hokanson with GWISE and the Coalition<ol style="list-style-type: none">a. Sick Leave<ol style="list-style-type: none">i. Working on a policyb. Tech Accessibility<ol style="list-style-type: none">i. Sarah Hokanson working with other organizations/departments on campus to see what tech could be made available to students and howc. PhD (universal) Student Handbook<ol style="list-style-type: none">i. Please reach out to PhD Student Coalition if you have any thoughts on your departments' grad handbook and to share yours <p>Email us at gso@bu.edu if you want to get involved or have any suggestions/ideas for any of these three points.</p>

17:40	Vice President, Shannon Bewley	<ol style="list-style-type: none"> 1. GSO Community Guidelines <ol style="list-style-type: none"> a. Community Guidelines Jamboard https://jamboard.google.com/d/1tDHaV09Em7jCn-fe7_S52px8Bz66PxGTZj9qwB3xOD0/viewer?f=0 <ol style="list-style-type: none"> i. Community Guidelines are usually posted to help keep the environment and discussion among members useful ii. Please add your thoughts there iii. Idea is to post the written guidelines alongside the GSO constitution b. Thoughts raised in discussion: <ol style="list-style-type: none"> i. Wanting to keep our points short and concise that are relevant to students' everyday lives → no walls of text c. Moving forward/ next steps <ol style="list-style-type: none"> i. Revisiting next semester to discuss and expand on the ideas there → the link will remain active so please contribute! 2. Spring Tax Informational Workshops: Please fill out these two polls by Friday, December 4th: <ol style="list-style-type: none"> o When2Meet for the domestic students. o When2Meet for international students. o Will be recording the webinars and posting it to GSO website (password protected) for two weeks after the webinar o Mr. Underwood will also be available to answer questions via email if you have any further questions after the webinars
17:55	Updates from Secretary - Jessica Garber	<ol style="list-style-type: none"> 1. Updates on the GSO Healthcare webpage: <ol style="list-style-type: none"> a. http://www.bu.edu/gso/healthcare/ 2. The GSO is still searching for a rep who would be interested in a website/communications manager. It will be a short-term position with the possibility of being changed to an official position on the E-Board. Contact us for more information. The duties will include: <ol style="list-style-type: none"> a. Creating and managing database/list of GSO emails b. Updating the website c. Assisting the social chair with advertising d. Call for Volunteers <ol style="list-style-type: none"> i. Deanna DeVito - thanks! 2. Call for Election Candidates (responsibilities listed under each position) - We will be voting on candidates in the first GSO meeting in Spring 2021 <ol style="list-style-type: none"> a. Treasurer: <ol style="list-style-type: none"> i. Set a budget and manage the GSO funds. ii. Manage reimbursements iii. Give budget updates at every meeting b. Social Chair:

		<ol style="list-style-type: none"> i. Organize social events, such as coffee hours, end of semester gatherings, ii. Coordinate GSO social media presence and advertise events with Website/Communications Manager c. Secretary <ol style="list-style-type: none"> i. Attend all GSO meetings ii. Take general notes on votes (including results), events, and discussions during meetings iii. Post general meeting notes to GSO website <p>All of these positions are open. If you're interested in taking on one of these roles, please email gso@bu.edu</p>
18:05	Treasurer's report (Open position)	<ol style="list-style-type: none"> 1. Starting Balance on BU's sheet: about \$45,000 in funds; another \$15,000 earmarked for travel grants <p>Please reach out to us if you have any questions, ideas, suggestions, or requests on how the GSO should/can best use its budget.</p>
18:10	Updates from Travel Grant Chair (Alex Yen)	<ol style="list-style-type: none"> 1. GSO Conference and Research Grants are due on December 1st <ol style="list-style-type: none"> a. Next deadline: April 1 2. Information about the grant criteria can be found on the GSO Website: https://www.bu.edu/gso/files/2020/07/GSO-August-Grant-guidelines.pdf 3. More details on conference and research grant applications can also be found on our website: https://www.bu.edu/gso/travelgrants/ <ul style="list-style-type: none"> • Unfortunately, there have been fewer applications lately so please apply! • There has been a lot of feedback about the expanded guidelines due to COVID-19 travel restrictions, and they're looking to make those expanded guidelines permanent 4. You can find information regarding your department's eligibility by emailing the GSO president Khadija at gso@bu.edu or by visiting our website: https://www.bu.edu/gso/travelgrants/travel-grant-eligibility/ <p>Note: Grants are distributed by reimbursement. So you, unfortunately, must cover the funds first and then send receipts for us to reimburse you. <u>Your expenses must occur after the grant deadline date.</u> This clarification will be</p>

		<p>updated on the GSO Travel Grant website: http://www.bu.edu/gso/travelgrants/</p> <p>All questions should be directed to the GSO grant email at gsogrant@bu.edu</p>
18:20	Updates from our Social Chair (Ethan McCaslin)	<ol style="list-style-type: none"> 1. Pavement Coffee Hour Wrap Up <ol style="list-style-type: none"> a. We had over 150 people come to get coffee! 2. Book Club: <i>The Sun Does Shine</i> <ol style="list-style-type: none"> a. New Time and Day! January 7th @ 7 PM b. Please email GSO (gso@bu.edu) if you haven't received your copy yet! 3. If you have any ideas for future events, please reach out to gso@bu.edu
18:25	Announcements, Comments, ideas, suggestions	<ol style="list-style-type: none"> 1. Exciting Announcements - upcoming defenses, families, other events <ol style="list-style-type: none"> a. Sybil F. Johnson - The Graduate Student History of Art & Architecture Association is holding their annual book sale virtually this year. <ol style="list-style-type: none"> i. Selection of books that are pay what you wish: https://docs.google.com/document/d/1wADWUGzCxTff2MfhvAKL8aC10a8ikZ9pgKD4QXZ0y54/edit ii. Book pickup will be Thursday, December 10th iii. All funds raised go to graduate student travel in the dept b. Perri Meldon: <ol style="list-style-type: none"> i. Is there a list of students who receive different lengths of funding (8-month, 10-month or 12-month funding)? <ol style="list-style-type: none"> 1. Not within GSO ii. Can reach out to Sara Hokanson at PDPA for more information potentially