

# THE REPORTING PROCESS



1

2

3

4

5

6

## SUBMIT AN INCIDENT REPORT

There are two options to submit a report:

1. Submit a report directly to the EOO by filling out an Incident Report Form at [bu.edu/eoo](http://bu.edu/eoo).
2. Speak to a Deputy Title IX Coordinator, who can be found throughout the University. Please note, they will share any report made with the EOO.

## INITIAL OUTREACH

A member of the EOO will reach out to the party that experienced harm. This outreach will contain information about rights, resolution options, available confidential resources, and an invitation to schedule a meeting with a member of EOO.

## INTAKE MEETING

Meeting with EOO is completely voluntary. An Advisor, or person of support, is permitted to accompany you to any meetings with EOO.

The purpose of this meeting is to review the EOO process, review your rights, and discuss the complaint.

## INITIAL ASSESSMENT

Following an Intake meeting, a member of the EOO will analyze whether or not the actions alleged indicate a potential violation of an EOO policy.

## SUPPORTIVE MEASURES

Supportive measures are available to help mitigate the effects of the alleged harm, assist in maintaining access to University activities, and prevent further harm. Examples can include changes to housing, requests for academic flexibility, schedule changes, and No-Contact Orders.

A complaint DOES NOT need to be filed to request supportive measures.

## RESOLUTION OPTIONS

There are different resolution options available. The following resolution options can be pursued depending on the complainant's preference:

- Investigation
- Alternative resolution process
- Criminal process through BUPD or other law enforcement agency

# Important Reminders

The EOO and Title IX Team are private,  
but not confidential.

Confidential resources are available to you both on and  
off campus.

In certain situations, the University may proceed with  
investigating a case without the Complainant's  
cooperation.

**BOSTON  
UNIVERSITY**

Equal Opportunity Office  
eoo@bu.edu  
617.358.1796