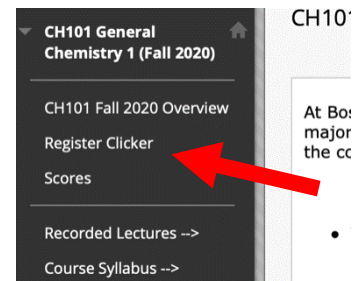


PointSolutions Instructions and Information

To use PointSolutions, students must: (1) Create an account
(2) Purchase a clicker with software subscription

Creating a PointSolutions account

1. Visit the Blackboard page (learn.bu.edu) and navigate to the course in which you are enrolled.
2. Once you have logged in to the course blackboard page, click "Register Clicker"
3. Clicking the link will redirect you to a login page for PointSolutions. It is important that you access the login page from the blackboard site using the provided link – do not navigate to the page directly.
4. You will see the New User Registration page. Your First and Last name, as well as email address will be filled in for you. For Role, select "Participant". For Country, select "United States". Read the End User License Agreement, and click the box to the left ('I agree.....'), and then click the blue 'Continue' button.



New User Registration

Email	Country
bbuser04@bu.edu	United States
Role	Market
Participant	Higher Education
First Name	Last Name
User 04	Blackboard

☒ I agree to Echo360 End User License Agreement

Continue

5. You will be re-directed to the main "Welcome" page. Click "Get Started" and follow the instructions to complete account creation. You will be prompted for your subscription and clicker information, so have it handy.
6. Account creation only needs to be completed once in your academic career at Boston University; however, if your subscription has expired you may need to purchase another subscription.

Purchasing a clicker and a subscription

You will need a physical clicker and an active subscription in order to use your PointSolutions account in a class at BU.

1. If you purchase a new clicker from the bookstore or directly from PointSolutions (the bookstore is less expensive!!), your clicker will come with a subscription – make sure to keep this subscription! You can skip to the next section.
2. If you already have a physical clicker, but need to purchase a subscription, return to your PointSolutions account page (you can do so by the “Register Clicker” link from the blackboard page).
3. From the main PointSolutions screen, click the link shaped like the silhouette of a person in the upper right corner of the screen. Scroll down and click “Profile”.



4. What you see now is your account Profile. To purchase a subscription, click the icon labeled, “Add or purchase a subscription” with the pink plus sign on it.
5. On the next screen, click the pink “Go purchase a subscription” link, which will direct you to the purchasing page. You can purchase a subscription for:
1-term (6 months) , 1-year, 2-year, or 5-year. You will use PointSolutions responses in both CH101 and CH102, so we recommend at least the 1-year option (DO NOT purchase a fast pass, it is not necessary).
6. Click “Add to cart” to purchase a subscription, and checkout using the shopping cart link in the upper right portion of the page. You will receive an email containing the subscription information. Be careful to not lose or delete this email – you will need it!

Registering your clicker

You need to register your physical clicker in your PointSolutions account. All CH101/102 students must have a physical clicker. Locate the 6-character (letters and numbers) Device ID code (purple arrow in the image to the right) on the back of your clicker. Navigate to your Account page and select “Add or Purchase a clicker”. Type this 6-character code in the text box labeled “Enter your 6-character clicker ID”. Click “save”, and the clicker ID has been added to your account.



Registering your subscription

To register a subscription, go back to the main dashboard screen and click the icon to the right labeled ‘Add or purchase a subscription’. This will bring you to the subscription registration page. Once you are on that page, enter your subscription code under the box labeled “Enter your subscription code”. Enter the subscription code you received when you purchased a subscription. Click ‘save’ to activate the subscription.

Scroll to the top of your account screen. When you see a green check mark next to Subscription, Response Device, and Learning Management System, you are all set!

- ✓ Subscription
- ✓ Response Device
- ✓ Learning Management System

Frequently Asked Questions – Very important, please read through these!

Q. Can I share a subscription or clicker with a classmate?

A. No, subscriptions and clickers cannot be shared.

Q. I'm not able to come to class today. Can I give my clicker to a classmate to answer for me?

B. No, that would be academic misconduct! You cannot have another student do work for you in college and claim the credit. But don't worry about missing a class or two, the course absence policy has enough allowance built in that you can miss up 15% of the class meetings without any problem. So please don't worry about missing a class.

Q. I purchased a 1-year subscription last year, do I need to purchase one for my class this year?

A. A 1-year subscription is good for approximately 1-year from the date of registration. Depending on the registration date, you may need to renew it.

Q. I downloaded the app and created an account. Am I good to go?

A. In CH101/102 we use the physical clickers and so you must have a physical clicker for class. Don't forget a software subscription!

Q. I need help. Where do I go?

A. Please send an email to: ithelp@bu.edu and someone from the Educational Technology department will get in touch with you very soon. If you are having trouble with your PointSolutions account, please contact PointSolutions support directly for assistance.

Q. Can I use a clicker I bought used off Ebay/Amazon or a graduating senior?

A. While it is possible a used clicker will work, oftentimes students run into issues with used clickers (registration issues, older/incompatible model, etc.), so purchasing a used clicker is not recommended. However, you are free to make your own decision and assume the risk of purchasing a used clicker.