

BUOP Assistant Trip Leader

Job description:

BUOP Assistant Trip Leader (ATL) will be responsible for leading outdoor trips/clinics/programs in and around New England for the Department of Physical Education Recreation and Dance (PERD). This position will report to the Manager of Outdoor Programs. All participants on the trip are the responsibility of the TL/ATL. Upon proper training, completion of a designated number of field hours, and the approval of the Manager of Outdoor Programs, ATLs may apply for the Trip Leader (TL) position.

Responsibilities:

- Lead outdoor day trips including, but not limited to: New England exploration, beginner day hikes, and sunset kayaking
- Supervise and ensure the safety of all participants
- Provide a welcoming, inclusive environment for participants of diverse backgrounds
- Communicate and attend pre-trip meetings with Manager of Outdoor Programs and other professional staff
- Complete end of trip reports
- Maintain communication with program management while in the field
- Responsible for trip logistics and care/maintenance of outdoor gear
- Manage risk in the outdoors adhering to PERD's policies and emergency action plan
- Manage/address group dynamics throughout the experience
- Manage injuries and medical needs in the field, maintain appropriate documentation and emergency contact information
- Drive or arrange transportation to and from trip sites
- Educate and model Leave No Trace philosophies and environmental stewardship

Preferred Qualifications:

- Desire to learn and lead in the outdoors
- Excellent communication skills

- Knowledge and experience with one or more of the following: group management, group leadership, hiking, backpacking, snowshoeing, cross-country ski, downhill ski/snowboard, rock climbing and/or SUP/kayak
- Current Basic First Aid and CPR certification (or willingness to become certified at FitRec)
- Strong judgment and safety awareness, ability to manage risk in variety of settings
- Outdoor leadership experience
- Valid driver's license is required
- Experience driving 12-passenger vans
- Boston University 2nd year student

Expected trainings to complete:

- LNT 101
- Fall ATL training: First Sunday of September
- Backpacking training (optional but pre-req for TL position): Last weekend of September
- Spring TL training: First weekend after classes start

We are an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability status, protected veteran status, or any other characteristic protected by law. We are a VEVRAA Federal Contractor.

Pay Rate

\$16/hr

Position Type

Part-time