

Outdoor Programs Graduate Assistant
Anticipated Start Date: May 22, 2028

Description:

The Department of Physical Education, Recreation, and Dance is currently seeking one Graduate Assistant in Outdoor Programs.

This position requires an average of 20 hours per week. The award includes 8 credits tuition remission per semester and a stipend of \$381.89 per week paid over a twelve-month period. The position is renewable contingent upon the satisfactory performance of the individual during the first year.

Responsibilities may include but not limited to:

- Assist in the management of the Outdoor Program operations including scheduling of staff, supervision, and training at the Barreca Climbing Wall, BU Sailing Pavilion, and Outdoor Trips;
- Maintain regular in-person office hours to assist with instruction, program planning, promotion, and facility management, including the possibility of opening, closing, and weekend hours while trips are in operation;
- Assist with inventory maintenance and organization and assist with gear/equipment rentals;
- Teach classes and lead outdoor trips as needed;
- Support Outdoor Programs management with other tasks as needed.

Minimum qualifications:

- Acceptance into a graduate degree program at Boston University
- Strong organizational skills and attention to detail
- Proficiency in computer skills and software including Microsoft and Google suites
- Relevant outdoor-recreation certifications (WFA or WFR, Single Pitch Instructor, etc.) or willingness to gain these certifications
- Valid drivers' license and willingness to drive a 12-passenger van to sites in New England
- Experience with outdoor programs instruction and program development is encouraged

To apply, please send a cover letter and resume to:

Ben Beck, Manager of Outdoor Programs: bbeck@bu.edu