



VACANCY ANNOUNCEMENT

Program Officer, Services – Uganda

(Open until Filled)

Planned Parenthood Global (PP Global) is the international division of Planned Parenthood Federation of America (PPFA) an international nongovernmental organization working in the field of sexual and reproductive health and rights.

The Africa Regional Office of PP Global seeks to recruit a **Program Officer, Services** to be based in Kampala, Uganda and working with partners in Uganda on a three-year reproductive health project. Preference will be given to candidates with experience working in NGOs and in multi-sector programs.

The Program Officer will provide technical support and manage service delivery grants to partners in Uganda.

Duties and Responsibilities

- Work with partners to develop project implementation plans and budgets.
- Work with partners to identify and address technical assistance needs to ensure programmatic, organizational and financial strengthening.
- Coordinate with PPFA staff, national and international agencies, and consultants to provide specialized training and technical assistance to partners on demand creation and provision of facility-based services.
- Work with PP Global regional and HQ staff on country, regional and division level monitoring and evaluation (M&E) activities and support partners to develop and implement project M&E plans.
- Creates linkages and builds synergy with advocacy projects in Uganda.
- Monitor programmatic and financial performance of assigned projects through site visits and review and analysis of programmatic and financial reports.
- Work with other PP Global staff to support and monitor programmatic and financial performance of grants.
- Write program reports and collaborate with others in proposal writing.
- Write abstracts and articles for publication and conference presentation.
- Stay updated on service delivery and advocacy issues

Education and Experience: Bachelor's degree in health or social sciences and a minimum of five years of experience managing sexual and reproductive health (SRH) programs. Must have experience conducting trainings.

Skills and Knowledge: Ability to work independently and as a member of a team. Good analytical and decision making skills. Ability to anticipate, prioritize and manage multiple tasks with keen attention to detail and follow through and meet deadlines. Good computer skills in MS Word, Excel and PowerPoint; data management and analysis applications; and electronic literature search. Strong knowledge of sexual and reproductive health and rights issues, particularly demand creation for services and service delivery. Must demonstrate good interpersonal and negotiation skills; and cultural sensitivity is imperative. Ability to analyze and synthesize information, communicate clearly and persuasively, verbally and in writing. Must have excellent written and oral English skills. Ability to travel a minimum of 35% of time.

To Apply: Please send your application cover letter, curriculum vitae with three references and salary history via email to aro.recruit@ppfa.org with **Program Officer, Services - Uganda** as the email subject by **30 June 2015**. Only shortlisted candidates will be contacted.

Planned Parenthood Global is an equal opportunity employer.