



Fitness – Graduate Assistant 2

One Position Available

Description:

The Department of Physical Education, Recreation, and Dance is currently seeking one Graduate Assistant to primarily oversee student fitness staff.

This position requires approximately 20 hours per week but collateral duties may apply. The compensation package consists of a weekly stipend of or \$307.69 per week and 8 credits tuition remission for the fall and spring semesters, and 4 credits for summers I and II. The position is renewable for a second year contingent upon the satisfactory performance of the individual during the first year.

Responsibilities may include but are not limited to:

- Assist the fitness managers with overseeing student staff
- Hire, train and mentor student workers
- Create and present staff development lectures and workshops
- Organize weekly student work schedule in coordination with regular, summer, and holiday building hours
- Help to develop and promote fitness, wellness, and adult instructional programming
- Help coordinate, promote, and execute yearly member incentive events
- Maintain regular office hours to assist with Fitness Center supervision

Minimum Qualifications:

- Bachelor's degree from an accredited college or university
- Experience and course work at the university level in physical education, exercise science, physiology, social work, public health, management, or another related area of study
- Must be accepted or currently enrolled in a Master's program at Boston University
- Strong organizational and managerial skills with a desire to lead a team of student employees
- Solid communication skills and the ability to multi-task

Preferred Qualifications:

- Management experience in a fitness facility or customer service industry
 - Interest in or knowledge of fitness and wellness programming
 - Experience in exercise programming with a Personal Training, Group Fitness Instructor or Yoga 200 hours certification or willingness to obtain a certification.
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Application Process:

Send or e-mail cover letter and resume to:

Fitness Department

Boston University, Department of Physical Education, Recreation & Dance

915 Commonwealth Avenue

Boston, MA 02215

617-358-3760 | fitness@bu.edu
