
Creating Your Club Web Page

A web page is a useful tool for you Club Sport team. Besides getting the word out for your team, a web site can advertise schedules, rosters, pictures, videos and up-to-date information, keeping your fan base interested and well-informed. The steps for getting a webpage up and active for your team are simple.

PLEASE NOTE: *If your club already has a registered student group email account and Kerberos user name and password, you can bypass the first 2 steps on registering for an email account and start creating a new "blogs.bu.edu" website right away! If not then please follow the steps below.*

Steps to Establish your Club Sports Blog Site

Step 1: Create an email address with Kerberos password for your club. Contact your advisor to obtain an official letter verifying that your club is active and in good standing. Take this letter to Information Services & Technology (IS&T) at one of 2 locations: IT Help Center at Mugar Library, or the main IT Help Center at 533 Commonwealth Avenue.

Step 2: Activate club email address. Go to the front desk at IS&T and present the approval form. You will then receive a temporary password with which you can set up your Kerberos Account at the terminal there in the IT Office. After changing your password, you are ready to set up a website!

Step 3: Create a BU Blogs website. Go to <http://blogs.bu.edu/> and login with your club's Kerberos Account information. After your site is established, send your link to your club advisor and he/she will link it to your page on the PERD web site. Detailed directions about creating and designing a blog can be found online: <http://blogs.bu.edu/create-a-blog/>

Important Points to Remember

It is important that you follow these procedures so your access privileges can be transferred to other club members in the future, providing continuity for your club's web site from year to year. With blogs.bu.edu, the club must reinstate and reapply for server space each semester to ensure that the club's web site is accessed by a current, enrolled undergraduate of the club.

Make sure you keep your club's website accurate and up-to-date.

Lastly, read the guidelines, disclaimers and the waiver below for web publishing policy at Boston University:

The contents of all pages published by students are solely the responsibility of the page authors. Statements made and opinions expressed on student pages are strictly those of the authors and not Boston University. Student publishers must comply with University policies, including the [Conditions of Use and Policy on Computing Ethics](#), as well as all applicable laws, including those prohibiting copyright and trademark infringement. Violations may result in the imposition of sanctions.
