

FE EXAM REIMBURSEMENT REQUEST¹

Please provide all the information requested. Since reimbursement checks may be issued after you have left campus for the summer, please be certain to provide an address that will remain valid.

Name:

Email Address:

BU ID:

Permanent Mailing Address:

Expense to be reimbursed:

- 1) FE Exam Fee

I certify that I have expended the amounts shown above as indicated.

Student's Signature

Date

Please include a copy of your exam results [Pass / Fail] and a receipt for your FE exam registration.

It will take approximately 2-4 weeks for your request to be processed and for a check to be mailed to the mailing address provided above. If you are graduating, please use your permanent mailing address and not your on-campus address.

¹ Please contact the ME office at mechefin@bu.edu, if you have any questions regarding this reimbursement.